

Minute of Meeting

Performance Review and Scrutiny Committee
Tuesday 5 September 2017
Item No. 4.1



Performance, Review and Scrutiny Committee

Date	Time	Venue
20 June 2017	11.00am	Council Chambers, Midlothian House, Buccleuch Street, Dalkeith

Present:

Councillor Parry (Chair)	
Councillor Alexander	Councillor Baird
Councillor Cassidy	Councillor Johnstone
Councillor Lay-Douglas	Councillor McCall
Councillor Montgomery	Councillor Russell
Councillor Small	Councillor Winchester

Also in Attendance:

Kenneth Lawrie	Chief Executive
Garry Sheret	Head of Property and Facilities Management
Joan Tranent	Head of Children's Services
Grace Vickers	Head of Education
Kevin Anderson	Head of Customer and Housing Services
Ian Johnson	Head of Communities and Economy
Alison White	Head of Adult Services
Allister Short	Head of Primary Care and Older People's Services
Janet Ritchie	Democratic Services Officer

1 Apologies

- 1.1 Election of Chair: Councillor Parry was nominated to the Chair of the Performance Review and Scrutiny Committee by Councillor Johnstone and seconded by Councillor McCall.
- 1.2 Apologies were received from Councillor Munro and Councillor Hardie

2 Order of Business

The order of Business was as set out in the Agenda with an adjustment agreed by the Committee that 5.10 Education Annual Performance Report 2016-17 be presented after 5.5 Local Government Benchmarking Framework.

3 Declarations of interest

No declarations of interest were intimated.

4 Minutes of Previous Meetings

No previous minutes were submitted for approval.

5 Public Reports

Agenda No	Title	Presented by:
5.1	Membership and Terms of Reference and Appointment of Chair	Director Resources
Outline and summary of item		
There was a report presented by the Chief Executive dated 13 June 2017, bringing the Committee's attention to the Terms of Reference and the Membership as approved by the Council on 23 May 2017. The Council had further agreed that the Committee shall have a Chair from its composition.		
Decision		
The Committee noted the Membership and Terms of Reference.		

Agenda No	Title	Submitted by:
5.2	Inspection of Newbyres Village Care Home	Joint Director Health and Social Care
Outline and summary of item		
There was a report presented to the Committee dated 6 March 2017 by the Head of Primary Care and Older People's Services which provided information in relation to the recent Inspection by the Care Inspectorate on 24 January 2017. The Committee was updated on the key points within the report regarding the restructure of the service and the good progress made in this service.		

The report details the findings of the inspection and the Grade 4s awarded in Quality of care and support; Quality of Environment; Quality of Staffing and Quality of management and leadership. Also highlighted to the Committee were the key strengths of the service and the areas for development as detailed in the report. The Head of Primary Care and Adult Services advised the Committee that there had been significant work done since January in addressing the areas for development.

Councillor Johnstone acknowledged the continued improvement and congratulated the service on this excellent report.

Councillor Russell highlighted the work done by the Sub Committee which had been set up after previous care inspection reports on Newbyres Village Care Home. Councillor Russell advised that the Sub Committee had met regularly including meetings at the Care Home involving residents, their families as well as staff and that the feedback was very positive.

Thereafter the Head of Primary Care and Adult Services responded to questions and comments raised by Members which included the introduction of nurses to the team, the concerns around medication, staffing issues and the standard of service.

The Chair acknowledged all the hard work done by all involved in Newbyres Village Care Home including all the work done by the Sub Committee.

Decision

The Performance Review and Scrutiny Committee noted the content of the inspection report and acknowledged the continued improvement since the last Inspection and the positive ongoing work by management and staff connected with Newbyres Village Care Home.

Agenda No	Title	Submitted by:
5.3	Inspection of Hawthorn Children and Families Centre	Director Resources
Outline and summary of item		
<p>There was a report submitted by Director of Resources bringing the Committee's attention to the report by the Head of Children's Services presented to Cabinet on 13 June 2017 on the Inspection of Hawthorn Children and Families Centre. The report outlined the outcome of the unannounced inspection of Hawthorn Children and Families Centre as carried out by the Care Inspectorate in March 2017.</p> <p>The Cabinet in respect of the Report had agreed on 13 June 2017 the following recommendations:</p> <ul style="list-style-type: none"> (a) To note the content of the inspection report; (b) To refer the report to the Performance, Review and Scrutiny Committee for its consideration; 		

- (c) To congratulate the management and staff connected with Hawthorn Children and Families Centre on the excellent work being carried out at the Centre.

