

Midlothian Integration Joint Board

Midlothian Integration Joint Board
Thursday 10 December 2020
Item No 4.1



Meeting	Date	Time	Venue
MIJB Minute	Thursday 8 October 2020	2.00pm	Virtual Meeting held using Microsoft Teams.

Present (voting members):

Carolyn Hirst (Vice Chair)	Mike Ash	Tricia Donald
Angus McCann	Cllr Derek Milligan	Cllr Jim Muirhead
Cllr Pauline Winchester		

Present (non-voting members):

Morag Barrow (Chief Officer)	Alison White (Chief Social Work Officer)	Claire Flanagan (Chief Finance Officer)
Caroline Myles (Chief Nurse)	Johanne Simpson (Medical Practitioner)	Hamish Reid (GP/Clinical Director)
Wanda Fairgrieve (Staff side representative)	James Hill (Staff side representative)	Keith Chapman (User/Carer)
Ewan Aitken (Third Sector)		

In attendance:

Grace Cowan (Head of Primary Care and Older Peoples Services)	Mairi Simpson (Integration Manager)	Jacquie Campbell (Chief Officer, Acute Services)
Jenny Long (Programme Director for Unscheduled Care)	Leah Friedman (Operational Business Manager)	Jordan Simpson (Staff side representative, NHS Lothian)
Val Holtom (Care Inspectorate)	Mike Broadway (Clerk)	

Apologies:

Cllr Catherine Johnstone (Chair)	Fiona Huffer (Head of Dietetics)	Jill Stacey (Chief Internal Auditor)
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1. Welcome and introductions

The Vice Chair, Carolyn Hirst, welcomed everyone to this virtual Meeting of the Midlothian Integration Joint Board.

2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated.

3. Declarations of interest

No declarations of interest were received.

4. Minute of previous Meetings

4.1 The Minutes of the undernoted Meetings of the Midlothian Integration Joint Board were submitted and approved as correct records:

- (a) MIJB held on 27 August 2020 – subject to the addition of Lesley Kelly (MVA) to the list of those attending; correction of Jamie Megaw's name in the body of the minute and clarification that the Lord Advocate's review related to Care Homes; and
- (b) Special MIJB held on 10 September 2020.

4.2 The Minutes of Meeting of the MIJB Audit and Risk Committee held on 3 March 2020 were submitted and noted.

5. Public Reports

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
5.1 Remobilisation of Acute Out-patients Services – Presentation Jacquie Campbell, Chief Officer, Acute Services provided a presentation on the Remobilisation of Acute Out-patients Services in which she highlighted some of the impacts experienced as a result of the	To thank Jacquie for her extremely helpful and informative presentation and note that this would be picked up further as part of the November Development Workshop session.	All to note	Ongoing

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<p>Covid-19 pandemic, and how following an initial drop demand for services was beginning to increasing again. Although not back to pre-Covid levels, the rise in demand was in itself bring additional pressures as a result of services having to operate with often reduced capacity due to having to observe strict social distancing measures. Jacquie then outlined the steps being proposed by NHS Lothian to address this and highlighted possible ways in which Midlothian IJB might assist in this process.</p> <p>There then followed a general discussion during which Morag Barrow in making reference to plans for a 'Near Me' service operating out of the old Bonnyrigg medical practice, confirmed that H&SC would be happy to explore possible options. Whilst the use of new technology was broadly welcomed, concerns were expressed that it might exclude those not comfortably using technology or who did not have access to it. It was also pointed out that it needed to be made clear when services were being offered in this manner how patients accessed them and also the supports available should they be required. It was acknowledged that public engagement was at an early stage and how both the IJB and the Council fed into the consultation process would be a matter for further discussion.</p>			
<p>5.2 Chief Officers Report</p> <p>This report provided a summary of the key service pressures and service developments which had occurred during the previous months across health</p>	<p>(a) To note and welcome the development of new Equality Outcomes for 2021-2025 and also a draft Performance Framework;</p> <p>(b) To note that the outcome of the unannounced</p>	<p>Chief Officer</p> <p>Chief Officer</p>	

