

# Midlothian Integration Joint Board



**Thursday, 22<sup>nd</sup> June, 14:00-16:00**

## **Proposed Meeting Schedule and Development Workshops Dates for 2023 and 2024**

**Item number: 5.1**

### **Executive summary**

---

The purpose of this report is to set the dates for the meetings and development workshops of the Midlothian Integration Joint Board for 2023 and 2024 including meetings of the Midlothian Integration Joint Board which take into account Midlothian School Holidays;

#### **Members are asked to:**

- a) To note the Meeting Schedule and Development Workshop dates for 2023 as approved at the meeting of the MIJB on the 26 August 2022; and
  - b) To approve the Meeting Schedule and Development Workshops dates 2023 and 2024; and
  - c) To note the approach for Service Visits for the Members of the Midlothian Integration Joint Board.
-

# Midlothian Integration Joint Board

## Proposed Meeting Schedule and Development Workshops Dates for 2023 and 2024

### 1 Purpose

---

- 1.1 To set the dates for meetings, groups and development workshops of Midlothian Integration Joint Board for 2023 and 2024 as prescribed by the Midlothian Integration Joint Board Standing Orders – 5.2.

### 2 Recommendations

---

- 2.1 To note the Meeting Schedule and Development Workshop dates for 2023 as approved at the meeting of the MIJB on the 26 August 2022.
- 2.2 To approve the Meeting Schedule and Development Workshops dates for 2024 as set out in Appendix to the report.
- 2.3 To note the approach for Service Visits for the Members of the Midlothian Integration Joint Board as set out in the report.

### 3 Background and main report

---

- 3.1 The proposed schedule follows the current existing pattern of Board meetings and Development Workshops held on alternative months, with quarterly Audit & Risk Committee meetings and Special Board meetings in March and September to consider the budget and annual accounts respectively.
- 3.2 The proposed schedule of meetings for 2023 and 2024 is shown in detail in Appendix A.
- 3.3 Members are reminded that the facility exists under Standing Orders for special meetings to be called if and when required.
- 3.4 Appropriate arrangements are to be made where applicable to allow for the access of the public and press to attend.
- 3.5 Any Service Visits will continue to be scheduled as required or at the request of Members of the Midlothian Integration Joint Board.

### 4 Policy Implications

---

- 4.1 There are no policy implications arising from any decisions made in this report.

## 5 Directions

---

- 5.1 There are no implications on Directions arising from any decisions made in this report.

## 6 Equalities Implications

---

- 6.1 There are no equalities issues arising from any decisions made in this report.

## 7 Resource Implications

---

- 7.1 There are no implications on Directions arising from any decisions made in this report.

## 8 Risk

---

- 8.1 The availability of the schedule of meeting dates contributes to the mitigation of risk by:
- facilitating forward planning for meetings; contributing to the governance
  - framework which allows the Board to conduct its business; and
  - providing a timetable to which Officers can work to ensure that reports are submitted timeously.

## 9 Involving people

---

- 9.1 There are no implications for involving people as a result of this report.

## 10 Background Papers

---

- 10.1 There are no background papers in relation to the content of this report

<b>AUTHOR'S NAME</b>	Democratic Services
<b>DESIGNATION</b>	Democratic Services Officer
<b>CONTACT INFO</b>	democratic.services@Midlothian.gov.uk
<b>DATE</b>	30/03/2023

---

### Appendices:

**Appendix 1:** Proposed MIJB schedule of meetings and workshop dates 2023 and 2024