

Midlothian Integration Joint Board

Midlothian Integration Joint Board
Thursday 19 December 2024
Item 4.3



Meeting	Date	Time	Venue
Strategic Planning Group	Thursday, 29 August 2024	14:00pm	Committee Room, Midlothian House and Virtual via MS Teams

Interim Chair: Gill Main (Integration Manager)

Vice Chair: Vacant

Present (MIJB members):

Morag Barrow (Chief Officer)	Keith Chapman (Lived Experience Member)	David King (Interim Chief Financial Officer) (Virtual)
	Claire Ross (Chief AHP)	Magda Clark (Third Sector Member) (Virtual)

Present (SPG Members):

Gill Main (Integration Manager) (Chair)	Elouise Johnstone (Programme Manager)	Jim Sherval (Consultant in Public Health) (Virtual)
Nick Clater (Head of Adult Services)	Rebecca Miller (Strategic Development)	Keith Chapman (Lived Experience Member)

In Attendance:

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Emma-Jane Gunda (Assistant Strategic Programme Manager) (Virtual)	Susan Rose (Voluntary Services Manager)	Laura Hill (VOCAL)
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Apologies:

Angus McCann	Andrew Fleming	Grace Cowan (Head of Primary Care and Older Peoples Services)
Fiona Kennedy (Group Service Manager)	Laura Hill (VOCAL)	Rebecca Hilton (Programme Manager)
Fiona Stratton (Chief Nurse)		Dr Lynne Douglas

1. Welcome and introductions

The Chair welcomed everyone to the meeting of the Midlothian Integration Joint Board (MIJB) – Strategic Planning Group (SPG).

Apologies were noted.

It was noted that due to the technical issues with the diary invites there may be some accidental absences.

2. Order of Business

The order of business was as set out in the agenda.

3. Minutes of Meeting

3.1 The Minute of the Strategic Planning Group meeting held on 25 January 2024 was submitted and approved as a correct record.

3.2 Action Log.

Emma-Jane Gunda, Assistant Strategic Programme Manager, shared and spoke to the Action Log and updates were noted.

3.3 Risk Register.

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The Chair, noting that there are no risks currently on the risk register although expected this to change as the year progresses. The Chair noted this needs to be raised as a standing item going at each meeting. The Chief Officer requested that a risk be added to the register that raises the risk of the IJB not being able to deliver its strategic aims, linking to the IJB risk on the main IJB risk register. Integration Manager to action.

4. Updates

Report Title/Summary	Decision	Action Owner	Date to be Completed/ Comments
<p>4.1 Chairs Update (verbal) - Gill Main, Integration Manager</p> <p>The Chair provided a verbal update detailing;</p> <ul style="list-style-type: none"> • The Board approved the first draft of the Strategic Plan for public consultation, as per the statutory guidance, reiterating to the group that the second draft of the Strategic Plan will follow the Boards Development session in January 2025. • Chair recapped the development process to date with the first consultation running from September to December 2023, and proposals agreed by the Board in January 2024. The first drafts were developed and reviewed by this group, before the Board reviewed and the edits and amendments were actioned prior to approval to move into public consultation at the 22nd August Board. • The Chair noted thanks to the Strategic Planning Group (SPG) and the Strategic Plan Project Team, for their commitment, work and contributions, and particularly the support given to strategic planning group from the project team and all the efforts. The attention will now shift within the Project Team to ensuring this group can review the other statutory documents that must be published alongside the Strategic Plan; a Market Facilitation Plan, Housing Statement, Consultation and Engagement statement. 		Gill Main	

