



DEVELOPMENT PLAN SCHEME FOR MIDLOTHIAN NUMBER 10

Report by Head of Communities and Economy

1 PURPOSE OF REPORT

- 1.1 This report seeks approval for the Development Plan Scheme for Midlothian No. 10 (DPSM10) which is required to be published annually to satisfy legislative requirements.

2 BACKGROUND

- 2.1 Preparation of a development plan scheme is a statutory requirement. Each year local planning authorities are required to prepare and submit a Development Plan Scheme (DPS) to Scottish Ministers setting out their intentions with respect to preparing, reviewing and consulting on the development plans for its area over the coming twelve months. Ordinarily the DPS is published by the end of March each year but given the dates of the Committee cycles this year a draft version was submitted to Scottish Ministers to satisfy legislative requirements subject to the proviso that Council may decide to make changes and re-submit following the Committee's consideration of its DPSM10.
- 2.2 As the Council is about to commence work on its second Local Development Plan, this DPS is particularly important. The planning service has sought to make DPS10 shorter and more readable and will use its publication to seek views on future engagement activity.

3 DEVELOPMENT PLAN SCHEMES

- 3.1 A development plan scheme is required to contain:
- the proposed development plan programme (including the proposed timetable and details of what is likely to be involved at each stage of preparation or review); and
 - the participation statement (including an account of when, with whom and likely format consultation is likely to take place and the steps to be taken to involve the public at each stage).
- 3.2 After approving a development plan scheme, the authority is required to publish it (including electronically), place it on deposit in public libraries and send it to Scottish Ministers (though for information only, not for approval). Consultation on the Scheme is not required at present, although proposals for planning reform may change this.

- 3.3 The proposed Development Plan Scheme for Midlothian No. 10 is attached to this report. Other than the adoption of Supplementary Guidance, there are no further tasks required in connection with the adopted Midlothian Local Development Plan 2017.
- 3.4 The Development Plan Scheme sets out the timetable for the second Midlothian Local Development Plan (MLDP2). The timetable for MLDP 2 is linked to the progress of the second Strategic Development Plan (SDP2), currently at examination and expected to be approved later this summer, however any delay to this anticipated programme will affect the MLDP2 programme identified in the proposed DPS No. 10.
- 3.5 Scottish Government guidance is that LDPs should be replaced every five years, but Scottish Ministers also expect LDPs to be adopted within two years of SDP approval. In the view of the planning service, the latter expectation is optimistic at best. The timetable set out in the DPS represents a more realistic programme which allows sufficient time for considered preparation of all the stages in MLDP2 and thorough public engagement.

4 RECOMMENDATION

- 4.1 It is recommended that the Committee:
- (a) approves the Development Plan Scheme for Midlothian No.10 (DPSM10) (appended to this report); and
 - (b) agrees to publish the DPSM10, place copies in all public libraries and formally submit a copy to Scottish Ministers.

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Head of Communities and Economy

