



Midlothian Integration Joint Board

Date	Time	Venue
Thursday 7 th December 2017	2.00pm	Conference Room, Melville Housing, The Corn Exchange, 200 High Street, Dalkeith, EH22 1AZ.

Present (voting members):

Cllr Derek Milligan (Vice Chair)	John Oates (Chair)
Cllr Jim Muirhead	Tracey Gilles
Cllr Pauline Winchester	Alex Joyce
Cllr Kenneth Baird (substitute for Cllr Catherine Johnstone)	Alison McCallum

Present (non voting members):

Allister Short (Chief Officer)	Alison White (Chief Social Work Officer)
David King (Chief Finance Officer)	Hamish Reid (GP/Clinical Director)
Aileen Currie (Staff side representative)	Keith Chapman (User/Carer)
Ewan Aitken (Third Sector)	

In attendance:

Pam Russell	Helen Stein
Jamie Megaw (Strategic Programme Manager)	Tom Welsh (Integration Manager)
Mike Broadway (Clerk)	

Apologies:

Cllr Catherine Johnstone	Patsy Eccles (Staff side representative)
Caroline Myles (Chief Nurse)	Fiona Huffer (Head of Dietetics)
Dave Caesar (Medical Practitioner)	

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1. Welcome and introductions

The Chair, John Oates, welcomed everyone to this Meeting of the Midlothian Integration Joint Board, in particular Pam Russell and Helen Stein, and Councillor Kenneth Baird (who was substituting for Councillor Catherine Johnstone), following which there was a round of introductions.

The Board noted that in terms of the membership of MIJB, it was proposed that Pam Russell be appointed to the vacant user/carer representative position, with Helen Stein acting as her depute. The Board agreed to approve the appointments and joined with the Chair in welcoming Pam and Helen to the meeting, and expressing thanks to Rosie McLoughlin (VOCAL), who had undertaken the role on an interim basis.

In addition, the Chief Officer advised that Dave Caesar had indicated that due to pressure of other work, he intended to step down from membership of the MIJB. The Board, having noted that arrangements would be made to find an appropriate replacement, joined with the Chair in expressing thanks to Dave for his contributions to the work of the MIJB.

2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated with the following amendment:-

Agenda Item No 5.10 - Community Payback Order (CPO) Annual Report 2016/17 would be continued to the next Board meeting, as the Annual Report, which was meant to have been appended to the report had unfortunately been omitted.

3. Declarations of interest

No formal declarations of interest were received, however, Pam Russell did advise for the record that she was a member of VOCAL.

4. Minutes of Previous Meetings

The Minutes of Meeting of the Midlothian Integration Joint Board held on 5 October 2017 was submitted and approved.

5. Public Reports

Report No.	Report Title	Presented by:
5.1	Financial Position - December 2017	David King

Executive Summary of Report

This paper laid out the IJB's projected out-turn position for 2017/18 – that was a forecast of the IJB's financial position at March 2018. This forecast was based on the Midlothian Council's quarter 2 review and information from NHS Lothian who provided the IJB with a monthly update of the forecast out-turn.

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The forecast projected an overspend position for the IJB and the Integration Scheme laid out the actions to be taken in the event that an overspend was forecast. There were five options:-

1. That the partners prepare a recovery plan – this was already in train
2. That the IJB prepares a recovery plan – this was not considered to be practical at this time.
3. That the IJB transfers resources from one 'element' of the IJB to another – at this time both partners are forecasting an overspend in their element of the IJB's budget
4. That the partners provide additional resources – this has not yet been discussed with the partners
5. That the partners provide 'brokerage' – that is a loan to the IJB.

Discussion were underway between the Chief Officer, the Chief Finance Officer and the partners and these were being progressed on the basis that the IJB was supported to break-even (assuming that the partners can break-even) and that the IJB will not achieve this through brokerage. Progress on this matter would be reported back in more detail to the IJB at its next meeting.

Summary of discussion

The Chief Finance Officer in presenting the report highlighted that the key drivers behind this position remain largely the same as those previously reported – that was an overspend in adult social care, overspends in junior medical staff (in the set aside budget) and challenges in both Set Aside and Adult Social Care in the delivery of efficiency schemes.

The Board, in discussing the budgetary pressures, acknowledged the importance going forward of the Strategic Plan and Directions and welcomed the currently ongoing dialogue with NHS Lothian and Midlothian Council seeking to find ways to address the current position.

Decision

The Board:

- **Noted the forecast out-turn position for 2017/18;**
- **Noted the options available to the IJB; and**
- **Agreed to direct the Chief Officer and the Chief Finance Officer to take the actions laid out in the Integration Scheme.**

Action

Chief Officer/Chief Finance Officer

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Report No.	Report Title	Presented by:
5.2	Financial Outline 2018/19, 2019/20 and 2020/21	David King

Executive Summary of Report

The report advised that the first draft of the IJB three year financial plan would be presented to the IJB at its January meeting. This plan would support the delivery of the IJB Strategic Plan and would lay out the expected resources that would be available to the IJB along with the proposed utilisation of these resources indicating the financial challenges to be managed. The IJB received a first draft of its financial strategy – that is how the IJB would manage the financial challenge – at its October 2016 meeting and the financial plan would be built on that strategy. However, as part of the consideration of that financial plan the IJB needed to consider the totality of the financial challenge if there were no changes to the current service delivery mode.

