

# Midlothian Integration Joint Board

Midlothian Integration Joint Board  
Thursday 14 April 2022  
Item No: 4.1



Meeting	Date	Time	Venue
Midlothian Integration Joint Board	Thursday 10 February 2022	2.00pm	Virtual Meeting held using Microsoft Teams.

## Present (voting members):

Carolyn Hirst (Chair)	Cllr Derek Milligan (Vice Chair)	Tricia Donald
Jock Encombe	Cllr Catherine Johnstone	Angus McCann
Cllr Jim Muirhead	Cllr Pauline Winchester	

## Present (non-voting members):

Morag Barrow (Chief Officer)	David King (Interim Chief Finance Officer)	Jordan Miller (Staff side representative)
Fiona Stratton (Chief Nurse)	Miriam Leighton (Volunteer Midlothian)	Keith Chapman (User/Carer)
Hannah Cairns (Allied Health Professional)	James Hill (Staff side representative)	Wanda Fairgrieve (Staff side representative)

## In attendance:

Jill Stacey (Chief Internal Auditor)	Grace Cowan (Head of Primary Care and Older Peoples Services)	Nick Clater (Head of Adult & Social Care)
Gill Main (Integration Manager)	Elouise Johnstone (Programme Manager)	Jim Sherval (Public Health Practitioner)
Roxanne King (Business Manager)	Lois Marshall (Assistant Strategic Programme Manager)	Rebecca Hilton (NHS Lothian Representative)
Rebecca Miller (Strategic Planning)	Mike Broadway (Democratic Services Officer)	Andrew Henderson (Clerk)

## Apologies:

Joan Tranent (Chief Social Work Officer)	Johanne Simpson (Medical Practitioner)	Hamish Read (GP/Clinical Director)
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# Midlothian Integration Joint Board

Thursday 10 February 2022

## 1. Welcome and Introductions

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The Chair, Carolyn Hirst, in welcoming everyone to this virtual Meeting of the Midlothian Integration Joint Board, extended a warm welcome on behalf of the Board to Gill Main. Carolyn expressed her gratitude and thanks to Mairi Simpson and Lesley Kelly for the work on the IJB and expressed gratitude to James Hill, who was attending his final meeting.

## 2. Order of Business

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The order of business was confirmed as outlined in the agenda that had been previously circulated.

## 3. Declarations of interest

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No declarations of interest were received.

## 4. Minute of Previous Meetings

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### 4.1 Minutes of the MIJB held on 9 Dec 2021

The Minutes of Meeting of the Midlothian Integration Joint Board held on 09 December 2021 were submitted and approved as a correct record.

### 4.2 Minutes of the Strategic Planning Group held on 17 November 2021

The Minutes of Meeting of the Strategic Planning Group held on 17 November 2021 were submitted and noted.

## Midlothian Integration Joint Board

Thursday 10 February 2022

### 5. Public Reports

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p><b>5.1 Chair's Update</b></p> <p>Carolyn Hirst thanked members for attending the development session covering finance and flagged planning for 22/23 and encouraged members input at the next session. Carolyn Hirst also thanked Morag Barrow and her team for the monthly bulletins and indicated that feedback was welcome. In addition Carolyn Hirst highlighted her attendance at two Midlothian Community Planning Partnership Board meetings ensuring that a contingency plan was in place and to get an overview of the strategic plan for the following year. Carolyn Hirst flagged that Aprils board meeting would have a number statutory reports submitted.</p>	<p>To note the Chairs update</p>	<p>All to note</p>	
<p><b>5.2 Chief Officer Report – Morag Barrow, Chief Officer.</b></p> <p>Morag Barrow provided an overview of the Chief Officer Report outlining the key service pressures in addition to providing the board members with an update of the developments following the MIJB meeting of the 9<sup>th</sup> of December. Morag Barrow flagged a typo to the report on line page 4, point 3.2 paragraph 13, confirming that this should read 'preventing reoffending' and not 'promoting reoffending'. Morag Barrow outlined the report recommendations that the board prioritise policy</p>	<p>a) Carolyn Hirst to discuss Pharmacy refusal in Roswell with Councillor Milligan and escalate to NHS Lothian.</p> <p>b) Morag Barrow to submit paper covering strategic planning goals and submit to the next meeting of the MIJB.</p> <p>c) To otherwise note the contents of the report.</p>	<p>Carolyn Hirst</p> <p>Morag Barrow</p> <p>All to note</p>	

## Midlothian Integration Joint Board

Thursday 10 February 2022

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>objectives for the strategic planning group and outlined the recommended priorities:</p> <ul style="list-style-type: none"> <li>• Midlothian Hospital</li> <li>• Primary Care</li> <li>• Frailty</li> <li>• Learning disabilities</li> <li>• Workforce</li> </ul> <p>Following this a general discussion ensued with Morag Barrow, Grace Cowan and Hannah Cairns all responding to questions from members.</p> <p>In relation to public health and digital cross cutting, Morag Barrow acknowledged that Elouise Johnstone and Gill Main were currently working through the plan and this would be covered off.</p> <p>In answer to a question regarding NHS Lothian's Pharmacy Committee's refusal of a proposed pharmacy in Rosewell and what action the MIJB could take, Morag Barrow acknowledged that concerns are shared with regarding the pressure that pharmacies are under but the MIJB was limited with regard to what action it could take. Carolyn Hirst invited Councillor Milligan to discuss the matter further and following the agreement of all board members present agreed to raise the issue with NHS Lothian.</p> <p>Morag Barrow clarified that the 5 outlined priorities would touch and influence other areas and that they would be updated going forward. Morag Barrow then outlined the key points from the Audit Scotland</p>			

