



Proposed Changes to Scheduled Meetings of the Audit Committee from December 2019 – December 2020

Report by Director, Resources

1 Purpose of Report

The purpose of this report is to seek the Council's approval for the following amendments to the scheduled meetings of the Audit Committee from December 2019 – December 2020:

- a) To rearrange the Audit Committee meeting scheduled for Tuesday 25 August 2020 to Monday 22 June 2020 at 11 am to consider the unaudited accounts 2019/20.
- b) To change the meeting time for the following Audit Committee meetings from 10 am to 11 am to accommodate Informal Sessions prior to each meeting.
 - 3 December 2019
 - 28 January 2020
 - 10 March 2020
 - 26 May 2020
 - 29 September 2020
 - 8 December 2020

2 Background

- 2.1 At the Audit Committee meeting on 24 September 2019, the Audit Committee considered and agreed to recommend to Council the approval of the amendments to the scheduled meetings of the Audit Committee from December 2019 – December 2020 as detailed above.
- 2.2 At the Audit Committee meeting on 24 June 2019, the Audit Committee approved its Annual Report 2018/19 including areas of improvement. As an opportunity to address the latter, Informal Sessions have been arranged prior to each meeting.

3 Report Implications

3.1 Resource

There are no direct resource implications arising from this report.

3.2 Risk

There are no risk implications arising from this report.

3.3 Single Midlothian Plan and Business Transformation

Themes addressed in this report:

- ☐ Community safety
- ☐ Adult health, care and housing
- ☐ Getting it right for every Midlothian child
- ☐ Improving opportunities in Midlothian
- ☐ Sustainable growth
- ☐ Business transformation and Best Value
- ☒ None of the above

3.4 Key Priorities within the Single Midlothian Plan

Not applicable

3.5 Impact on Performance and Outcomes

Not applicable.

3.6 Adopting a Preventative Approach

Not applicable.

3.7 Involving Communities and Other Stakeholders

Not applicable.

4.8 Ensuring Equalities

Not applicable.

3.9 Supporting Sustainable Development

Not applicable.

3.10 IT Issues

Not applicable.

4 Recommendation

The Council is asked to approve the amendments to the schedule of meetings for the Audit Committee from December 2019 – December 2020 as follows:

- a) To rearrange the Audit Committee meeting scheduled for Tuesday 25 August 2020 to Monday 22 June 2020 at 11 am to consider the unaudited accounts 2019/20.
- b) To change the meeting time for all future scheduled Audit Committee meetings from 10 am to 11 am to accommodate Informal Sessions prior to each meeting.

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