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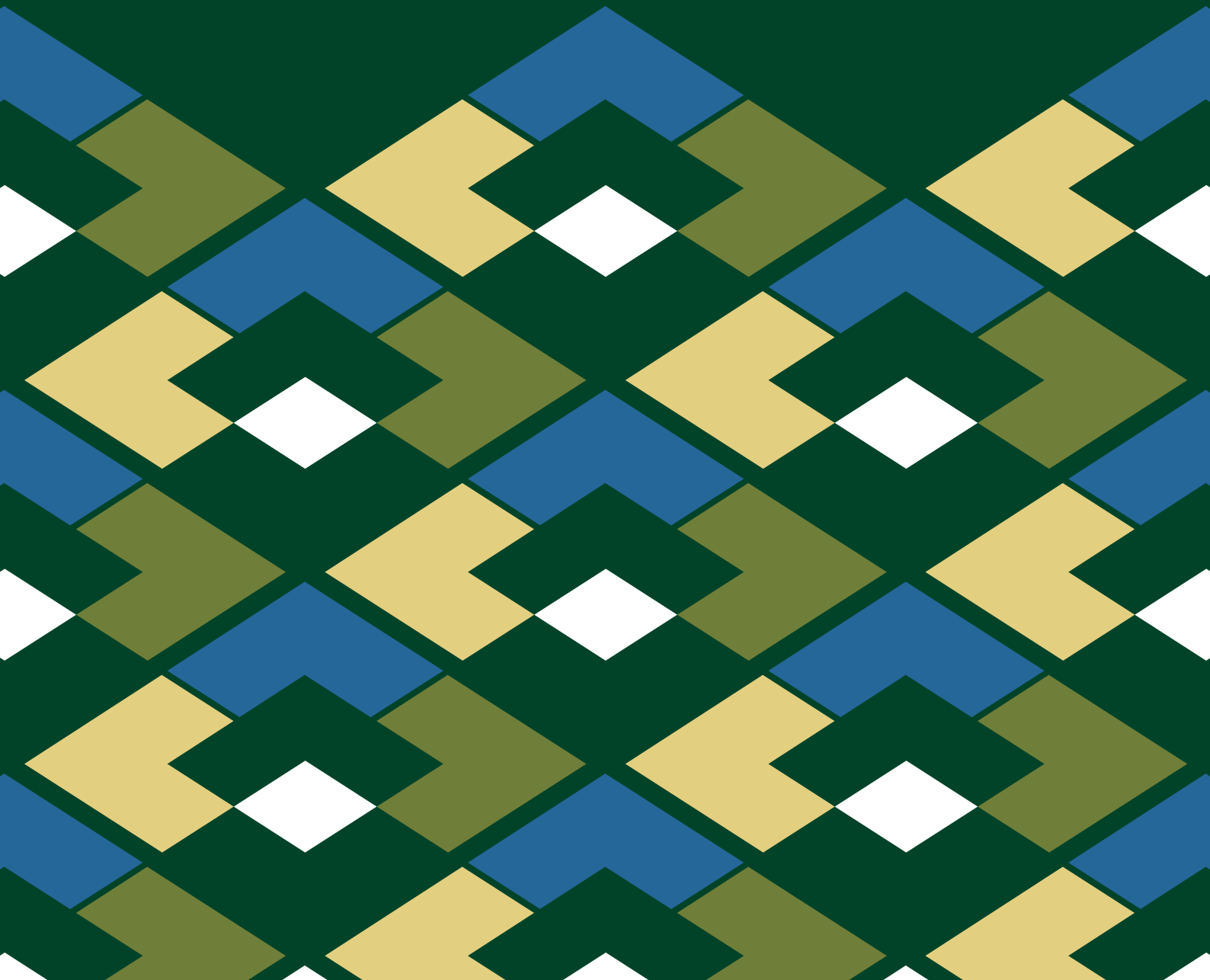
Background Papers: Appendix 1 - Development Plan Scheme for Midlothian No. 10.

Development Plan Scheme for Midlothian



No.10

March 2018



1 Introduction

This is the 10th **Development Plan Scheme** for Midlothian.