The Head of Children's Services presented the report to the Committee highlighting the positive report and the grades awarded to Hawthorn Children and Families Centre: Quality of Care and Support Grade 6 – Excellent and Quality of Staffing Grade 5 – Very Good. Also highlighted was the key strengths noted in the report which included: the excellent care and support the children received; the quality of staffing and the strong relationships with parents, children and other agencies who come into the Children's Centre.

Decision

The Performance Review and Scrutiny Committee noted the report

Agenda No	Title	Submitted by:
5.4	Midlothian Council Annual Performance Report 2016-17	Chief Executive
Outline and summary of item		
<p>The Chief Executive presented the Annual Performance Report for Midlothian Council detailing the delivery of Midlothian Council's priorities through the Community Planning Partnership and the Single Midlothian Plan. The Council Transformation Strategy and Individual Service Plans outlined how Midlothian Council would deliver its contribution to the Single Midlothian Plan.</p> <p>The Chief Executive highlighted to the Committee the achievements and progress notably Education Attainment and the Positive Destinations. Also highlighted to the Committee the challenges going forward from the Report.</p> <p>The Chief Executive then responded to a question on the length of the report and the ease of reading for the general public and highlighted that the Council has an obligation for public performance reporting and that an easier to read version was available on the Council website.</p>		
Decision		
To note the report.		

Agenda No	Title	Submitted by:
5.5	Local Government Benchmarking Framework (LGBF)	Chief Executive
Outline and summary of item		
<p>The purpose of the report is to update the Committee on the Local Government Benchmarking Framework and to present an overview of the Council's performance against the indicators for 2015-16. The benchmarking framework has</p>		

been in place for a number of years and that all 32 Scottish Councils have been working with the Improvement Service to develop a common approach to benchmarking. The purpose of the framework is to support Councils to deliver better outcomes for our Communities by benchmarking and learning from other Councils who are achieving the best performance in relation to local service deliver.

The Chief Executive highlighted the main sections from the report and provided further details on the Council's performance against the indicators.

Decision

To note the report.

Agenda No	Title	Submitted by:
5.10	Education Annual Performance Report 2016-17	Head of Education
Outline and summary of item		
<p>The Head of Education presented the Annual Performance Report 2016/17 to the Committee highlighting the progress in delivery of strategic outcomes, committing to the creation of a World Class Education system through excellence and equity.</p> <p>The Head of Education explained that the report focuses on the summary of the year for Education and provided the Committee with a brief summary on the four main targets for session 2016/17 which were:</p> <ul style="list-style-type: none"> • To build excellence by raising attainment overall • To close the gap between the most and the least disadvantaged • Teaching, Learning and Assessment: • Self-evaluation for Self-Improvement and Leadership of Change <p>Thereafter the Head of Education responded to comments and questions raised by various Members which included:</p> <ul style="list-style-type: none"> • The very good report and the positive progress. • Figures on listening and talking and no baseline figure. • Children with complex needs and the management of the funding for these children. • Recruitment of Teachers and any impact of Brexit. • Exclusions and how can these be managed better. 		
Decision		
To note the report.		

Agenda No	Title	Submitted by:
5.6	Adult Health and Care Annual Performance Report 2016-17	Head of Primary Care and Older People's Services and Head of Adult Services
Outline and summary of item		
<p>The Annual Performance Report for Adult Social Care was submitted advising that the creation of a new Health and Care Partnership provided an opportunity to make significant change in how we deliver health and care services. The aim was to achieve this ambitious vision by changing the emphasis of services by being fully committed to the principles of reducing inequalities, promoting opportunities and eliminating discrimination in line with the Equality Act and Human Rights legislation.</p> <p>The Head of Primary Care and Older People's Services and the Head of Adult Services presented the report to the Committee highlighting the progress in delivery of strategic outcomes and the emerging challenges and risks as detailed in the report.</p> <p>Thereafter responded to questions and comments raised by the Members which included:</p> <ul style="list-style-type: none"> • The Grassy Riggs project in Woodburn • The good work with the Recovery team. • The expansion of intermediate care at Highbank. • Cost of Domiciliary care. • Care Packages for elderly people leaving Hospital. • Substance misuse and the 23% funding reduction. <p>The Chair also brought the Committee's attention to the Autism Exhibition and encouraged everyone to support this.</p>		
Decision		
To note the report.		

Councillor Baird left the meeting 12 noon

Councillor McCall left the meeting 12.15 pm

Agenda No	Title	Submitted by:
5.7	Customer and Housing Services Annual Performance Report 2016-17	Head of Customer and Housing Services
Outline and summary of item		
<p>The Annual Performance Report for Customer and Housing Services was submitted advising that in adopting a Transformation approach, we have become</p>		

more efficient and at the same time we have delivered changes resulting in improvements to the way we work, the services we deliver and the quality of life experienced by local people. These changes are evidenced in the delivery of new affordable homes and better outcomes through Customer & Housing Services.

