

NOTICE OF MEETING

AUDIT COMMITTEE

Venue: Committee Room
Midlothian House
Buccleuch Street
Dalkeith

Date: Tuesday 12 June 2012

Time: 11.00 am

John Blair
Director, Corporate Resources

AGENDA

- 1 Apologies.
- 2 Order of Business – including notice of new business submitted as urgent for consideration at the end of the meeting.
- 3 Declarations of Interest.
- 4 Terms of Reference and Appointment of Chair - Report by Director, Corporate Resources **(Circulated: Pages 3 - 4)**
- 5 Minutes of Meeting of 14 February 2012 - For Approval **(Circulated: Pages 5 - 8).**

6 June 2011

NB: At the conclusion of the meeting, there will be a training session for elected members on the functions and roles of the Audit Committee.