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<ul style="list-style-type: none"> The Chair noted the strategic plan aims to support anyone in the community reading that plan and seeing how the plan related to their lives and how we hope to contribute to people in our communities living a good and healthy life. It was noted by the Chair that this will be the last meeting where GM Chairs the Strategic Planning Group and Andrew Fleming will be taking on the role of Chair going forward. The Vice Chair of this meeting will be held by a voting member of the IJB still to be determined. 			
<p>4.2 Finance Update (verbal) – David King, Interim Chief Financial Officer</p> <p>David King, Interim Chief Financial Officer provided a verbal update and discussing the content of the finance paper presented to MIJB on 22nd August. David King recapped what was current and next steps. The paper details the financial plan for 24/25. At the time this of writing the delegated budget was £158m. The Interim Chief Financial officer then detailed the financial gap.</p> <p>The Chief Financial Officer discussed the social care position. The discussion began by stating the current overspend of 6.8 million pounds, the associated recovery plans with the largest overspend within the day-to-day operations within social care and reviews underway.. The Interim Chief Financial expressed that there are 3 actions; Look at the agreed recovery plans; speak with colleagues regarding income from clients; and consider what further actions can we take.</p> <p>It was stressed that the Midlothian has never asked partners for additional support previously. The recovery actions that are in place are well underway, however due to the new demand, the impact is hard to see. It was highlighted the resource panel is the largest area of overspend, work that has taken to get to where we are had an impact on the position</p>		David King	

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<p>but would not reflect in the Q1 report. Some of the challenges being faced by the HSCP to deliver on these recovery actions were discussed.</p> <p>The Chief Officer noted that although challenging, the team has worked extremely hard and has not let the performance drop despite the rise in population and no equivalent uplift on funding offers.</p> <p>The Chair stated the Board remain supportive of recognising that our services and delivery partners are best placed to make decisions about the operationalisation of our plans, and Directions now become a good opportunity to help move things forward.</p>			
<p>4.3 PAGG Update (verbal) – Elouise Johnstone, Programme Manager</p> <p>Elouise Johnstone, Programme Manager for Performance , provided a verbal update on the Performance and Assurance Governance Group (PAGG). It was stated that PAGG has met twice over the summer; July 11th and August 8th and described both sessions were incredibly useful, with considered constructive feedback from the attendees. Special thanks were passed to all that attended.</p> <p>The Programme Manager for Performance noted the increase demand and population that was referred to in the previous item.</p> <p>The Chair noted that with the change in Terms of Reference approved by the board on the 22nd August, all data will be discussed and scrutinised as part of this meeting.</p>		Elouise Johnstone	
<p>4.4 HSCP Integrated Workforce Governance Board (verbal) – Morag Barrow, Joint Director Health and Social Care</p> <p>Morag Barrow, Joint Director Health and Social Care, provided a verbal update, noting a continuing gaps in resource and capacity, on of these is a Workforce Lead post. It was highlighted that the IJB has been asked by the Scottish Government to write a new workforce plan. The reporting duties under the Health and Care (Staffing) (Scotland) Act), and agenda for change reform were highlighted as the impact on workload.</p>		Morag Barrow	

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<p>The officers of the HSPC supported an induction session with 2 new Lothian non exec members of the Board.</p> <p>There will be an elected members briefing on 3rd September 2024.</p> <p>Work continues to maintain relationships with our partners, being open, honest, and transparent, as we approach next year's budget discussions.</p>			

5. Updates

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<p>Topics in Focus</p>			
<p>5.1 Change in Format and Content of Strategic Planning Group – Andrew Fleming, Chair and Gill Main, Integration Manager</p> <p>This report presents the Terms of Reference for the Midlothian IJB Strategic Planning Group (SPG) reviewed by Midlothian Integration Joint Board for approval on the 22nd August 2024.</p> <p>The Terms of Reference (ToR) for both Board committees had been reviewed at the Audit and Risk committee on 6th June 2024 and recommended to Midlothian IJB for approval.</p> <p>Members were asked to:</p> <ul style="list-style-type: none"> • Note the verbal feedback on Midlothian IJBs decision relating to the Strategic Planning Group (SPG) and Audit and Risk Committee (ARC) Terms of Reference (ToRs). 			