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<p>and social care, highlighting in particular a number of the key activities, as well as looking ahead at future developments.</p> <p>The Board in considering the Chief Officer's report made particular reference to the need to ensure that in developing new Equalities Outcomes they fed into the both the emerging Performance Framework and going forward the Directions. In addition, it was suggested that there should be a role for the Audit and Risk Committee in taking this forward which also required to be explored.</p> <p>The Board also noted that initial feedback received following an unannounced Healthcare Improvement Scotland inspection visit to Midlothian Community Hospital had been encouraging and discussed the challenges associated with the recommissioning works, in particular how new services would be procured and the opportunities for partners to be involved in that process.</p>	<p>Healthcare Improvement Scotland inspection visit to Midlothian Community Hospital would be presented to the Board upon receipt of the formal feedback; and</p> <p>(c) To otherwise note the content of the Chief Officer's Report.</p>		
<p>5.3 Midlothian IJB Directions 2020</p> <p>With reference to paragraph 4.3 of the Minutes of 16 April 2020, there was submitted a report the purpose of which was to set out for the Board consideration proposals from the Midlothian Strategic Planning Group to refresh the Directions that reflected changes to timeframes and/or plans since April 2020.</p> <p>The report explained that the Directions had been issued to Midlothian Council and NHS Lothian at a time when both organisations were managing responses to the COVID-19 pandemic, which had</p>	<p>To approve the revised Directions for 2020 onwards.</p>	<p>Chief Officer/ Integration Manager</p>	

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<p>caused significant disruption to services; health, social care and community based services. It had also influenced expectations and priorities, at least in the short term. As the Directions identified key changes that need to be progressed to support the delivery of health and care services in Midlothian, aligned to the Strategic Commissioning Plan 2019-22, it was considered appropriate that they be reviewed and where feasible amended to reflect changed ambitions or timeframes.</p> <p>Mairi Simpson was heard in amplification of the report after which there was a general discussion during which consideration was given to how to link actions arising from the Directions into the Performance Framework, the involvement of partners, particularly those in the third sector in the Directions and the potential need for a further review depending on future developments as a result of the ongoing COVID-19 pandemic.</p>			
<p>5.4 Community Justice Annual Report</p> <p>The purpose of this report was to update the Board on activity carried out by the Community Justice Partnership in Midlothian during 2019/20.</p> <p>The report explained that the Community Justice (Scotland) Act 2016 placed a duty on local community justice statutory partners to produce a Community Justice Outcome Improvement Plan (CJOIP) which outlined key local needs and priorities and the plans and actions to address these. Beyond</p>	<p>(a) To note the report; and</p> <p>(b) To note that details of the Trauma Informed Workshops (Level 1) would be circulated to Board Members.</p>	Chief Social Work Officer/ Clerk	

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<p>this, partners were also tasked with reporting on an annual basis to Community Justice Scotland.</p> <p>Alison White was heard in amplification of the report making particular reference to items of interest to the Board, which included resumption of the Trauma Informed Training.</p>			
<p>5.5 Midlothian Health & Social Care Partnership Winter Plan 2020/21</p> <p>The purpose of this report was to provide the Board with an update on Midlothian Health & Social Care Partnership's Winter Plan 2020/21 and outline plans in coping with increased pressure through effective forward planning and the provision of additional capacity in key services.</p> <p>The report outlined the work being undertaken locally to prepare for winter pressures, explaining that the overarching Winter Plan was joined up to cover a wide range of areas – reducing length of stay for people in hospital once medically fit, preventing avoidable admissions, increasing service capacity, gritting priority areas, implementing the flu programme, and resilience planning for severe weather, ongoing COVID-19 and potential local lockdowns, and staff absences. There was also an ongoing focus on supporting staff wellbeing and a winter communications plan both for staff and the public.</p> <p>Leah Friedman was heard in amplification of the report following which there was a general</p>	<p>(a) To note the update on the Winter Plan 2020/21; and</p> <p>(b) To approve the approach to winter planning.</p>	All to note	