This paper looked at the additional costs that would be incurred in the next three years if there were no changes to the service delivery model and expressed that pressure in financial terms.

Summary of discussion

The Board, having heard from the Chief Finance Officer, welcomed the suggestion that virtual examples be created so that impact of any proposals could be better assessed and articulated; it being acknowledged that the cumulative effect of a number of seemingly minor changes often had a major impact on the most vulnerable groups. The vital importance of the transformation process in changing the way in which services were delivered was again highlighted.

Decision

The Board:

- **Noted the contents of the paper; and**
- **Agreed to ask the Chief Officer and the Chief Finance Officer to present the proposed 2018/19 recovery plans to the IJB at its March 2019 meeting.**

Action

Chief Officer/Chief Finance Officer

Report No.	Report Title	Presented by:
5.3	Developing a policy for healthcare infrastructure contributions from housing developments in Midlothian	Jamie Megaw

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Executive Summary of Report

The purpose of this report was to set out the case for working with Midlothian Council to develop an approach to securing financial contributions from new housing developments in Midlothian towards healthcare infrastructure costs that arise as a consequence of that new development.

If healthcare contributions were not successfully secured from housing developers then the full cost of future capital developments required to meet the needs of the new population would have to be fully met by NHS Lothian.

Summary of discussion

The Board, having heard from the Strategic Programme Manager, welcomed plans to include provision to secure financial contributions towards healthcare infrastructure costs from new housing developments in Midlothian within the Council's forthcoming Supplementary Guidance on Planning Obligations. However, it was acknowledged that such provision would also in all likelihood require the adoption of new models of care, such as the community-hub model in development in Musselburgh given workforce constraints and revenue budget pressures.

Decision

The Board:

- **Agreed to the principle of developing with Midlothian Council an approach to securing financial contributions from new developments (house building) in Midlothian for healthcare infrastructure (buildings) costs that arise as a result of new housing.**
- **Noted the impact from population growth on existing services and infrastructure**
- **Noted the expected requirement for the equivalent of three new healthcare facilities across Midlothian incorporating General Practice and Dental services to respond to the population growth**
- **Agreed the impact on healthcare infrastructure is distinctly different between the Shawfair Development Area and the rest of Midlothian and contributions will be sought differently between these areas.**
- **Noted the limitations in overall capital funding available to NHS Lothian from Scottish Government and the risk there will be insufficient capital funding available for the required infrastructure in Midlothian.**

Action

Chief Officer

Report No.	Report Title	Presented by:
5.4	Directions	Tom Welsh

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Executive Summary of Report

With reference to paragraph 4.3 of the Minutes of the Special Meeting held on 16 March 2017, there was submitted a report providing a summary of the progress made by Midlothian Council and NHS Lothian in delivering the Directions set by the IJB for 2017-18. These Directions were intended to provide further clarity about the key changes which needed to be made in the delivery of health and care services as laid out in the Strategic Plan 2016-19 and in the subsequent Health and Care Delivery Plan 2017-18.

Summary of discussion

Having heard from the Integration Manager, the Board considered the progress that had been made and the emerging challenges that remained to be addressed, and discussed the need to continue to challenge existing ways of delivering health and care services. The importance of ensuring that subsequent changes were proportionate and maximised outcomes within the resources available was acknowledged, it being accepted that a balance need to be struck between what could be achieved in the community; through community facilities such as the Community Hospital; and via acute hospital provision, as each was seen as having a role to play.

In order to better judge the progress being made the Board felt that in terms of the presentation of information an indication of the relative importance attached to each of the Directions would be beneficial.

Decision

After further discussion, the Board:-

- **Noted the progress made in achieving the Directions as outlined in the report; and**
- **Noted, that although no formal follow-up communication was considered to be necessary at this time, dialogue with Midlothian Council and NHS Lothian would continue.**

Sederunt

Councillor Baird and A Joyce both left the meeting during consideration of the foregoing item of business, at 3.15pm and 3.30pm respectively. J Megaw left the meeting at the conclusion of the foregoing item of business, at 3.37pm

Report No.	Report Title	Presented by:
5.5	Midlothian Carers Strategy 2017 - 2019	Alison White

Executive Summary of Report

Following the publication of the national carers' strategy *Caring Together; Carers Strategy 2010-15* a programme of consultations was undertaken to develop Midlothian's first local Carers Strategy. This document would be Midlothian's second local carers strategy publication. The implementation of the Carers (Scotland) Act

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2016 comes into effect from April 2018, and places a duty/responsibility on local authorities and health boards to produce a carers strategy. This strategy has been reviewed and updated and is presented to both the Council and the Integration Joint Board for formal approval.

