

# Notice of meeting and agenda



## Audit Committee

**Venue:** Council Chambers, Midlothian House, Dalkeith, EH22 1DN

**Date:** Tuesday, 10 May 2016

**Time:** 11:00

**John Blair**  
Director, Resources

**Contact:**

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**Further Information:**

This is a meeting which is open to members of the public.

**Audio Recording Notice:** Please note that this meeting will be recorded. The recording will be publicly available following the meeting, including publication via the internet. The Council will comply with its statutory obligations under the Data Protection Act 1998 and the Freedom of Information (Scotland) Act 2002.

## **1 Welcome, Introductions and Apologies**

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## **2 Order of Business**

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Including notice of new business submitted as urgent for consideration at the end of the meeting.

## **3 Declarations of Interest**

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Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **4 Minutes of Previous Meeting**

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| <b>4.1</b> | Minutes of Meeting 15 March 2016 submitted for approval | <b>5 - 12</b> |
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## **5 Public Reports**

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| <b>5.1</b> | Audit Scotland Report An overview of Local Government in Scotland 2016 - Report by Chief Executive                                    | <b>13 - 64</b>   |
| <b>5.2</b> | Midlothian Council Audit Progress Report - Report by External Auditors  | <b>65 - 82</b>   |
| <b>5.3</b> | Annual Governance Statement - Report by Chief Executive   | <b>83 - 92</b>   |
| <b>5.4</b> | Devolved School Management Scheme - Report by the Internal Audit Manager  | <b>93 - 104</b>  |
| <b>5.5</b> | Internal Audit Report on Financial Assurance for money delegated to the Integrated Joint Board - Report by the Internal Audit Manager | <b>105 - 114</b> |
| <b>5.6</b> | Internal Audit Annual Assurance Report 2015/16 - Report by Internal Audit Managers  | <b>115 - 132</b> |
| <b>5.7</b> | Audit Charter - Report by the Internal Audit Manager  | <b>133 - 152</b> |
| <b>5.8</b> | Self Assessment of the Internal Audit Section against the Public Sector Internal Audit Standards - Report by Internal Audit Managers  | <b>153 - 158</b> |

## **6 Private Reports**

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THE COMMITTEE IS INVITED (A) TO CONSIDER RESOLVING TO DEAL WITH THE UNDERNOTED BUSINESS IN PRIVATE IN TERMS OF PARAGRAPH 1, 6 and 14 OF PART 1 OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973 - THE RELEVANT REPORT IS THEREFORE NOT FOR PUBLICATION; AND (B) TO NOTE THAT NOTWITHSTANDING ANY SUCH RESOLUTION, INFORMATION MAY STILL REQUIRE TO BE RELEASED UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 OR THE ENVIRONMENTAL INFORMATION REGULATIONS 2004.

- 6.1** Midlothian Council Correspondence Review - Report by External Auditors
  
- 6.2** Business Gateway Contractors - Report by the Internal Audit Manager