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<p>• Review the revised Terms of Reference (ToR) and note the changes and implications for the Strategic Planning Group.</p> <p>The Chair presented a slide show to the group and ran through the slides of Terms of reference. Key points highlighted included;</p> <ul style="list-style-type: none"> • Terms of reference had not been reviewed due to the change of membership and Covid pandemic. • Realignment of remit; influencing and development of Strategic Plan, monitoring and evaluating progress towards strategic aims, reporting on IJB's contribution and progress towards 9 National Health and Wellbeing Outcomes, Direction proposal and development for Board consideration. • Governance via SPG on the duties above, achieved through use of Outcome Mapping, Group Service Specifications and Directions chain • Need to consider how those Directions will look like <p>It was highlighted that reducing the meetings with a more streamlined agenda would support more effective working and joined up thinking in relation to planning and performance.</p>			
<p>Items for Decision</p>			
<p>5.2 IJB Commission: Scoping Exercise regarding Workforce and Local Employability Options (verbal update) – Jim Sherval, Public Health Consultant</p> <p>Jim Sherval began the verbal update by referencing the action log, referring to actions 10.3,10.4,10.5,10.6.</p> <p>Updating on actions from the previous meeting, it was reported that following actions were being driven forward as 'priority' from the working group:</p>		<p>Jim Sherval</p>	

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<p>Universal Recommendations 1 and 2; Co-ordination of HSCP employability work and HSCP representation on the Local Employability Partnership, Targeted Recommendations 1, 2 and 6.2; Job advert circulation to the Local Employability Partnership and NHS Lothian Voluntary Service, The Promise Guarantee (Care Experienced People) and Explore opportunities to build closer working with the LEP/ No-one Left Behind Scottish Government funding (co-ordinated by the LEP).</p> <p>The Chair added the key message from the discussion was that there is nothing in particular that SPG needs to consider for recommendation to the Board as the actions were operational. Chair also noted continued support for the incredible work in this area and noted how this is making a difference and providing more opportunities for people in Midlothian.</p>			
<p>5.3 Primary Care Sustainability Direction Discussion – Rebecca Green, Clinical Director</p> <p>Dr Rebecca Green, (Clinical Director) noted the IJB had requested a commission from the SPG to consider a Direction to support GP in primary care, potentially considering strategically reallocating some resources in a number of ways that supportive the balance of care to the community.</p> <p>The Clinical Director provided a short presentation with some key points;</p> <ul style="list-style-type: none"> - how we can make an impact in different ways. - The 3 Horizon approach - Midlothian has the highest prevalence rate than the Lothian average and Scottish average for nearly all long-term conditions. - The challenge of sustainability across practises. - LSDF is helpful and can support our ambitions, particularly Priority 5 			

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<ul style="list-style-type: none"> - Population increase is looking around 22.9% in 10 years. - A lot of work that has been moved over to primary care and the resource has not been attached to it. - Secondary care in specialist work, if appropriate resource was transferred could be done in primary care. <p>Rebecca Miller discussed the LSDF and the review of implementation books with stakeholders and the importance of having a dialogue with the community to ensure we can we best meet the need with that we have.</p> <p>There was discussion after the presentation, talking about potential opportunities and the need for additional resources in certain areas. The discussion explored each point that was raised by the group. The importance to recognise that we are asking for people to do more with no additional resources was stressed, however the aim of the discussion today was to do more work in a different manner, resource has to follow.</p> <p>A short-life working group will be convened to work on proposals led by The Clinical Director, to identify potential 'quick wins' that could form a test of change, any financial support or re-allocation of resources linking in as part of Midlothian planning. This should be done in collaboration with the Integration Manager as strategic lead.</p> <p>Morag Barrow and Nick Clater left the meeting at 15:48pm.</p> <p>An action was taken from The Clinical Director to create a short-life working group and consider appropriate membership.</p>			

6. AOCB

None received.

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7. Date of next meeting

The next meeting of the Strategic Planning Group will be held on Thursday, 29th September 2024 at 14:00pm.

(Action: All Members to Note)

The meeting was closed at 15:57pm.