



**Thursday 8<sup>th</sup> February 2023, 14:00-16:00**

## **IJB Improvement Plan 2024**

**Item number: 5.4**

### **Executive summary**

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The purpose of this report is to obtain the formal agreement of the Midlothian Health and Social Care Integration Joint Board (IJB) on the Board Improvement Plan that was created following two IJB Development Workshops held on the 11 May 2023 and the 9<sup>th</sup> November 2023. It is the intention that this self-improvement plan will then be refreshed on an annual basis going forward following a review of the implementation of the actions.

#### **Members are asked:**

- To approve the IJB Improvement Plan, including formal approval of the Board Action owners and associated timeframes.
  - Confirm that the IJB Improvement Plan should be reviewed on an annual basis
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## IJB Improvement Plan 2024

### 1. Purpose

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- 1.1 The purpose of this report is to obtain the formal agreement of the Midlothian Health and Social Care Integration Joint Board (IJB) on the Board Improvement Plan that was created following 2 IJB Development Workshops held on 11<sup>th</sup> May 2023 and 9<sup>th</sup> November 2023.
- 1.2 The finalised Improvement plan for the IJB is presented in Appendix 1.

### 2. Recommendations

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- 2.1 Members are asked;
  - To approve the IJB Improvement Plan, including formal approval of the Board Action owners and associated timeframes.
  - Confirm that the IJB Improvement Plan should be reviewed on an annual basis

### 3. Background and main report

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- 3.1 Following discussions with the IJB Chief Officer, scoping discussions were held with the Improvement Service to facilitate a self-assessment of the IJB. A scope for this self-assessment was then agreed in February 2023.
- 3.2 The purpose of the self-assessment was to focus on the IJB in terms of its functioning and effectiveness, reflect upon strengths and identify areas where there may be scope for improvement.
- 3.3 A self-assessment questionnaire was distributed to all IJB members in April 2023 focusing on the following key areas:
  - IJB Response to COVID-19
  - Leadership and Relationships
  - Governance and Accountability
  - Community Engagement and Participation
  - Outcomes and Impact
  - Performance Management and Use of Evidence

- 3.4 An IJB Development Workshop was held on 11<sup>th</sup> May 2023 facilitated by the Improvement Service. This workshop utilised the collated results from the self-assessment questionnaire to facilitate a further self-assessment process to identify improvement plan actions. These have subsequently been collated into the Draft Improvement Plan which was presented to the IJB.
- 3.5 A further Development session was then held on 9<sup>th</sup> November 2023 to finalise the IJB Improvement Plan and agree Board ownership of the actions identified. The IJB Improvement Plan contains 7 key actions supported by 5 members of the Board. These actions are in summary:
- Reviewing and developing a new format for presentation of Board agendas, and ensuring that there are at least 2 Board development sessions held in person each year. **Owned by Cllr Connor McManus.**
  - Ensuring one Board member formally attends the Strategic Planning Group meetings and considers chairing this meeting. **Owned by Andrew Fleming.**
  - Supporting the community engagement self-assessment work through the Strategic planning Group. **Owned by Nadin Akta.**
  - Providing Board support to the Third Sector Summit work taking place. **Owned by Magda Clark.**
  - Review the performance of the early intervention and prevention work within the HSCP and give consideration to implications for strategic planning. **Owned by Morag Barrow.**
  - Ensuring ongoing Board Support for the Strategic Delivery Commissioning Process. **Owned by Morag Barrow.**
  - Ensure delivery of equalities training to the Board. **Owned by Morag Barrow.**
- 3.6 A review of the outcomes of the actions from the IJB Self-Improvement Plan will commence in November 2024, and subsequently reported to the IJB in January 2025.

## 4. Policy Implications

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- 4.1 There are no policy implications arising from this report.

## 5. Directions

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- 5.1 There are no Directions implications arising from this report, other than those that might arise from the implementation of the Improvement Plan.

## 6. Equalities Implications

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- 6.1 There are no equalities implications, other than those that might arise from the implementation of the Improvement Plan.

## 7. Resource Implications

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- 7.1 There are no direct resource implications any resource to support Board members in improvement will be agreed by the identified Board action owners.

## 8. Risks

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- 8.1 Risks are identified as part of the IJB Improvement Plan in Appendix 1.

## 9. Involving People

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- 9.1 Consultation on the IJB Improvement Plan has taken place during the development sessions. Further consultation will be required in completing the identified actions and are the responsibility of the Board action owner.

## 10. Background Papers

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- 10.1 None

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<b>DATE</b>	22/01/2024

### Appendices:

**Appendix 1:** IJB Improvement Plan 2024\_Appendix 1