

Notice of Special Meeting and Agenda



Midlothian Integration Joint Board

Venue: Virtual Meeting,

Date: Thursday, 21 September 2023

Time: 14:00

Morag Barrow
Chief Officer

Contact:

Clerk Name: Democratic Services
Clerk Telephone: 0131 271 3160
Clerk Email: democratic.services@midlothian.gov.uk

Further Information:

This is a meeting which is open to members of the public.

1 Welcome, Introductions and Apologies

2 Order of Business

Including notice of new business submitted as urgent for consideration at the end of the meeting.

3 Declaration of Interest

Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

4 Public Reports

4.1 Chair's Update - Councillor McManus, Chair (verbal) (14:05 - 14:15)

4.2 Chief Officer's Update - Morag Barrow, Chief Officer (verbal) (14:15 - 14:25)

For Decision

4.3 MIJB Annual Accounts - to follow (14:25 - 14:50)

4.4 MIJB Directions Half Year 2023/24 Report (14:50 - 14:55) 3 - 18

5 Private Reports

No items for discussion

6 Date of Next Meeting

The next meeting will be held on Thursday, 12 October, 14:00 - 16:00.

Please note, it is anticipated that this will be the first hybrid meeting using Council Chambers and MS Teams. Details to follow

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This meeting will be immediately followed by a Development Workshop for IJB Board Members only from 15:00.

Thursday 21st September 2023, 14:00-16:00

IJB Directions Half Year Report

Item number: 4.4

Executive summary

The purpose of this report is to update the IJB on the half-year status of progress towards the Midlothian IJB Directions issued for 2023/24.

IJBs, Health Boards and Local Authorities have a legal obligation to both issue and monitor the effectiveness of Directions as described in the Public Bodies (Joint Working) (Scotland) Act 2014.

Directions are how the IJB action their strategic plan to achieve their aims. Midlothian IJB Directions for 2023-24 were issued to the Chief Executives of Midlothian Council and NHS Lothian on the 31st March 2023.

To support clear reporting of progress against Directions, this report has been provided on a new template in Appendix 1. The six-month update provides assurance on the process measures undertaken by the HSCP to ensure that adequate progress is being made.

The full year report will be provided at the Midlothian IJB on 15th February 2024, following Midlothian HSCP scrutiny of progress towards Service Objectives, and ultimately, Midlothian IJB Directions.

The report outlines each Direction, measure, current status and data source.

Members are asked to:

- Note the level of assurance provided against the process measures.

Midlothian Integration Joint Board

IJB Directions Half Year Report

1 Purpose

- 1.1 The purpose of this report is to update the IJB on the half-year status of progress towards the IJB Directions issued for the financial year 2023/24.

2 Recommendations

- 2.1 As a result of this report, Members are asked to:
- Note the level of assurance provided against the process measures (Appendix 1).

3 Background and main report

- 3.1 IJBs, Health Boards and Local Authorities have a legal obligation to both issue and monitor the effectiveness of Directions as described in the Public Bodies (Joint Working) (Scotland) Act 2014.
- 3.2 Directions are how the IJB action their strategic plan to achieve their aims. Directions are also an important part of governance and accountability between the IJB, the Health Board and the Local Authority. They are the legal basis on which the Health Board and the Local Authority deliver services that are under the control of the IJB. They are also a legal record of Health Board and the Local Authority responsibility in relation to audit, finance, and decision-making.
- 3.3 Midlothian IJB Directions for 2023-24 were issued to the Chief Executives of Midlothian Council and NHS Lothian on 31st March 2023.
- 3.4 To support clear reporting of progress against Directions, this report has been provided on a new template in Appendix 1. The six-month update provides assurance on the process measures undertaken by the HSCP to ensure that adequate progress is being made.
- 3.5 Following the Board's decision to take a more strategic approach, many of the target dates for Directions 2023/24 were set for January 2024. To support meaningful measurement, and avoid any over-reliance on incomplete data, this part-year status update focuses on the identification of process measures with a reporting date of July 2023.
- 3.6 During 2022-23 planning support tools were designed to enable a consistent approach to operational planning. This allowed services to describe their activity-based contribution to operational objectives, and provide the HSCP with assurance of their contribution to activity designed to achieve the strategic ambitions of the Directions issued by Midlothian Integration Joint Board. This significant undertaking

for services has provided a framework to plan in a consistent and transparent way, aligned to Midlothian IJB Directions.

