

Action Log

Audit Committee
Monday 30 October 2023
Item No: 4.3



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Responsible treasury management	06/12/2022	Session with members to be organised with regard to Responsible treasury management/ethical issues.	Acting Chief Financial Officer	Ongoing	Carry forward, paper coming forward regarding CSG and ethical depositing coming later in the year.
2	Internal Audit Mid-Term Performance Report 2022/23	07/02/2023	Derek Oliver to submit a report to Audit Committee following up on audit actions for Building Maintenance Services.	Chief Officer Place	September 2023	Report will be presented to BTSG then submitted to the next Audit Committee
3	Internal Audit Work to February 2023	07/03/2023	Clarification to be provided via a post meeting comment clarifying information on ALEOs;	Chief Internal Auditor	25/04/2023	Recommended for closure: Mr Stainbank clarified that the Council has one operating ALEO and one non-operating and confirmed that the procedure would be amended so they are clear on the definition of ALEO.
4	Internal Audit Work to February 2023	07/03/2023	Fiona Robertson to report back with regard to options for panels in relation grant application panels.	Executive Director Children, Young People & Partnerships		Recommended for closure: Ms Robertson provided an update on the membership of the panel and that there

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						will be proposals brought forward to eliminate any conflicts of interest.
5	Internal Audit work to May 2023	26/06/2023	An updated report would be submitted to the Audit Committee in December 2023	Mr Stainbank	December 2023	Recommended for closure: Report on the agenda covering Internal Audit Work to September 2023.
6	Unaudited Accounts 2022/23	16/06/2023	Mr Gladwin confirmed that he would send information to Elected Members on the figures for the non-domestic rates	David Gladwin	September 2023	Recommended for closure: Information circulated to Elected Members on 23 August 2023