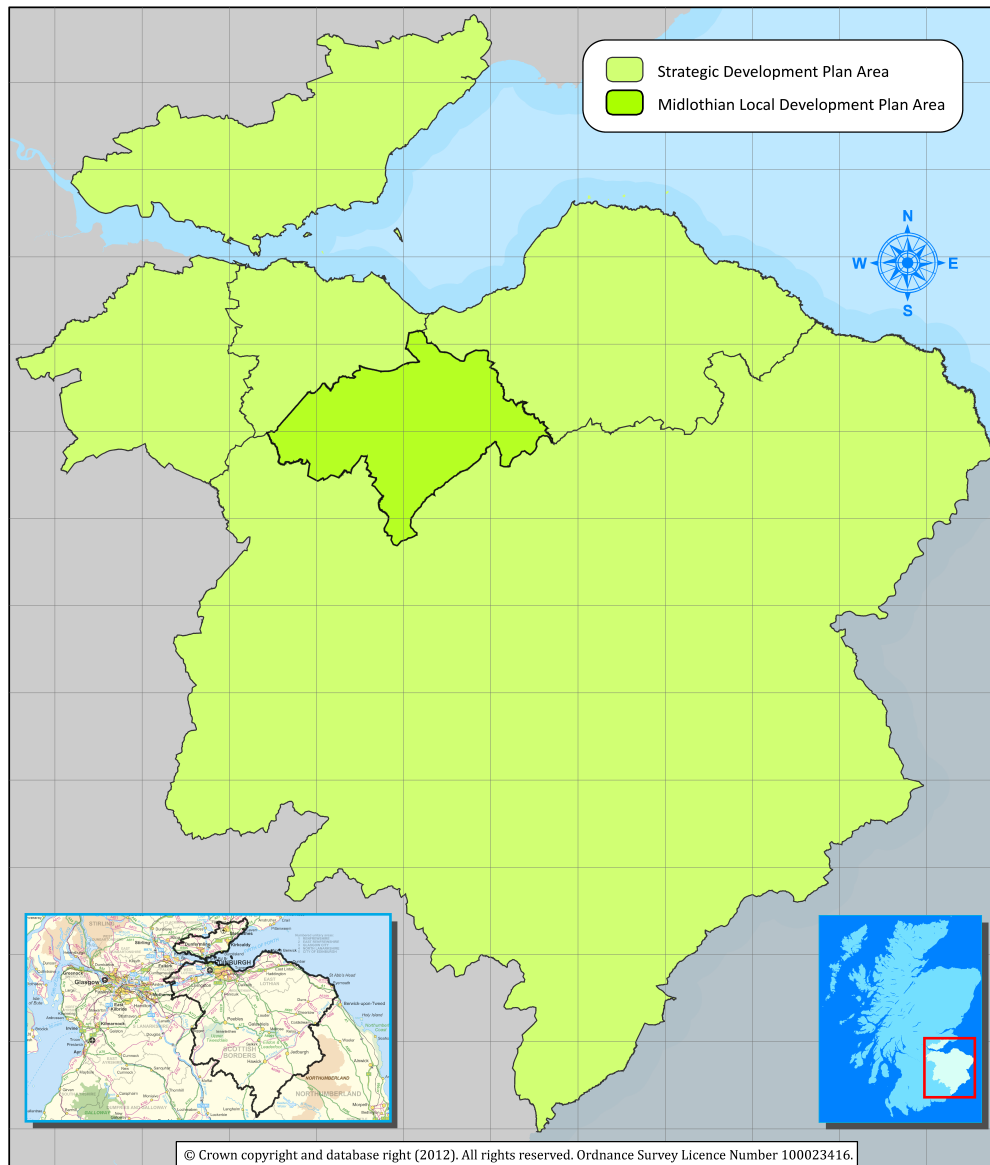
It sets out the timetable for preparing the **Local Development Plan (LDP)**, and other related planning guidance. It also includes a **Participation Statement** which describes how and when you can get involved in the preparation of the plan. We will prepare a new Development Plan Scheme at least once a year.

1.0.1 Midlothian forms part of the Edinburgh City Region and as such is covered by the Strategic Development Plan for Edinburgh and South East Scotland. Figure 1 shows the extent of the Strategic and Local Development Plan boundaries. The Strategic Development Plan (SDP) sets out a spatial strategy and for development and establishes the priorities for infrastructure across the region. It also informs the Local Development Plan which must be consistent with the SDP.

1.0.2 In November 2017 Midlothian Council adopted its first Local Development Plan, the Midlothian Local Development Plan 2017 (MLDP). The MLDP allocates land for development, and contains policies which will be used to assess applications for planning permission. It also sets the context for Supplementary Planning Guidance and is accompanied by an Action Programme designed to assist the delivery of proposals in the plan.

1.0.3 Scottish Ministers expect that Local Development Plans will be adopted within two years of the relevant Strategic Development Plan (SDP) being approved. Scottish Government guidance on development plans suggests that a normal local development plan process will take around 28 months. The second SDP for Edinburgh and South East Scotland is expected to be approved in the summer 2018, so this points towards the second LDP being adopted in 2020 - Midlothian Council considers that adoption by Autumn 2021 is feasible (see timeline in Figure 2). The Council will start work in 2018 on its next Local Development Plan.