- 3.7 This update highlights the importance of encouraging services to think and plan in an integrated way, to provide governance, assurance, and to connect strategy to operations in a way that is meaningful and measurable.
- 3.8 Whilst some variation in progress against process measures can be observed, the update demonstrates several areas where there is evidence of clear alignment between service objectives and Midlothian IJB's Directions 2023/24.
- 3.9 The full year report will be provided at the Midlothian IJB on 15th February 2024, following Midlothian HSCP scrutiny of progress towards Service Objectives, and ultimately, progress towards the ambitions of Midlothian IJB's Directions for 2023/24.

4 Policy Implications

- 4.1 There are no policy implications arising from this report.

5 Directions

- 5.1 This report has implications for all current and any future Directions.

6 Equalities Implications

- 6.1 There are no specific Equalities Implications from this report. Health and Social Care Partnership programmes that relate to Directions and the Strategic Plan are subject to individual Integrated Impact Assessments (IIAs).

7 Resource Implications

- 7.1 There are no direct resource implications from this report.

8 Risk

- 8.1 IJBs, Health Boards and Local Authorities have a legal obligation to issue and monitor the effectiveness of Directions as described in the Public Bodies (Joint Working) (Scotland) Act 2014. Not complying will pose legislative risks and it will be more difficult for the IJB to undertake its duties related to accountability and good governance.

9 Involving people

- 9.1 N/a.

10 Background Papers

- 10.1 No background papers.

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DATE	9 th September 2023

Appendices:

Appendix One: Half-year Update Midlothian IJB Directions 2023/24.



Midlothian
Health & Social Care

Midlothian Integration Joint Board

Directions 2023/24

Half Year Report

Midlothian IJB Directions 2023-24

1



Health & Wellbeing

People are able to look after and improve their health and wellbeing and live in good health for longer.

No	Direction	Performance Measures		
		Measure	Progress at half-year 2023/24	Source
1.1	All services delegated to Midlothian IJB must demonstrate through service planning and reporting how they have increased collaborative and integrated working that improves population health and wellbeing, by January 2024.	<ul style="list-style-type: none"> By July 2023, Midlothian HSCP will provide assurance that the content of 100% of Service Plans supports collaborative and integrated working to improve population health. By January 2024, Midlothian HSCP will provide assurance that the content of 100% Service Reports includes evidence of collaborative and integrated working to improve population health. 	92%	HSCP Service Plans (Governance provided by HSCP Finance & Performance)
1.2	To support proactive population approaches to health, wellbeing and wellness, services should ensure service planning demonstrates reduced medicalisation of non-medical issues, by January 2024.	<ul style="list-style-type: none"> By January 2024, Midlothian HSCP will provide assurance that the content of 100% of Service Plans supports reduced medicalisation of non-medical issues. 		



Living in the Community

People are able to live, as much as possible, independently and at home or in a homely setting in their community.

No	Direction	Performance Measures		
		Measure and metric	Progress at half-year 2023/24	Source
2.1	All services delegated to Midlothian IJB must evidence the connection with communities, partners, and use of technology to improve self management and self monitoring, by January 2024.	<ul style="list-style-type: none"> By January 2024, Midlothian HSCP will provide assurance that the content of 100% Service Reports includes evidence of connection with communities, partners, and use of technology to improve self management and self monitoring. 		
2.2	All services delegated to Midlothian IJB must ensure service planning describes a clear process to ensure fair access, by January 2024.	<ul style="list-style-type: none"> By January 2024, Midlothian HSCP will provide assurance of progress towards actions as detailed in the Midlothian IJB Mainstreaming Equalities Report & Action Plan 2023-25. 		



Positive Experiences & Dignity

People who use health & social care services have positive experiences of those services, and have their dignity respected

No	Direction	Performance Measures		
		Measure and metric	Progress at half-year 2023/24	Source
3.1	All services delegated to Midlothian IJB will contribute to the IJBs ability to describe activity, experience and outcomes. Services use and develop outcome mapping, by January 2024.	<ul style="list-style-type: none"> By July 2023, Midlothian HSCP will provide assurance that the content of 100% of Service Plans supports the measurement of activity, experience and outcome. By January 2024, Midlothian HSCP will provide assurance that the content of 100% Service Reports includes evidence of the development and use of outcome mapping. 	92%	HSCP Service Plans (Governance provided by HSCP Finance & Performance)
3.2	All relevant services delegated to Midlothian IJB must develop and demonstrate an increase in the effective and proactive outreach to people living with frailty, by January 2024.	<ul style="list-style-type: none"> By July 2023, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Plans supports support proactive outreach to people living with frailty. By January 2024, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Reports includes evidence of evidence of proactive outreach to people living with frailty. 	69%	HSCP Service Plans (Governance provided by HSCP Finance & Performance)
3.3	All services delegated to Midlothian IJB should review practices and further develop person-centred approaches to support recovery including The Midway and Good Conversations Approach, by January 2024.	<ul style="list-style-type: none"> By January 2024, Midlothian HSCP will provide assurance that the content of 100% of Service Reports includes evidence of review of practices and further developments in person-centred approaches to support recovery including The Midway and Good Conversations Approach. 		