The Head of Customer and Housing Services highlighted to the Committee the notable items and the emerging challenges as detailed in the report. The Head of Customer and Housing Services responded to questions raised by members on the benefit cap and Welfare Reform providing the Committee with an overview and advised the Committee that a more comprehensive report would be presented to Council after summer recess.

Decision

To note the report

Agenda No	Title	Submitted by:
5.8	Children's Services Annual Performance Report 2016-17	Head of Children's Services
Outline and summary of item		
<p>The Annual Performance Report for Children's Services was submitted advising that over the past year they had committed to building a new service that was flexible and responsive within a spectrum of early intervention, effective and proportionate and ensuring the protection of every child and different ways of working to senior managers in order to help change and improve the services we provide. The service review was now complete with almost everyone in post and with staff ready to move to new premises at the end of May 2017.</p> <p>The Head of Children's Services highlighted to the Committee the notable items and the emerging challenges as detailed in the Report and responded to questions raised by Members which included:</p> <ul style="list-style-type: none"> • Education performance of children in kinship care and the support provided to the kinship carers • The number of Referrals and type of referrals received. 		
Decision		
To note the report		

Councillor Winchester left the meeting 12.38 pm

Agenda No	Title	Submitted by:
5.9	Communities and Economy Annual Performance Report 2016-17	Head of Communities and Economy

Outline and summary of item
<p>The Annual Performance Report for Communities and Economy was submitted advising that the core aims and responsibilities for the Communities and Economy Service were as follows:</p> <ul style="list-style-type: none"> • Providing for optimal social, economic and physical environments for our communities. • Growing the Midlothian economy through supporting new and expanding businesses, attracting inward investment, and promoting key employment sectors. • Acting as a key driver in the development of our most disadvantaged communities. • Maintaining high standards of public health, consumer confidence and public safety. • Progress in 2016/17 can be summarised under four main areas; overall strategy, servicing communities, economic development, and service development/improvement. <p>The Director, Education, Communities and Economy advised the Committee that there were four key headings in the report: Overall Strategy; Serving Communities; Economic Development; Service Development and Improvement and highlighted notable items and the emerging challenges as detailed in the Report. Thereafter the Head of Communities and Economy responded to a question raised by Councillor Montgomery regarding commercial Dog walkers.</p>
Decision
To note the report.

Agenda No	Title	Submitted by:
5.11	Commercial Operations Annual Performance Report 2016-17	Head of Commercial Operations
Outline and summary of item		
<p>The Annual Performance Report for Commercial Operations was submitted. The Head of Commercial Operations highlighted to the Committee the progress in the delivery of strategic outcomes and summary of the emerging challenges as detailed in the Report.</p> <p>Thereafter the Head of Commercial Operations responded to a question raised by Councillor Smail with regards to the new pot hole mending machine and its efficiency.</p>		
Decision		
To note the report		

The Chair agreed to change the order of business as detailed below:

Agenda No	Title	Submitted by:
5.13	Property and Facilities Management Annual Performance Report 2016-17	Head of Property and Facilities Management
Outline and summary of item		
<p>The Annual Performance Report for Property and Facilities was submitted detailing the progress in delivery of strategic outcomes and the emerging challenges. The Head of Property and Facilities Management highlighted to the Committee the notable items within the report and thereafter responded to questions raised by Members which included:</p> <ul style="list-style-type: none"> • The external wall insulation used in Midlothian properties. • The fire at Gorebridge Beacon. • Dalkeith Town Centre regeneration timescale. <p>Councillor Russell expressed her disappointment on the further delay with Dalkeith Town Centre regeneration.</p>		
Decision		
To note the report.		

Agenda No	Title	Submitted by:
5.12	Finance and Integrated Service Support Annual Performance Report 2016-17	Head of Finance and Integrated Service Support
Outline and summary of item		
<p>The Annual Performance Report for Finance and Integrated Services was submitted advising the strategic focus of Finance and Integrated Service Support continues to be that of delivering transformational change in service provision as a means to secure financial sustainability and the achievement of the Council's priority outcomes. The Head of Finance and Integrated Service Support highlighted to the Committee the notable items and emerging challenges as detailed in the report.</p>		
Decision		
To note the report.		

6 Private Reports

No private reports submitted for discussion

The meeting terminated at 1.20 pm