

**Audit Committee Reporting Calendar**  
**Report by Gerald Tait, Risk and Audit Manager**

**1. Introduction**

This report indicates to committee members the expected reports they will receive in the course of the committee's business and in which month they will be presented. Although committee members have received training in the committee's business, should an agenda item require extended training, then this will be facilitated.

**2. Background**

It is considered worthwhile to highlight to audit committee members when they can expect certain reports to be presented to the committee. This also helps officials schedule workload.

**3. Report Implications**

**3.1 Resource**

There are no direct resource implications.

**3.2 Risk**

The Audit Committee reporting calendar mitigates the risk of not having a controlled business cycle and assists the committee members in their promotion of sound governance, internal control and management of risk.

**3.3 Policy**

**Strategy** – this report addresses directly the council's policy to have a robust audit committee.

**Consultation** – consultation has taken place with officials who would normally prepare reports for the audit committee agenda.

**Equalities** – there are no equalities issues arising from this report

**Sustainability** – this report aims to assist the sustainability of the audit committee

**4. Recommendation**

1. The Audit Committee is invited to endorse the Audit Committee Reporting Calendar.

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