DPS10

Figure 1 - SESplan and MLDP Boundaries

2 Recent Progress and Milestones in Production of the Second MLDP

2.0.1 On 7th November 2017 the Midlothian Local Development Plan was adopted by Midlothian Council. The MLDP may be viewed online at [Development Plans and Policies](#) or in any Midlothian library or the Council's office in Fairfield House, Dalkeith.

2.0.2 An **Action Programme** was adopted by the Council on 13th February 2018. The Action Programme sets out how the Council proposes to implement the plan, including actions to implement policies, a list of supplementary and planning guidance, and required infrastructure.

2.0.3 The Council has issued its first draft **Supplementary Guidance** for consultation (on Green Networks) and others will follow over the course of 2018. The full list of Supplementary Guidance (SG) and planning guidance (pg) required to deliver the plan is set out below.

- Planning Obligations and Affordable Housing (SG)
- Quality of Place (SG)
- Open Space Standards (pg)
- Food & Drink and Other Non-retail Uses in Town Centres (SG)
- Shop Front Design Guide (pg)
- Advertisements (SG)
- Hillend Country Park (pg)
- Resource Extraction (SG)
- Development in the Countryside and Green Belt (SG)
- Low Density Rural Housing (SG)
- Midlothian Green Network (SG)
- Special Landscape Areas (SG)
- Flooding and Water Environment (SG)
- Nature Conservation (pg)
- Dalkeith THI Homeowners' Guide (pg)
- Dalkeith Shop Front Design Guide (pg)
- Wind Energy Development (SG)
- Community Heating (SG)
- Masterplans (pg)

2.0.4 The second SDP is currently being examined by the Directorate of Planning and Environmental Appeals (DPEA). The report of examination is expected in early April and, subject to the Reporter's recommendations, possible approval in the summer of this year. Further information and updates on the examination is available online at [DPEA SESplan SDP](#). Further updates can also be found on the SESplan web site at [SESplan website](#): full contact details are provided at the end of this document.

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2.0.5 The Council has commenced gathering evidence for the second Midlothian Local Development Plan, and has started meeting with **Key Agencies**. The proposed key stages in the MLDP 2 process are listed below.

Milestones in Production of the Second Midlothian Local Development Plan

- SUMMER 2019 - PUBLICATION OF MAIN ISSUES REPORT
- WINTER 2019/2020 - PUBLICATION OF PROPOSED MLDP 2 FOR REPRESENTATIONS
- AUTUMN 2020 - SUBMISSION OF PLAN TO SCOTTISH MINISTERS
- AUTUMN 2020 - SUMMER 2021- EXAMINATION OF PLAN
- AUTUMN 2021 - ADOPTION OF PLAN

3 Participation Statement

A Participation Statement sets out how, when and with whom the Council will consult and engage on its Development Plan.

Independent planning Reporters will review the Council's engagement activities to see that they match what the Council said it would do in the Participation Statement.

As we move through the development plan timeline, future Participation Statements will include further detail but the Council's aims and objectives for managing the process are set out below.

Aims

- To raise awareness of Local Development Planning in Midlothian
- To design an approach to engagement that is as open and inclusive as possible
- To provide meaningful opportunities to shape the next LDP

Our Approach

- To seek to use best practice, including looking at approach of other organisations including Planning Aid for Scotland
- Produce information across a variety of formats, including our website, consultation portal and social media, alongside traditional written material
- To work closely with neighbourhood planning and community planning partnerships
- Develop relationships with the Key Agencies and other interested parties - we will explore the potential for co-production of parts of the second LDP
- Seek to continuously improve by carrying out annual review of our engagement activities
- Make information available as early as possible
- Use clear, plain language in all our material
- Allow for translation into main community languages on request
- To ensure that events and materials are accessible as far as is practicable
- To consider all engagement activity in the context of the Councils public sector equality duty
- Use graphics and maps where appropriate
- Provide events in communities throughout Midlothian

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Overview of Proposed Engagement Activities for the second Midlothian Local Development Plan