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<p>discussion regarding the importance of a whole systems co-ordinated approach with a single point of contact involving the use of volunteers and input from third sector partners. It was also felt that it would be helpful to acknowledge other factors which might impact on the Plan such as Brexit.</p>			
<p>5.6 Care for People Group During Lockdown</p> <p>The purpose of this report was to introduce the Midlothian's Care for People Report on the Response to Lockdown which detailed the actions taken by the Council's 'Care for People' Group during lockdown; a copy of which was appended to the report.</p> <p>The report explained that given the nature of the pandemic emergency, the high level of public interest and the extensive range of interventions undertaken, it is considered important that Board Members were fully briefed, particularly given the possibility of a second wave of Covid-19.</p> <p>Having heard from Alison White in amplification of the report, the Board discussed the role of resilience groups in providing a link to communities and how this might be grown to ensure it was fit for purpose, and also the role and use of volunteers, which had been complicated somewhat by a highly successful national campaign, giving rise to a higher than anticipated capacity that it had sometime proven difficult to fully utilise.</p>	<p>To note the report outlining the activities and services coordinated by the 'Care for People' Group during lockdown.</p>		

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<p>5.7 Clinical and Care Governance Report</p> <p>The purpose of this report was to provide assurance to the Board as to the clinical and care governance arrangements within Midlothian, along with highlight good practice and identify any emerging issues or risks. Additional reports would be submitted as appropriate throughout the year to provide updated information from specific service areas. Appended to this report was a copy of the Healthcare Governance Committee Annual Report – Midlothian HSCP.</p> <p>Carolyn Myles was heard in amplification of the report after which there was a general discussion on this matter. Issues around carers being unable to visit those in care homes were acknowledged, it being accepted that whilst there were no easy answers there was a perception of inequality that would benefit from being addressed if possible.</p>	<p>To note and approve the content of the report.</p>	<p>All to note</p>	
<p>5.8 IJB Improvement Goal Progress</p> <p>With reference to paragraph 5.4 of the Minutes of 14 February 2019, there was submitted a report updating the Board on performance and improvement towards achieving the Local Improvement Goals set by the MIJB based on the indicators recommended by the Ministerial Strategic Group for Health and Community Care. The improvement goals focused on reducing unscheduled hospital and institutional care using</p>	<p>(a) To note the performance across the indicators;</p> <p>(b) To note that in spite of the impact of the Covid-19 pandemic many of the Improvement Indicators goals had be achieved during 2020;</p> <p>(c) Note that the Improvement Indicators use data provided by Public Health Scotland with a lag time of three months, so further information was included showing hospital activity for Midlothian residents up to the week beginning 7 Sept.</p>	<p>All to note.</p>	

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<p>data provided by the Health and Social Care team at ISD Scotland.</p> <p>Morag Barrow was heard in amplification of the report after which there was a general discussion on this matter.</p>			
<p>5.9 Finance Update – Quarter 1 2020/21</p> <p>This report set out the results of the MIJB's partner's (Midlothian Council and NHS Lothian) quarter one financial reviews and considered how this impacted on the projected financial position for the IJB for 2020/21.</p> <p>The report advised that understanding the financial position for the IJB was not straightforward as in addition to understanding the results and the financial impact of COVID-19, both in terms of the impact of the actual costs incurred to date, as well as the implications for the remainder of the financial year, the extent to which costs could be recovered from the Scottish Government through the mobilisation/remobilisation planning processes further complicated the picture.</p> <p>Claire Flanagan was heard in amplification of the report after which there was a general discussion during which Morag Barrow highlighted that in terms of normal core spend the IJB was looking at a balanced budget.</p>	<p>(a) Noted the quarter one financial reviews undertaken by partners; and</p> <p>(b) Noted the impact COVID has had on the IJB financial position.</p>	Chief Finance Officer	

6. Private Reports

Exclusion of Members of the Public

In view of the nature of the business to be transacted, the Board agreed that the public be excluded from the meeting during discussion of the undernoted item, as contained in the Addendum hereto, as there might be disclosed exempt information as defined in paragraph 11 of Part I of Schedule 7A to the Local Government (Scotland) Act 1973:-

6.1 Redesign of Urgent Care – Implementing the National Model in Lothian – Noted

7. Any other business

The Board, having noted that this would be Ewan Aitken's last meeting as Third Sector representative, joined the Chair in expressing their thanks to Ewan for all his hard work in support of the Midlothian Integration Joint Board over the years.

8. Date of next meeting

The next meetings of the Midlothian Integration Joint Board would be held on:

- Thursday 12 November 2020 2pm Development Workshop
- Thursday 10 December 2020 2pm Midlothian Integration Joint Board

(Action: All Members to Note)

The meeting terminated at 4.31 pm.