Quality of Life

Health & social care services help to maintain or improve the quality of life of people who use those.

No	Direction	Performance Measures		
		Measure and metric	Progress at half-year 2023/24	Source
4.1	NHS Lothian and Midlothian Council must ensure accessible feedback mechanisms for all people and communities by January 2024 in order to develop innovative, integrated service offers and supports.	<ul style="list-style-type: none"> By January 2024, all NHS Lothian feedback mechanisms meet accessibility legislative requirements. By January 2024, all Midlothian Council feedback mechanisms meet accessibility legislative requirements 		
4.2	In order to maximise opportunities to improve personal outcomes, all services delegated to Midlothian IJB should ensure that the principles of self management are embedded in service delivery design, by January 2024.	<ul style="list-style-type: none"> By July 2023, Midlothian HSCP will provide assurance that the content of 100% of Service Plans supports the principles of self management being embedded in service delivery design. By January 2024, Midlothian HSCP will provide assurance that the content of 100% of Service Reports includes evidence of the principles of self management being embedded in service delivery design. 	62%	HSCP Service Plans (Governance provided by HSCP Finance & Performance)
4.3	All relevant services delegated to Midlothian IJB should evidence how they are sharing information about Self Directed Support (SDS) options, and recording changes in uptake, by January 2024.	<ul style="list-style-type: none"> By July 2023, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Plans support sharing information about Self Directed Support (SDS) options. By January 2024, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Reports 	75%	HSCP Service Plans (Governance provided by HSCP Finance & Performance)

		<p>include evidence of sharing information about Self Directed Support (SDS) options.</p> <ul style="list-style-type: none"> • By January 2024, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Reports include evidence of changes in uptake of Self Directed Support (SDS) options. 		
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Health Inequalities

Health & social care services contribute to reducing health inequalities.

No	Direction	Performance Measures		
		Measure	Progress at half-year 2023/24	Source
5.1	<p>NHS Lothian and Midlothian Council must ensure that data can be disaggregated by HSCP area in order to support the equitable provision of service offers and support across our communities, minimise disadvantage where possible, meet different needs, and encourage participation. This should include ensuring</p> <ul style="list-style-type: none"> • systems and data have the capabilities to collect and filter data appropriately by HSCP area and by protected characteristics • health and social care workforce are suitably trained and skilled to gather and input this data, and • data quality assurance, by January 2025. 	<ul style="list-style-type: none"> • By January 2025, HSCPs have timely, credible, disaggregated data to support the equitable provision of service offers and support across our communities, minimise disadvantage where possible, meet different needs, and encourage participation. • By January 2025, Midlothian HSCP will provide assurance that 100% of the appropriate health and social care workforce are suitably trained and skilled to gather and input this data. • By January 2025, Midlothian HSCP will provide assurance that 100% of services have data quality assurance processes and structures in place. 		
5.2	<p>NHS Lothian and Midlothian Council must explore opportunities for integrated system-wide digital solutions and create an action plan of jointly agreed priorities by January 2024.</p>	<ul style="list-style-type: none"> • By January 2024, a Joint Plan will be in place that describes the priority actions agreed between NHS Lothian and Midlothian Council. This should include, but not be limited to: <ul style="list-style-type: none"> ○ Timeline, Allocation of tasks, Integrated Impact Assessment, Stakeholder Engagement, Governance structures (HSCP, NHS Lothian eHealth, Midlothian Digital Services). 		



Support for Carers

People who provide unpaid care are supported to look after their health and wellbeing.

