

NOTICE OF MEETING

AUDIT COMMITTEE

Venue: Council Chambers
Midlothian House
Buccleuch Street
Dalkeith

Date: Tuesday 9 December 2014

Time: 11.00 am

John Blair
Director, Resources

Audio Recording Notice: Please note that this meeting may be recorded. While the Council will comply with its statutory obligations under the Data Protection Act 1998 and the Freedom of Information (Scotland) Act 2002, the intention is to use the recording for internal purposes only.

AGENDA

- 1 Apologies.
- 2 Order of Business – including notice of new business submitted as urgent for consideration at the end of the meeting.
- 3 Declarations of Interest.
- 4 Minutes of Meeting of 28 October 2014 - For Approval **(Circulated: Pages 3 - 27)**.
- 5 Audit Scotland Report on Self Directed Support Implementation Report by Head of Adult Community Care **(Circulated: Pages 29 – 40)**.
- 6 Audit Scotland Risk Assessment Report 2014 - Report by, Director, Resources **(Circulated: Pages 41 - 91)**.
- 7 Internal Audit Recommendations - Report by Internal Audit Manager **(Circulated: Pages 93 - 100)**.
- 8 Update on Progress with the 2014/15 Internal Audit Plan - Report by Internal Audit Manager **(Circulated: Pages 101 - 109)**.

THE COMMITTEE IS INVITED (A) TO CONSIDER RESOLVING TO DEAL WITH THE UNDERNOTED BUSINESS IN PRIVATE IN TERMS OF PARAGRAPHS 6 AND 14 OF PART 1 OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973 - THE RELEVANT REPORT IS THEREFORE NOT FOR PUBLICATION; AND (B) TO NOTE THAT NOTWITHSTANDING ANY SUCH RESOLUTION, INFORMATION MAY STILL REQUIRE TO BE RELEASED UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 OR THE ENVIRONMENTAL INFORMATION REGULATIONS 2004.

- 9 Internal Audit Report: Review of Controls Operating over Purchase to Pay - Report by Internal Audit Manager (**Circulated: Pages 110 – 125**).

2 December 2014