Activity	Description	What we plan to do	Timescale
Development Plan Scheme 10	Sets out the Council's annual programme for reviewing its development plans.	Publish and deposit in libraries; online and distribute to Community Councils.	March 2018
Regular review & Updates	Between Key Stage events/activities provide monthly bulletins updating LDP progress/emerging issues.	Publish web articles and post on social media Publish articles in e-staff newsletter; Prepare local media releases	Monthly/quarterly throughout 2018 and start of 2019. At key stages
Evidence gathering and early awareness raising for the second Local Development Plan.	Will set the context for the second LDP; outline requirements from SDP2 and emerging issues arising from current plan and committed development; seek contacts for future engagement; and to inform preparation of the Main Issues Report.	Publish information online; Promote online engagement; Publish information leaflets; Prepare local media releases and social media posts; Prepare stakeholder briefings; Monitor Action Programme; Establish regular discussions with key agencies, community councils, Community Planning Partnership and Council service sections; Update consultation database (in accordance with the General Data Protection Regulations 2018) .	Spring 2018 - Spring 2019

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Activity	Description	What we plan to do	Timescale
Main Issues Report (MIR)	<p>Will set out the Council's preferred development strategy and any identified reasonable alternatives along with its likely approach on policy matters. However, at this stage the Council has yet to come to a settled view on matters therefore the Main Issues Report should not be viewed as a draft version of the plan but the main stage at which to engage and influence the policy framework and development strategy of the Proposed Plan at the next stage of the process.</p> <p>The Main Issues Report is the most important consultation stage of the plan making process.</p>	<p>Publish MIR for consultation and place copies in libraries and at Council HQ, online and distribute to Community Councils;</p> <p>Advertise publication informing how, where and when document can be inspected;</p> <p>Encourage engagement and feedback on MIR via social media activity, scheduled drop in events and discussions with key agencies, community councils and other stakeholders;</p> <p>Meet and discuss issues with stakeholder groups expressing interest/concern, on request;</p> <p>Mailshot customer database inviting comments/feedback.</p> <p>Email Council staff to raise awareness.</p> <p>Undertake neighbour notification of parties likely to be affected by preferred or reasonable alternative development options.</p>	Summer 2019
Publication of Proposed MLDP 2	The Proposed Plan represents the settled view of the Council and the plan the Council proposes to	The Council anticipates the publication of the Proposed Plan to be around Winter 2019. Details about what	Winter 2019/2020

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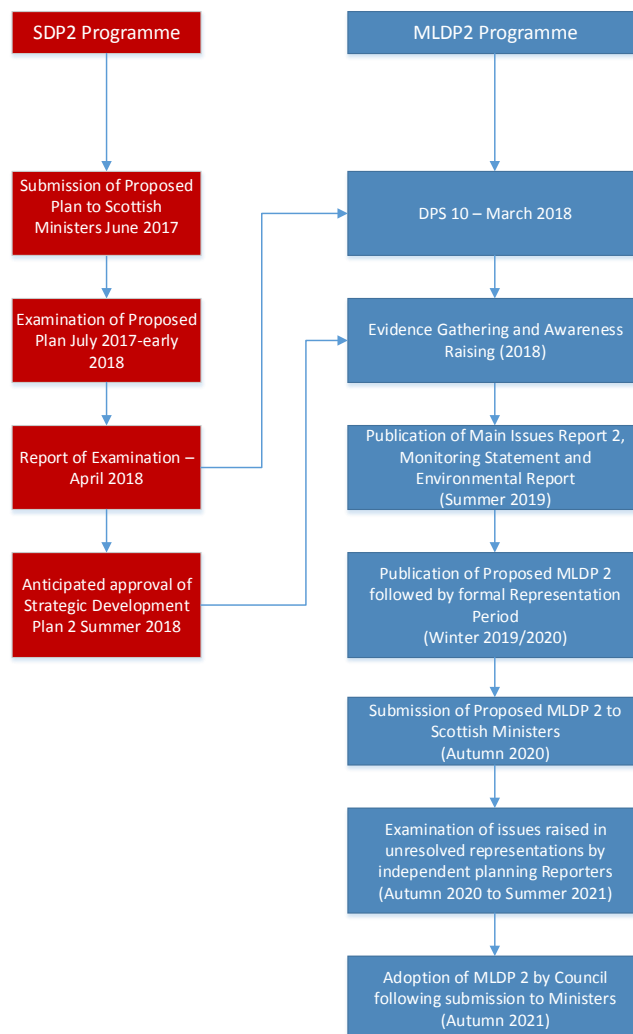
Activity	Description	What we plan to do	Timescale
	adopt. At this stage individuals or organisations can make representations to the content of the plan. Any unresolved representations will be considered by an independent planning reporter as part of an examination of the plan at a later date.	type of activities, how and when these will take place will be finalised and published in the next development plan scheme - DPS 11.	