## Midlothian Integration Joint Board

Thursday 10 February 2022

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>report, acknowledging that the service had seen significant investment and acknowledged the workforce challenge and highlighted the work required in lead up to the National Care service. Following this the board agreed that Morag Barrow should continue with the work outlined in the report and that a paper should be submitted to the next meeting of the IJB.</p> <p>Grace Cowan clarified that regarding the hospital at home service planning would be undertaken over the next couple of months, noting the bringing forward of the opening of Liberton Day hospital and further ANP staff being factored in.</p> <p>An update was provided in relation to vaccinations, acknowledging that Midlothian was performing well although vaccine take up in 18-29 and 30-39 year olds was still lower in line with national trends but that that inclusivity groups and satellite clinics had been established in areas with lower take up. Grace Cowan confirmed the long term aim to ensure a sustainable winter with increased vaccinations and that the health and social care partnership would be taking on board Children's; Travel and shingles vaccinations and that a plan had been submitted to the vaccination board.</p> <p>Following this further discussion ensued. Nick Clater highlighted that Learning Disability services are open and broadly operating pre pandemic levels and that a report highlighting the current challenges was being written up. Hannah Cairns acknowledged a</p>			

## Midlothian Integration Joint Board

Thursday 10 February 2022

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>significant backlog with diabetes and weight loss waiting lists, outlining the steps being used to tackle this.</p> <p>Carolyn Hirst took the opportunity to thank Jill Stacey for her work with the IJB in the capacity of Chief Internal Auditor, in reference to comments in the report outlining Jill Stacey's intention to stand down and the process required to provide a replacement.</p>			
<p><b>5.3 Lothian Strategic Development Framework - Report by Rebecca Miller, Strategic Planning</b></p> <p>Rebecca Miller provided an overview of the Lothian Strategic Development Framework report highlighting the 5 pillars within the LSDF:</p> <ul style="list-style-type: none"> <li>• Children &amp; Young People;</li> <li>• Mental Health,</li> <li>• Illness &amp; Wellbeing;</li> <li>• Primary Care;</li> <li>• Scheduled Care &amp; Unscheduled Care</li> </ul> <p>Rebecca Miller outlined that all sections had been developed in collaboration with the IJB and the H&amp;SCP and that the LSDF should reflect the strategic plan with a view to finalise in June. The Midlothian IJB Strategic Planning Group meeting in January 2022 supported the submission of the summary document to the IJB.</p> <p>A discussion ensued amongst board members, Rebecca Miller clarified the difference between consultation and engagement and that the intention</p>	<p>a) To note progress to date in developing the LSDF.</p> <p>b) To note the content of the LSDF summary document appended to this report.</p> <p>c) To support the proposed approach the Lothian Health and Care System (LHCS) will take over the next five years to deliver improved outcomes, as set out in the summary document</p>	<p>All to note</p> <p>All to note</p> <p>Board members</p>	

## Midlothian Integration Joint Board

Thursday 10 February 2022

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<p>was for a long term public engagement that may involve specific consultations. In addition, regarding the use of robust self-care and self-management methods particularly for those with low health literacy, Rebecca Miller acknowledged that this would be a developing area.</p> <p>Following this all voting members present agreed to the recommendations outlined in the report.</p>			
<p><b>5.4 Reappointment of NHS Lothian Board Members to the Midlothian IJB</b></p> <p>Carolyn Hirst provided an overview of the report outlining the recommendation from the Lothian NHS board to reappoint herself and Tricia Donald to the Midlothian IJB. Following this, Councillor Milligan was appointed as chair of the meeting and all voting members present endorsed the proposals. Carolyn Hirst was then reappointed as chair.</p> <p>Morag Barrow acknowledged that Miriam Leighton had also joined the board and agreed to bring to the board for formality and governance.</p>	<p>a) To note and approve the reappointment of Carolyn Hirst and Patricia Donald as board members of the Midlothian IJB.</p> <p>b) Morag Barrow to submit report outlining the appointment of Miriam Leighton to the MIJB for formality and governance.</p>	<p>All to note</p> <p>Morag Barrow</p>	
<p><b>5.5 Financial Update - Out-turn 2021/22 and outline 22/23 financial position. - Report by David King, Interim Chief Finance Officer.</b></p> <p>David King provided an overview of the February finance paper highlighting that this was the second part of the three part approach to setting the budget and that it outlined and gave consideration to everything discussed at the IJB development</p>	<p>a) To note the projected out-turn position for 2021/22</p> <p>b) To note the projected impact on the IJB's reserves</p>	<p>All to note</p> <p>All to note</p>	

