

# Notice of meeting and agenda



## General Purposes Committee

**Venue:** Council Chambers, Midlothian House, Dalkeith, EH22 1DN

**Date:** Tuesday, 23 August 2016

**Time:** 14:00

**John Blair**  
Director, Resources

**Contact:**

Clerk Name: Verona MacDonald

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## **1 Welcome, Introductions and Apologies**

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## **2 Order of Business**

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## **3 Declarations of Interest**

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## **4 Minutes of Previous Meeting**

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24 May 2016 Minute Public

**5 - 8**

### **4.2 24 May 2016 Private Items**

## **5 Public Reports**

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No Public Reports

THE COMMITTEE IS INVITED (A) TO CONSIDER RESOLVING TO DEAL WITH THE UNDERNOTED BUSINESS IN PRIVATE IN TERMS OF PARAGRAPHS 1, 2 AND 14 OF PART 1 OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973 - THE RELEVANT REPORTS ARE THEREFORE NOT FOR PUBLICATION; AND (B) TO NOTE THAT NOTWITHSTANDING ANY SUCH RESOLUTION, INFORMATION MAY STILL REQUIRE TO BE RELEASED UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 OR THE ENVIRONMENTAL INFORMATION REGULATIONS 2004

## **6 Private Reports**

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### **6.1 Civic Government (Scotland) Act 1982 - Procedure for Disposal of Applications for Licences - Report by Director, Resources**

- 3. Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority.
- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 14. Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

#### **6.1.1 Application for a Window Cleaners Licence**

- 3. Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority.
- 6. Information relating to the financial or business affairs of

any particular person (other than the authority).

- 14. Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

#### **6.1.5** Application for a Private Hire Car Driver's Licence

- 3. Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority.
- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 14. Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

#### **6.1.2** Application for a Private Hire Car Licence

- 3. Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority.
- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 14. Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

#### **6.1.3** Application for a Private Hire Car Driver's Licence

- 3. Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority.
- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 14. Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

#### **6.1.4** Application for a Private Hire Car Driver's Licence

- 3. Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority.
- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 14. Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

#### **6.2** Housing (Scotland) Act 2006 - Procedure for Disposal of Applications for HMO Licences - Report by Director, Resources

- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 14. Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**6.2.1** Application for a Licence for a house in multiple occupation - Inveravon House Hotel, Loanhead

- 3. Information relating to any particular applicant for, or recipient or former recipient of, any service provided by the authority.
- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 14. Any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

# Minute of Meeting



## General Purposes Committee

Date	Time	Venue
24 May 2016	2 pm	Council Chamber

### Present:

Councillor Andrew Coventry (Chair)	Councillor Baxter
Councillor Bennett	Councillor Imrie
Councillor Johnstone	Councillor Milligan
Councillor Montgomery	Councillor Muirhead
Councillor Parry	Councillor Pottinger
Councillor Rosie	Councillor Russell
Councillor Wallace	Councillor Young

### In attendance:

Alan Turpie	Legal Services Manager
Inspector Smith	Police Scotland
Verona MacDonald	Democratic Services Team Leader

## 1. Apologies

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1.1 Apologies were received from Councillors Constable and de Vink.

## 2. Order of Business

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2.1 The order of business was confirmed as outlined in the agenda circulated.

## 3. Declarations of interest

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3.1 Declarations of interest were intimated by Councillor Wallace in respect of Item No. 5.2 and Councillor Muirhead in respect of Item No. 6.2.

## 4. Minutes of Previous Meetings

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4.1 On the Motion of Councillor Pottinger, seconded by Councillor Wallace, the Minutes of Meeting of 23 February 2016 were approved as a correct record.

## 5. Reports

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Agenda No.	Report Title	Presented by:
5.1	Civic Government (Scotland) Act 1982 – Procedure for Disposal of Applications for Licences – Report by Director, Resources	Alan Turpie, Legal Services Manager

### Outline of report and summary of discussion

There was submitted Report dated 10 May 2016, by the Director, Resources concerning the procedure for disposing of applications for licences in terms of the Civic Government (Scotland) Act 1982.

### Decision

To note the terms of the Report.

### Action

No action required.

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**Prior to consideration of the following item Councillor Wallace declared an interest and left the meeting.**

Report No.	Report Title	Presented by:
5.2	Private Hire Car Licence – Request for Advertising – Report by Director, Resources	Alan Turpie, Legal Services Manager

#### Outline of report and summary of discussion

Alan Turpie spoke to the terms of the Report and advised that it related to an application lodged by Mr J. Campbell to fix advertising to the front and rear doors of 3 private hire cars licensed in his name. It was noted that, at present, advertising is not permitted on Private Hire Cars without the prior written consent of the Council with all such requests passed to Police Scotland for consultation. In response, Inspector Smith, on behalf of the Police had commented as follows:-

“I also deal with Edinburgh and West Lothian who both have pre-booked stickers. Both myself and the Taxi Examination Centre are in total agreement that these are advantageous to the safety of the public and to assisting the identification of the vehicles. West Lothian use a rectangular sign to distinguish them from Edinburgh’s oval sign and both Councils allow a similar shaped sign on the back with the booking office company name and number.

The only problem I have with Mr Campbell’s signage is that it is too similar to Edinburgh’s and would cause problems in identification and make it easier for vehicles to illegally carry out work fully outwith their own Council areas (Edinburgh and Midlothian).

I would therefore suggest that Midlothian Council consider a design and shape”.

Thereafter, discussion took place with Councillor Montgomery emphasising the importance of having a different shape of sign from neighbouring Councils and Councillor Imrie seeking confirmation that magnetic signs would not be permitted.

#### Decision

- (a) grant Mr Campbell’s request to fix advertising signs on the front and rear passenger doors subject to a condition that the signage be rectangular in shape and not magnetic and;
- (b) instruct a Report on the possible introduction of appropriate signage as a condition of Private Hire Car Licences, for consideration by the Committee in August 2016

#### Action

Director, Resources

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**Prior to consideration of the following item Councillor Wallace returned to the meeting**

## **Exclusion of Members of the Public**

**In view of the nature of the business to be transacted, the Committee agreed that the public be excluded from the meeting during discussion of the undernoted items, as contained in the Addendum hereto, as there might be disclosed exempt information as defined in paragraphs 3 and 14 of Part I of Schedule 7A to the Local Government (Scotland) Act 1973:-**

- 6.1 Application for a Private Hire Car Driver's Licence
- 6.2 Application for a Licence for Premises Used for the Booking of Hire Cars

The Meeting terminated at 2.25 pm.