What is your view of our planned consultation activities?

4 Timetable

4.0.1 The timetable for the LDP is related to that of the **Strategic Development Plan** for South East Scotland. Figure 2 below indicates the timetable for both plans.

Figure 2 - Programme for Midlothian Local Development Plan 2



5 Planning Reform

The Scottish Government has brought a Bill before Parliament to reform the planning system. If agreed the new legislation will change many features of the current system, including the abolition of Strategic Development Plans and Main issues Reports and introduce a longer 10 year timescale for Local Development Plans, rather than 5 years at present.

5.0.1 Until superseding legislation is proposed the Council is required to start preparation of its next Local Development Plan on the basis of the existing regulations. Updates will be provided in subsequent Development Plan Schemes.

6 Register an interest

Are you interested in being involved in the second Midlothian Local Development Plan?

Let us know if you are interested in being involved in the Second Midlothian Local Development Plan. Once we have your contact details we can send you information about events, documents for comment and keep you informed about progress with the MLDP.

7 Contact us

If you have any questions about the Local Development Plan or this Development Plan Scheme, please get in touch.

by email: ldplan@midlothian.gov.uk

by writing: Midlothian Council Planning, Fairfield House, 8 Lothian Road, Dalkeith, EH8 3AA

If you want to talk about the next Local Development Plan for Midlothian please call 0131 271 3470

If you want to find out more about Strategic Development plans, you can contact SESplan:

by email: contactus@sesplan.gov.uk

by writing: SESplan, Civic Centre, Howden South Road, Livingston, EH54 6FF

by phone: 01506 282883

COMMUNICATING CLEARLY

We are happy to translate on request and provide information and publications in other formats, including Braille, tape or large print.

如有需要我們樂意提供翻譯本，和其他版本的資訊與刊物，包括盲人點字、錄音帶或大字體。

Zapewnimy tłumaczenie na żądanie oraz dostarczymy informacje i publikacje w innych formatach, w tym Braillem, na kasecie magnetofonowej lub dużym drukiem.

ਅਸੀਂ ਮੰਗ ਕਰਨ ਤੇ ਖੁਸ਼ੀ ਨਾਲ ਅਨੁਵਾਦ ਅਤੇ ਜਾਣਕਾਰੀ ਤੇ ਹੋਰ ਰੂਪ ਵਿੱਚ ਪ੍ਰਕਾਸ਼ਨ ਪ੍ਰਦਾਨ ਕਰਾਂਗੇ, ਜਿਨ੍ਹਾਂ ਵਿੱਚ ਬਰੇਲ, ਟੇਪ ਜਾਂ ਵੱਡੀ ਛਪਾਈ ਸ਼ਾਮਲ ਹਨ।

Körler için kabartma yazılar, kaset ve büyük nüshalar da dahil olmak üzere, istenilen bilgileri sağlamak ve tercüme etmekten memnuniyet duyuyoruz.

اگر آپ چاہیں تو ہم خوشی سے آپ کو ترجمہ فراہم کر سکتے ہیں اور معلومات اور دستاویزات دیگر شکلوں میں مثلاً بریل (تایپا افراد کے لیے) مجھے بے ہوشی کے حروف کی لکھائی) میں، ٹیپ پر یا بڑے حروف کی لکھائی میں فراہم کر سکتے ہیں۔