

# Midlothian Integration Joint Board

Midlothian Integration Joint Board  
Thursday 14 April 2022  
Item No: 4.2



Meeting	Date	Time	Venue
Special Midlothian Integration Joint Board	Thursday 17 March 2022	2.00pm	Virtual Meeting held using Microsoft Teams.

## Present (voting members):

Carolyn Hirst (Chair)	Cllr Derek Milligan (Vice Chair)	Angus McCann
Jock Encombe	Cllr Catherine Johnstone	Cllr Jim Muirhead

## Present (non-voting members):

Morag Barrow (Chief Officer)	Hannah Cairns (Allied Health Professional)	Keith Chapman (User/Carer)
David King (Interim Chief Finance Officer)	Hamish Reid (GP/Clinical Director)	Johanne Simpson (Medical Practitioner)
Fiona Stratton (Chief Nurse)		

## In attendance:

Nick Clater (Head of Adult & Social Care)	Elouise Johnstone (Programme Manager)	Roxanne King (Business Manager)
Gill Main (Integration Manager)	Lois Marshall (Assistant Strategic Programme Manager)	Andrew Henderson (Democratic Services Officer)

## Apologies:

Tricia Donald	Wanda Fairgrieve (Staff side representative)	Joan Tranent (Chief Social Work Officer)
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### 1. Welcome and Introductions

The Chair, Carolyn Hirst, in welcomed everyone to this virtual special meeting of the Midlothian Integration Joint Board. Apologies were noted on behalf of Tricia Donald, Wanda Fairgrieve and Joan Tranent.

### 2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated.

### 3. Declarations of interest

No declarations of interest were received.

### 4. Minute of Previous Meetings

None submitted.

### 5. Public Reports

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p><b>5.1 Chair's Update</b></p> <p>By way of a chairs update, Carolyn Hirst outlined that all Board Members will receive an email on Monday 21st March asking them to complete a self-evaluation survey aimed to evaluate the MIJB's 'fitness for purpose' and will help identify areas for improvement. It is based on the Integration Joint Board Checklist and consists of 20 statements to be rated in addition comments. Carolyn Hirst highlighted that members were being asked to complete this</p>	<p>a) To note the cancelling of the Development Workshop scheduled for 12 May 2022 and the rearranging of the Development Workshop to follow the Board meeting 16 June which will be extended to a three-hour meeting from 1 – 4pm.</p> <p>b) To otherwise note the Chairs update.</p>	<p>All to note</p> <p>All to note</p>	

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<p>now so that the experiences and reflections of new, outgoing and continuing members could be taken into account and it is hoped that this will be a starting point for the IJB's future development plan. Carolyn Hirst took the opportunity to urge all Board Members to complete the survey by the 31st March.</p> <p>In addition NHS Lothian and Midlothian Council are reviewing the Midlothian Integration Scheme and that public consultation will start this week with an end date of the 10<sup>th</sup> of April. The document will be made available on the Midlothian Council website and there will be consideration of the consultation feedback before the Council and NHS Lothian agree any changes to the scheme.</p> <p>It was acknowledged that Hamish Reid has submitted notice of his intention to leave the Midlothian HSCP as Clinical Director as of the 10th May and will also be standing down from the IJB Board. Carolyn Hirst acknowledged that Hamish's contribution would be recognised at the next Board meeting and advised the recruitment for a new Clinical Director post will be underway shortly.</p> <p>Carolyn Hirst highlighted that Councillors would cease to hold their position on the board on the 5<sup>th</sup> of May. The first Council meeting at which a new administration should be formed is scheduled to take place on the 24th of May, at this meeting agreement should be reached on the four new Board appointees to the IJB and their substitutes.</p> <p>Referencing discussions with the Chief Officer and</p>			

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<p>Vice Chair, Carolyn Hirst confirmed that the development workshop session on 12 May would be cancelled and that in its place the timing of Board meeting scheduled for 2 - 4pm on 16 June would be extended to a three-hour meeting from 1 – 4pm.</p>			
<p><b>5.2 Midlothian Integration Joint Board Strategic Plan 2022-2025 and Consultation Report – Paper Presented by Lois Marshall, Assistant Programme Manager.</b></p> <p>Lois Marshall provided an overview of the Consultation Report in reference to the Midlothian Integration Joint Board Strategic Plan 2022-2025, outlining that it was well supported by the community and social media and that the consultation report took into account feedback that had been received across the year. In relation to the MIJB Strategic Plan, Lois Marshall confirmed little change with the exception of some final updates, including an update relating to the consultation response about the importance of advocacy and some amendments to the layout with ‘workforce’ being brought to the front. Carolyn Hirst took the opportunity to thank Lois Marshall and colleagues for their work on the report. Carolyn Hirst additionally highlighted that the Consultation Report and the draft Strategic Plan had been considered at the Strategic Planning Group meeting on 16 March and that they had commended both documents to the Board.</p> <p>In response to comments as to whether the MIJB was agreeing to delegate approval for additional</p>	<p>a) The board agreed to the consultation report.</p> <p>b) The board agreed to approve in principle the strategic plan, noting future changes.</p> <p>c) To otherwise note the contents of the report.</p>	<p>Board Members</p> <p>Board Members</p> <p>All to note</p>	

