

Midlothian Integration Joint Board



Thursday, 22nd June 2023, 14:00-16:00

Midlothian IJB Integrated Impact Assessment Process

Item number: 5.6

Executive summary

This report sets out a proposed system to support Midlothian IJB ensure it meets the statutory requirement to completion an Integrated Impact Assessment (IIA) for all new and revised strategies, policies and plans, provisions, practices, and activities.

The EHRC requested all Integration Authorities agree and implement a system for the identification, completion, publication, monitoring, and review of all Integrated Impact Assessments (IIAs) by the end of March 2023.

A first draft of a proposed process was presented to SPG on 23rd February 2023 for review and discussion. Recommendations were adopted and represented to the Strategic Planning Group on 27th April 2023 where SPG agreed to recommend this process to the Board for approval

The proposed system includes the identification of the requirement to complete an Integrated impact Assessment (IIA), and the completion, review, publication, and monitoring arrangements.

Members are asked to:

- Note the proposed process to identify the requirement to complete an Integrated impact Assessment (IIA), and the completion, review, publication, and monitoring arrangements
 - Agree to adopt this process for all Board business
 - Note the equality oversight implications for the Strategic Planning Group in relation to HSCP delivered activity
-

Midlothian Integration Joint Board

Midlothian IJB Integrated Impact Assessment Process

1 Purpose

- 1.1 This report sets out the proposed system to support Midlothian IJB ensure it meets the statutory requirement to complete an Integrated Impact Assessment (IIA) for all new and revised strategies, policies and plans, provisions, practices, and activities.

2 Recommendations

- 2.1 As a result of this report, Members are asked to:
- Note the proposed process to identify the requirement to complete an Integrated impact Assessment (IIA), and the completion, review, publication, and monitoring arrangements
 - Agree to adopt this process for all Board business
 - Note the equality oversight implications for the Strategic Planning Group in relation to HSCP delivered activity

3 Background and main report

- 3.1 The Equalities and Human Rights Commission (EHRC) requested all Integration Authorities agree and implement a system for the identification, completion, publication, monitoring, and review of all Integrated Impact Assessment (IIA) by the end of March 2023. This has been delayed due to the prioritisation of essential discussion relating to the 2023-24 budget offers.
- 3.2 The proposed process includes the identification of the requirement to complete an Integrated impact Assessment (IIA), and the completion, publication, review, and impact monitoring arrangements.
- 3.3 A first draft of a proposed process was presented to SPG on 23rd February 2023 for review and discussion. Recommendations were adopted and represented to the Strategic Planning Group on 27th April 2023 where SPG agreed to recommend this process to the Board for approval.
- 3.4 It is proposed that, a **IIA Screening Tool** (appendix 1) should accompany all Board papers record any decisions and provide evidence.
- 3.5 A record of decisions relating to the screening of Board papers and reports and the identification of the requirement to complete an IIA should be recorded on the **IIA IJB Paper & Report Record Form** (appendix 2). This will be maintained and monitored by the HSCP Equality Lead. Data entered should be reviewed by the Integration Manager and the Standards Officer prior to presenting to the Chair for review ahead of each Board meeting.

- 3.6 It is further proposed that the IJB will review IIAs and record any decisions made on the **Decision Making Log** (appendix 3)
- 3.7 Finally work on IIAs should be tracked and a log of decisions along with details of the IIAs publication and future monitoring arrangements recorded on the **IIA Tracker and Monitor Log** (appendix 4)

4 Policy Implications

- 4.1 The action proposed in this report does not have any direct policy implications.

5 Directions

- 5.1 This action proposed in this report does not have any implications for Directions.

6 Equalities Implications

- 6.1 The actions outlined in this report are designed to support Midlothian IJB meet its Public Sector Equality Duty and improve the IJBs progress towards greater equality in our communities.

7 Resource Implications

- 7.1 The resource implications arising from this report are limited to the time required for the Board and officers of the HSCP to undertake specific actions.

8 Risk

- 8.1 A lack evidence demonstrating due regard to the impact of all new and revised strategies, policies and plans, provisions, practices, and activities on people with protected characteristics could result in non-compliance with the Public Sector Equality Duty (PSED) and EHRC referral for legal action.

9 Involving people

- 9.1 The completion of Integration Impact Assessments (IIAs) support engagement with people, communities and the health and social care workforce to effectively progress equality mainstreaming. There is recognition that engagement and consultation with people who have protected characteristics, and the impact of work to improve equality requires improvement.

10 Background Papers

None.

AUTHOR'S NAME	Gill Main
DESIGNATION	Integration Manager
CONTACT INFO	Via email or MS Teams
DATE	08/05/2023

Appendices:

Appendix 1: Midlothian IJB IIA Process Information v4

Appendix 2: Midlothian IJB IIA Process_Screening Tool

Appendix 3: Midlothian IJB IIA Process_IIA Paper & Report Record Form

Appendix 4: Midlothian IJB IIA Process_Decision Making Log

Appendix 5: Midlothian IJB IIA Process_IIA Tracker and Monitor Log