Summary of discussion

The Board, having heard from the Chief Social Work Officer, who responded to Members' questions, discussed the Carers Strategy; a copy of which was appended to the report.

Decision

The Board:

- **Noted the content of this report; and**
- **Supported the revised Midlothian Carers Strategy and Action Plan 2017 – 19 as a mechanism of identifying and supporting the needs of unpaid carers in Midlothian.**

Report No.	Report Title	Presented by:
5.6	Wellbeing Service	Tom Welsh

Executive Summary of Report

This report explained the purpose and organisation of the Wellbeing Service which had been introduced in a number of local Health Centres to provide support for people with long term health conditions and to help to address health inequalities. It went on to provide a summary of the evaluation of the service. Finally, the report outlined the options for the future both in terms of service design and in funding the service.

Summary of discussion

The Board, having heard from the Integration Manager discussed the excellent work undertaken by the Wellbeing Service, expressing the importance of it continuing and also interest in seeing the longer term effects of the Service.

Decision

The Board:

- **Noted the impact of this service;**
- **Approved the steps outlined to maintain the service in the short term; and**
- **Agreed that a longer term funding model be developed.**

Report No.	Report Title	Presented by:
5.7	Chief Officer's Report	Allister Short

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Executive Summary of Report

This report provided a summary of the key issues which had arisen over the past two months in health and social care, highlighting in particular service pressures as well as some recent service developments.

The report also described the work that was being taken to address delayed discharge in particular a planning session with the clinical teams to develop and strengthen the current pathway, with the aim of reducing overall length of stay.

Decision

The Board, having heard from the Chief Officer:

- **Noted the issues and updates raised in the report.**

Report No.	Report Title	Presented by:
5.8	UNISON's Ethical Care Charter	Allister Short

Executive Summary of Report

This report proposed that Midlothian sign-up to UNISON's Ethical Care Charter and work with UNISON to modernise the charter to reflect developments in the integration and coordination of services since 2012 and support strategic workforce planning.

Summary of discussion

Having heard from the Chief Officer, the Board in discussing the Charter complimented Unison on the work which had gone into its preparation.

Decision

The Board:

- **Supported the recommendation that Midlothian signed up to UNISON's Ethical care charter for the commissioning of homecare services;**
- **Recommend to UNISON that UNISON consider establishing a group to review the existing charter; and**
- **The review group consisting of national representatives from NHS, UNISON, third sector representation, home care providers, carers, cared for and Councils as commissioners of homecare services.**

Report No.	Report Title	Presented by:
5.9	East Lothian and Midlothian Public Protection Committee Annual Report 2016/17	Alison White

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Executive Summary of Report

The purpose of this report was to present the third annual report of the East Lothian and Midlothian Public Protection Committee (EMPPC) and to provide an opportunity to reflect and take stock of activities and achievements within this complex area of service.

The report highlighted that people did not neatly fit into one category and issues like domestic abuse and substance misuse were common themes with many of the service users with whom they worked. Bringing together the individual partnerships into one Public Protection Committee across two local authorities had streamlined processes considerably and now demonstrated a significant level of trust and integrity for example, senior officers chairing case reviews for the other local authority.

Summary of discussion

Having heard from the Chief Social Work Officer, the Board discussed the excellent work undertaken by the East Lothian and Midlothian Public Protection Committee.

Decision

The Board:

- **Noted the contents of the report; and**
- **Noted the progress made by the East and Midlothian Public Protection Committee during 2016/17.**

Report No.	Report Title	Presented by:
5.11	MAPPA Annual Report 2016/2017	Alison White

Executive Summary of Report

The purpose of this report was to bring to the IJB's attention the MAPPA Annual Report for 2016/2017; the final report of the national MAPPA Joint Thematic Review which had been published in November 2015; and the Lothian and Borders response to the areas for development identified in the Joint Thematic Review report. Copies of which were appended to the report.

Summary of discussion

The Board, having heard from the Chief Social Work Officer discussed the excellent work undertaken by MAPPA in Midlothian.

Decision

The Board:

- **Noted the content of this report and background papers.**
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Report No.	Report Title	Presented by:
5.12	Climate Change Report under the Climate Change (Scotland) Act 2009	Alison White

Executive Summary of Report

This report summarises the IJB's responsibility to produce a Climate Change Report under the Climate Change (Scotland) Act 2009.

Summary of discussion

The Board, having heard from the Chief Social Work Officer discussed the Climate Change Report; a copy of which was appended to the report.

Decision

The Board:

- **Approved the Midlothian Integration Joint Board Climate Change Report 2016/2017 for submission to Sustainable Scotland Network.**

6. Any other business

No additional business had been notified to the Chair in advance.

7. Date of next meeting

The next meeting of the Midlothian Integration Joint Board would be held on:

- Thursday 11th January 2018 2pm **Midlothian Integration Joint Board**
- Thursday 8th February 2018 2pm Development Workshop

The meeting terminated at 4.17 pm.