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<p>updates or not, Lois Marshall clarified that consultations were taken throughout the year and that the equality summary had been pulled up in the integrated impact assessment. Lois Marshall highlighted that updates were also dependant on timescales and confirmed that further updates would be brought to April's MIJB meeting. From an operational standpoint, Lois Marshall highlighted that each service area would also be provided with their own action plan. Morag Barrow clarified that more detail would be added to the Workforce section over the next four weeks and advised that the action plans would sit in with the 5 pillars outlined in the Lothian Strategic Development Framework Report submitted to February's board meeting and that these would be brought to a future development session.</p> <p>Regarding unexpected feedback, Lois Marshall acknowledged that issues around communication, digital and finally staff and communities had been raised. A brief discussion ensued in relation to the digital delivery plan and Morag Barrow advised that she would like to be given sight of the plan in advance of it being submitted to SMT. Carolyn Hirst enquired as to whether the integrated impact assessment would be ready for April's board meeting. Responding to comments as to whether the action plan could be put on a development workshop agenda in the future. Carolyn Hirst confirmed that they were already looking at commissioning the planning documents and that they would need to</p>			

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<p>liaise with partner organisations.</p> <p>Morag Barrow then took the opportunity to outline the next steps acknowledging the complete structural change over the previous 12 months, acknowledging difficulties collecting data and that work had been done to ensure transparency. Morag Barrow outlined the need for a robust infrastructure for reporting to the board over the next 12 months and referenced that the performance oversight board, which is scheduled to commence in April to provide more scrutiny. The board then agreed to approve the consultation report, and agreed to approve in principle the strategic plan, noting future changes.</p>			
<p><b>5.3 Midlothian IJB – 2022/23 Budget Setting – Report by David King, Interim Chief Finance Officer.</b></p> <p>The purpose of this report was to seek agreement to the 22/23 budget offers from the IJB’s partners, to lay out the projected financial position for the IJB in 22/23 and to consider the projected increase in the IJB’s reserves and the utilisation of these reserves. Finally the board was also asked to consider if the IJB could set a balanced budget for 22/23.</p> <p>The Board heard from Interim Chief Finance Officer, David King, who provided an overview of the budget setting process and outlined additional funding that been received from the Scottish Government throughout 21/22 in addition to funds that would be</p>	<p>a) Agreed that the budget offer from Midlothian Council meets the Scottish Government criteria.</p> <p>b) Agreed that the budget offer from NHS Lothian meets the Scottish Government criteria.</p> <p>c) Noted the projected movement in the IJB’s Reserves.</p>	<p>Board Members</p> <p>Board Members</p> <p>All to note</p> <p>All to note</p>	

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<p>received in 22/23. David King then outlined that as section 95 officer for the MIJB he was satisfied that the budget was balanced albeit with non recurrent funding and outlined the next step as being work to ensure the budget translated into the directions. In response to comments regarding the letter submitted by Craig Marriot which makes reference to the delivery of efficient savings, David King clarified that the MIJB had minimal issues over 22/23 and that any additional benefits would flow through the system. There was then a brief discussion as to the requirements for the MIJB to set a balanced budget and it was noted that although the board may not be required to set a balanced budget, this would not stop members from agreeing to the recommendations outlined in the report.</p> <p>The Board, in considering the welcome support offered by its partners then agreed to set a balanced budget for 22/23.</p>	<p>d) Noted the projected financial position for 2022/23.</p> <p>e) Agreed that the 2022/23 budget proposal is, at this time, balanced and therefore agree to the IJB's outline 22/23 budget.</p>	<p>Board Members</p>	

### 6. Any other business

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No business other business was discussed.

### 7. Private Reports

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No private reports were submitted for consideration.

### 8. Date of next meeting

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The next meetings of the Midlothian Integration Joint Board would be held on:

- Thursday 14 April 2022                      2.00pm      Midlothian Integration Joint Board

**(Action: All Members to Note)**

The meeting terminated at 15:04