



## **Proposed Change to Scheduled Meetings of the Audit Committee from December 2019 – December 2020**

### **Report by Chair of the Audit Committee**

#### **1 Purpose of Report**

This report invites the Audit Committee to consider, and recommend to Council to approve, the following amendments to the scheduled meetings of the Audit Committee from December 2019 – December 2020:

- a) To rearrange the Audit Committee meeting scheduled for Tuesday 25 August 2020 to Monday 22 June 2020 at 11 am to consider the unaudited accounts 2019/20.
- b) To change the meeting time for the following Audit Committee meetings from 10 am to 11 am to accommodate Informal Sessions prior to each meeting.
  - 3 December 2019
  - 28 January 2020
  - 10 March 2020
  - 26 May 2020
  - 29 September 2020
  - 8 December 2020

#### **2 Background**

- 2.1 At the Council Meeting on 2 October 2018, the Council approved the schedule of meeting dates for 2019 and 2020 recommended by the Short Life Working Group
- 2.2 At the Audit Committee meeting on 24 June 2019, the Audit Committee approved its Annual Report 2018/19 including areas of improvement. As an opportunity to address the latter, Informal Sessions have been arranged prior to each meeting.

#### **3 Report Implications**

##### **3.1 Resource**

There are no direct resource implications arising from this report.

##### **3.2 Risk**

There are no risk implications arising from this report.

### **3.3 Single Midlothian Plan and Business Transformation**

Themes addressed in this report:

- Community safety
- Adult health, care and housing
- Getting it right for every Midlothian child
- Improving opportunities in Midlothian
- Sustainable growth
- Business transformation and Best Value
- None of the above

### **3.4 Key Priorities within the Single Midlothian Plan**

Not applicable

### **3.5 Impact on Performance and Outcomes**

Not applicable.

### **3.6 Adopting a Preventative Approach**

Not applicable.

### **3.7 Involving Communities and Other Stakeholders**

Not applicable.

### **4.8 Ensuring Equalities**

Not applicable.

### **3.9 Supporting Sustainable Development**

Not applicable.

### **3.10 IT Issues**

Not applicable.

## **4 Recommendation**

The Audit Committee is asked to recommend to Council to approve the amendments to the schedule of meetings for the Audit Committee from December 2019 – December 2020 as follows:

- a) To rearrange the Audit Committee meeting scheduled for Tuesday 25 August 2020 to Monday 22 June 2020 at 11 am to consider the unaudited accounts 2019/20.
- b) To change the meeting time for all future scheduled Audit Committee meetings from 10 am to 11 am to accommodate Informal Sessions prior to each meeting.

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