

Midlothian Integration Joint Board



Meeting	Date	Time	Venue
Strategic Planning Group	Wednesday 14 September 2022	14.00	Virtual Meeting held using MS Teams.

Present (MIJB members):

Morag Barrow (Chair)	Councillor Colin Cassidy	Grace Chalmers
Kelly Parry	Angus McCann	Nadin Akta
Jo Simpson		

Present (HSCP):

Gill Main	Elouise Johnstone	Grace Cowan
Wanda Fairgrieve	Matthew Curl	Lianne Swadel
Frieda Cadogan	Jake Murray	Claire Flanagan
Jim Sherval		

In attendance:

Graeme McGuire	David Mayne	Luke Wisenal
Nick Bradbury	Rebecca Miller	

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Apologies:		
Joan Tranent	Karen Darroch	Kirsty McLeod
Lesley Kelly	Lois Marshall	Lynne Douglas
Keith Fisker	Nick Clater	Roxanne Watson

1. Welcome and introductions

Morag Barrow (Chair) welcomed everyone to the meeting and introduced Frieda Cadogan and Jake Murray, the new Assistant Strategic Programme Managers to the group.

2. Order of Business

The order of business was as set out in the Agenda.

3. Minutes of Meeting

The Minutes of Meeting of the Strategic Planning Group held on 3 August were reviewed and approved.

4. Public Reports

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
4.1 Chairs Update Morag Barrow discussed the significant pressures Lothian are currently under and expressed concern for the winter months. Morag thanked the Midlothian HSCP team for their hard work.			

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Morag confirmed the Midlothian HSCP Quality Management sessions to support staff have started. Progress will be reported back to SPG at a future date.			
4.2 SoapBox Midlothian Bus Improvement Appraisal – David Mayne & Luke Wisenal David provided an overview of the paper which discusses the potential for introducing enhanced bus priority measures along four key bus corridors in Midlothian by Spring 2023. A report will be sent to Transport Scotland for review and Midlothian Council who are part of the Midlothian Bus Alliance. Morag asked David to send a briefing note to Jac Kinnaird to circulate with the minutes.		DM	14/09/2022
4.3 For Decision Draft Annual Performance Report 2021/22 – Elouise Johnstone Elouise provided an overview of the report which covers the period from April 2021 to March 2022. Elouise asked for any feedback or input to the draft report. Angus McCann suggested updating the population graph on page 38 to show the growth in population. Gill Main discussed the use of a traffic light system to compare			

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<p>data to the previous year. Gill commented that some data is not reportable as the numbers are too small.</p> <p>Morag asked for any other comments to be submitted to Elouise and Gill by Monday 19 September.</p>		<p>MEJ/GM</p> <p>ALL</p>	
<p>4.4 Directions 2022-23 part year update – Gill Main</p> <p>Gill introduced this part year update of the 2022-23 Directions with planning and performance having supported a series of meetings with each HSCP directions sponsor to establish progress and agree a RAG rating. A number of Directions were proposed for amendment. The group agreed to recommend these proposals to the Board.</p> <p>Gill also discussed the ongoing review of Midlothian IJB Directions in line with statutory changes to guidance along with a description of the plan to develop 2023/24 Directions. Pending agreement with IJB Chair, this would commence with a workshop in late November.</p> <p>Morag stated this has been a complex exercise, with a different approach adopted than previous years. Morag asked the group if they were in agreement with the contents of the report and if they agree to take this to the IJB. All agreed.</p>		GM	

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4.5 For Discussion Set-Aside Financial update – Nick Bradbury & Graeme McGuire Nick Bradbury and Graeme McGuire provided an overview of the slides and welcomed any feedback. Morag thanked both for attending and said the IJB would welcome regular updates. Nick to link with Claire Flannagan (CFO) to agree dates and report for SPG.		CF	

6. Any other business

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Community Planning Conference – Gill Main Gill confirmed the above conference is taking place in November and asked the group if anyone would like to attend. Gill to email the group with further information, those who are interested to reply confirming their attendance.		GM	14/09/22

7. Date of next meeting

The next meeting of the Strategic Planning Group will be held on 24 November 2022 at 2.00pm.

Actions: All Members please note and progress the actions detailed in this document

The meeting terminated at 4.00pm