No	Direction	Performance Measures		
		Measure and metric	Progress at half-year 2023/24	Source?
6.1	All services delegated to Midlothian IJB that aim to move care from hospital to home should ensure service planning considers the impact of this on unpaid carers, and evidence appropriate supportive actions, by January 2024.	<ul style="list-style-type: none"> By July 2023, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Plans support consideration of the impact on unpaid carers of the movement of care from hospital to home. By January 2024, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Plans includes evidence of planned appropriate supportive actions. 	89%	HSCP Service Plans (Governance provided by HSCP Finance & Performance)
6.2	Explore and define the demand for and the benefit of a Midlothian Care and Support Co-operative in order to provide a platform that facilitates brokerage of personalised support for carers, identifies local assets, and enhances local economic value by January 2024.	<ul style="list-style-type: none"> By January 2024, a Midlothian Care and Support Co-operative will be established. 		



Safe from Harm

People using health & social care services are safe from harm.

No	Direction	Performance Measures		
		Measure	Progress at half-year 2023/24	Source
7.1	All relevant services delegated to Midlothian IJB must explore and evaluate the benefits and risks of adopting a 'request for assistance' approach as an alternative to a traditional referral pathways, by January 2024.	<ul style="list-style-type: none"> By July 2023, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Plans support exploration and evaluation of the benefits and risks of adopting a 'request for assistance' approach as an alternative to a traditional referral pathways. 	62%	HSCP Service Plans (Governance provided by HSCP Finance & Performance)
7.2	Where there is a statutory responsibility to manage harmful behaviours, all services must communicate the impact of action taken to maximise people's safety in our communities, by January 2024.	<ul style="list-style-type: none"> By January 2024, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Reports include evidence of the impact of action taken to maximise people's safety in our communities. 		
7.3	Services should improve the people who use substances' understanding of their rights and responsibilities in relation to supported self assessment and risk management, by January 2024. Services should evaluate the relationship between this work and any reduction in harm or improvements in personal outcomes.	<ul style="list-style-type: none"> By July 2023, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Plans support improvements in the people who use substances' understanding of their rights and responsibilities in relation to supported self assessment and risk management. By January 2024, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Reports include evidence improvements to the people who use substances' understanding of their rights and responsibilities in relation to supported self assessment and risk management. 	100%	HSCP Service Plans (Governance provided by HSCP Finance & Performance)

		<ul style="list-style-type: none"> • By July 2023, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Plans support evaluation of the relationship between this work and any reduction in harm or improvements in personal outcomes. • By January 2024, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Reports include evidence of the evaluation of the relationship between this work and any reduction in harm or improvements in personal outcomes. 	100%	HSCP Service Plans (Governance provided by HSCP Finance & Performance)
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Workforce

Staff are engaged with their work and are supported to continuously improve the information, support, care and treatment they provide.

No	Direction	Performance Measures		
		Measure	Progress at half-year 2023/24	Source
8.1	NHS Lothian and Midlothian Council should work in collaboration with Midlothian HSCP to support the delivery of the integrated Midlothian HSCP Staff Engagement Plan 2023-24.	<ul style="list-style-type: none"> By January 2024, Midlothian HSCP will provide assurance that the HSCP Staff report increased levels of engagement with their work. By January 2024, Midlothian HSCP will provide assurance that the HSCP Staff report increased confidence in their abilities to continuously improve the information, support, care and treatment they provide. 		
8.2	NHS Lothian and Midlothian Council should work in collaboration with Midlothian HSCP to support the delivery of the Midlothian HSCP Integrated Workforce Plan 2022-25.	<ul style="list-style-type: none"> Midlothian HSCP will provide assurance on the progress towards the objectives of the Midlothian HSCP Integrated Workforce Plan 2022-25 actions delivered. 		

No	Direction	Performance Measures		
		Measure	Progress at half-year 2023/24	Source
9.1	Maximise opportunities to work collaboratively across Lothian to design an approach and methodology to better understand and evidence the use of the set aside budget and associated services by HSCP area. This should include mechanism to better understand the impact of community prevention and early intervention activity across the whole system.	<ul style="list-style-type: none"> HSCPs are provided with consistent, clear information relating to the use of the set aside budget and associated services. HSCPs can provide consistent, clear information to demonstrate the impact of community prevention and early intervention activity across the whole system. 	This requires engagement at whole system level.	Audit of *agreed key meeting documentation, including but not limited to: Minutes Papers Action Plans Action Trackers
9.2	All services delegated to Midlothian IJB must be able to demonstrate Best Value with evidence based data and meet cost efficiency targets in 2023-24, 2024-25, and 2025-26.	<ul style="list-style-type: none"> By January 2024, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Reports include evidence of Best Value. By year-end 2023-24, 2024-25, and 2025-26, Midlothian HSCP will provide assurance that the content of 100% of relevant Service Reports include evidence of meeting annual cost efficiency targets. 		