

# Action Log

Midlothian Council  
23 August 2022



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Minute action - prospective crematorium development.	16/11/2021	Scope potential suitable sites for prospective crematorium development.	Chief Officer Place	October 2022	Report scheduled for October Council.
2	Motion Amendment – Loanhead Football Club	16/11/2021	Update the Sports Needs Assessment from 2016 and report to future council meeting	Head of Adult Social Care/ Sport & Leisure Manager	TBC	Procurement completed and the contracted company are finalising the scoping element and have been working with the Scottish FA for team and club data, as well as priming key clubs for consultation. They have been organising specific site visits and/or face to face consultations.
3	Motion - Infrastructure	14/12/2021	Report to Council Strategic Investment Framework	Executive Director Place	TBC	Strategic Infrastructure Investment Framework 2 <sup>nd</sup> stage review has commenced and full report shall be presented to Council when completed and available.

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4	Minute Action – Future Hybrid Meetings	14/12/2021	Updated Hybrid Meetings Report – Spring 2022	Chief Officer Corporate Solutions	June 2022	Council meeting on 24 May 2022 referred to a Short Life Working Group, now scheduled to meet in August.
5	Minute Action - CCTV	14/12/2021	To Provide a Report outlining an expansion of sites for CCTV	Chief Officer Place	March 2022	Work progressing with Police Scotland and report scheduled for October Council.
6	Minute Action – Improving Energy efficiency by tackling Dampness, Condensation and improving ventilation	15/02/2022	Provide a Report to Council  Additional Report – Update on Current Housing Stock that will not meet Energy Efficiency Targets	Chief Officer Place	June 2022	Work progressing. Report scheduled for October Council.
7	Cost of living Taskforce	28/06/2022	To convene the taskforce after summer recess	Executive Director Place	August 2022	Group now scheduled to meet in August.
8	Ukrainian Refugee Briefing	28/06/2022	Ukrainian Refugee Briefing later in the year	Chief Executive	September/ October 2022	Briefing scheduled in September.
9	Midlothian Write to HMRC, Westminster Department and Local MP	28/06/2022	To make the case for raising the tax threshold to not unduly affect workers receiving the increased mileage payments -	Chief Officer Corporate Solutions	August 2022	Letters sent in July 2022

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10	A paper covering the capital projects procurement process and how councillors can have greater scrutiny over procurement decisions	28/06/2022	including using the development partner Hub South East Scotland's competitive tender process	Head of Development	September 2022	Report scheduled for October Council following Briefing session.
11	A seminar on procurement for councillors later in the year	28/06/2022	Procurement Seminar	Head of Development	September/ October 2022	Briefing scheduled in September.
12	Local Authorities Covid Emergency Recovery Fund	28/06/2022	Report to be represented to August Council with more focus on Low Income Families	Chief Social Worker & Chief Officer Place	August 2022	LACER report deferred until the Cost of Living Taskforce is convened
13	Arm's Length Company to Manage Industrial Sites in Midlothian	28/06/2022	Explore and outline process for creating an Arm's length company	Head of Development	October 2022	Report scheduled for October Council