## Midlothian Integration Joint Board

Thursday 10 February 2022

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<p>workshop held on the 13<sup>th</sup> January 2022 and set the date of the budget being set to the 17<sup>th</sup> of March. Following this a discussion ensued with David King and Morag Barrow responding to member's questions.</p> <p>Morag Barrow clarified that there was a requirement to follow partner's recruitment process and acknowledged regular contact with HR and further outlined methods used to improve recruitment. Morag Barrow highlighted challenges in recruiting for higher grade posts, who had longer notice periods among further operational challenges.</p> <p>David King clarified that additional funds would be included in the financial plans for 22/23 and that the ambition was to use the money to underpin services and to use for additional resources if possible.</p> <p>David King then discussed the additional funding that had been part of the Scottish Government's 22/23 budget amounting to £554 million nationally (the IJB's share being laid out in Appendix 1 of the report) and a further £22 million nationally for social care of which £335,000 would be allocated to Midlothian. Work was underway to lay out the proposed use of these funds in 22/23. David King also acknowledged a heavy reliance on COVID funding and encouraged members to consider its view on the matter going forward warning that at some point the future COVID funding would cease with service provision continuing.</p>	<p>c) To note the Scottish Government's 22/23 financial settlement</p> <p>d) To note the projected financial forecast for 2022/21</p>	<p>All to note</p> <p>All to note</p>	

## Midlothian Integration Joint Board

Thursday 10 February 2022

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<p><b>5.6 NHS Lothian Public Health - Partnership and Place - Presentation by Jim Sherval, Public Health Consultant</b></p> <p>Jim Sherval and Rebecca Hilton took members of the MIJB through the NHS Lothian Public Health Partnership and Place, outlining the intention to transform NHS Lothian into an even better employer, in addition to the 6 public health priorities and four spotlighted areas of focus.</p> <p>Jim Sherval provided examples of work conducted with planning and housing organisations, advising that work had been done in relation to the planning of physical activity and greenspace making reference to the City Region deal and cycle provision through Sherrifhall. Rebecca Hilton added the work around diabetes and that work had also been conducted around residents feeling safe in their local area to participate in physical activity.</p> <p>Following this, members took the opportunity to commend and endorse various aspects of the proposals outlined in the presentation. In response to comments regarding broader actions that could be taken Jim Sherval acknowledged that although the licencing act currently had public health provision, the civic government Scotland act didn't and that work was being done to fit this in going forward.</p>	<p>a) Presentation slides to be made available to members of the IJB.</p> <p>b) To note the contents of the presentation.</p>	<p>Jim Sherval</p> <p>All to note</p>	

## Midlothian Integration Joint Board

Thursday 10 February 2022

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<p><b>5.7 Performance Overview Report – Report by Elouise Johnstone, Programme Manager, Performance</b></p> <p>Elouise Johnstone provided an overview of the Performance Overview Report and noted the purpose to update the IJB on the progress towards achieving its performance goals. Elouise Johnstone outlined that the IJB was currently meeting all of its performance targets and advised that the current targets had only been agreed until April 2022. In addition, Elouise Johnstone outlined a request to reallocate funds for a fixed-term Assistant Programme Manager (NHS Grade 6) and to recruit two WTE fixed-term Assistant Programme Managers (NHS Grade 6) for a period of two years. She advised that the March development session would be centred on performance reporting and that this would be fed into the new strategic plan. Elouise Johnstone also asked that Members to let her know if they were interested in joining a new Data Assurance &amp; Governance Group which would meet for the first time in April. Members then considered the report and approved the recommendations.</p>	<p>a) Note the performance against the IJB performance goals.</p> <p>b) Further discussion at development session regarding IJB representation on Data Assurance and Governance Group</p> <p>c) Members approved reallocation of funding for recruitment of a fixed term NHS Grade 6 assistant program manager.</p> <p>d) Members approved the recruitment for two WTE fixed-term of 2 NHS Grade 6 term Assistant Programme Managers for a period of 2 years.</p>	<p>All to note</p> <p>Board Members</p> <p>Board members</p> <p>Board Members</p>	
<p><b>5.8 Clinical and Care Governance Report - Report by Fiona Stratton, Chief Nurse</b></p> <p>Fiona Stratton highlighted the purpose and contents of the Clinical Care and Governance Report highlighting ongoing work regarding complaints. Following this a discussion ensued amongst</p>	<p>To note and approve the content of this report</p>	<p>All to note</p>	

## Midlothian Integration Joint Board

Thursday 10 February 2022

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members during which progress on reducing the number of open adverse events was commended. Jock Encombe acknowledged previous work that had been completed in the area and suggested that the board could produce an update around QIT's.			

### 6. Any other business

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No business other business was discussed.

### 7. Private Reports

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No private reports were submitted for consideration.

### 8. Date of next meeting

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The next meetings of the Midlothian Integration Joint Board would be held on:

- Thursday 17 March 2022      2.00pm      Special MIJB Meeting and Development Workshop
- Thursday 14 April 2022      2.00pm      Midlothian Integration Joint Board

**(Action: All Members to Note)**

The meeting terminated at 16:11