Midlothian Council 12/13 Performance Report



01. Progress Against Strategic Outcomes

Q2 12/13:

1. **Supporting healthy, caring and diverse communities where local needs are met -** This includes providing quality, affordable housing, helping older people stay in their communities and remain independent, strengthening services for children and young people and ensuring suitable infrastructure is provided to deliver services which meet the full range of community needs.

- Funding has been secured to build a new high school.

- Affordable Housing Supply Programme 2012 - 2015 has been submitted to the Scottish Government for development resources. Funding bid has since been agreed for funding social housing provision in Midlothian

- Growing numbers of older people are being supported in their own homes through Telecare and Reablement.

2. **Maximising business opportunities -** Promoting indigenous business growth, inward investment and creating quality and sustainable business locations. Midlothian and partners have an annual target to create 500 jobs in Midlothian.

- Ensure Council/key partner agencies remain in an optimal condition to assist businesses in the challenge posed by the ongoing national and international economic situation. 86 start-up/micro businesses have been supported in partnership with Business Gateway (annual target 200) and Midlothian is one of the highest performing local authorities in the East of Scotland Investment Fund partnership both in terms of number of loans awarded to businesses and their total value. The Council and partners continue to maximise skill support to the Midlothian workforce through the work of New Leaf.

3. **Maintaining Midlothian as a safe place to live, work and visit -** This objective focuses on reducing levels of drug and alcohol misuse, anti-social behaviour as well as working with partners to protect vulnerable people and improve road safety.

- Community Safety Strategy 2013 priority outcomes agreed to safeguard communities in Midlothian.

- Community Safety Partnership focussing on maintaining and improving crime resolution rate.

- Hate Crime Initiative launched making it easier for people to report hate crime.

4. **Conserving and improving Midlothian's environment -** Working to reduce the environmental impact of waste and promote sustainable development.

- Tenders for a residual waste facility have been received. The preferred bidder to deliver the facility will be announced in the next few months. Council agreed to purchase additional land to develop the Zero Waste Parc at Millerhill.

5. **Improving opportunities for people in Midlothian -** This cross-cutting objective is focused on improving the levels of achievement / attainment for children and adults in lifelong learning, promoting social and financial inclusion and regenerating Midlothian's town and village centres.

- Improvements are underway to Dalkeith Town Centre through the Dalkeith Townscape Heritage Initiative/ Conservation Area Regeneration Scheme. 89% of grant available is now committed to building and training projects. Based on this success, Historic Scotland has made an additional £84,000 award. Bid for Gorebridge Conservation Area Regeneration Scheme submitted to Historic Scotland 31August 2012. - All schools and specialist provisions continue to make significant progress in implementing Curriculum for Excellence.

- SQA Examinations Performance:

In S4, of 4 key measures, performance increased in 3 and remained the same in 1;

In S5, of 7 key measures, performance increased in 4, remained the same in 2 and decreased in 1;

In S6, of 8 key measures, performance increased in 4, remained the same in 3 and decreased in 1.

- The Welfare Reform Strategic Group has been meeting for 6 months. Dialogue with Midlothian Financial Improvement Network taking place. Demand analysis completed. Planning underway to change configuration of services.

6. **Delivering responsive, efficient and effective services to the people of Midlothian -** The Council's Business Transformation approach sets out an ambitious programme of work that will transform and improve services as well as balance finances. This work is well underway and aims to improve customer service, make best use of our assets, improve service provision and ensure best use of our resources. The overall outcome is to provide effective, efficient and sustainable services for the future, whilst ensuring equality of opportunity as an employer and service provider.

- Future Models: The Council and partners facilitated a comprehensive public engagement exercise involving questionnaires developed for the Citizens Panel, Midlothian News and online; a Residents Survey; Black Diamond radio broadcasts and stakeholder meetings

- Business Transformation: The Council has adopted a new way of transforming services by taking a whole systems approach. Work is underway on in HR (recruitment), Purchase to Pay and a planned review of Housing and Community Safety. The latter has involved analysing services from the customer's point of view. As a result the review now encompasses allocations, homelessness, voids, repairs, arrears and benefits.

- Equalities: All staff have now been trained in equalities, new recruits are trained as part of their Induction Programme.

- Best Value: Council agreed the Best Value Improvement Plan, in response to the Audit of Best Value and Community Planning which took place in 2011/12.

02. Emerging Challenges

Q2 12/13:

1. Ensuring the affordability and sustainability of services.

There is currently a budget short fall of approx £2.057 million in 2013/14. Over the remainder of the 2013/14 budget planning cycle, savings which can be delivered from the Business Transformation programme will be closely monitored and projections will continue to be refined to provide the most up-to-date assessment. As part of the immediate review of services instructed by the Chief Executive, the Strategic Leadership Group is giving priority to identify additional options to address the remaining gap. An update will be provided to Council in December 2012.

2. Service Reviews.

The Transformation Programme Manager is working in partnership with the council management team to develop the programme with the change of emphasis from continuous improvement to sustainable, efficient service designed through transformation. The Council will look at those services that matter most to customers and are high cost, high volume and enable excellent services to be delivered in a joined up way.

3. Future Model of Service Delivery. Workshops with community planning partners and elected members are scheduled in November 2012. Within the context of increasing service demands and a reducing budget, this project involves asking fundamental questions about delivering services in future.

Midlothian Council PI summary 12/13

01.1 Outcomes and Customer Feedback

Priority	Indicator	2011/ 12	Q2 2011/ 12	Q1 2012/ 13			Q2 2012/13		Annua I Target		Value
		Value	Value	Value	Value	Status	Note	Short Trend	2012/ 13		
01. Provide an efficient	% of feedback complaints which						Q2 12/13 : Off target. Please see individual			Cumulative number received	155
complaints service	are completed within 10 days or agreed timescale	73.7%	56.6%	82.9%	85.8%		service performance reports for details	Ŷ	85.0%	Number completed within 10 days	133

01.2 Making the Best Use of our Resources

Priority	Indicator	2011/ 12	Q2 2011/ 12	Q1 2012/ 13			Q2 2012/13		Annua I Target		Value
		Value	Value	Value	Value	Status	Note	Short Trend	2012/ 13		
02. Manage budget effectively	Performance against revenue budget	£188. 614m	£190. 027m	N/A	£198. 999m		Q2 2012/13: Off Target - £2.568 overspend	?	£196. 431m		
04. Manage	Average number of working days lost						Q2 12/13: Off target. See individual service			Number of days lost (cumulative)	13,746. 38
stress and absence	due to sickness absence (cumulative)	8.64	3.74	2.86	3.77		performance reports for details.		7.78	Average number of FTE in council (for year to date)	3,644.8

01.3 Corporate Health

Priority	Indicator	2011/ 12	Q2 2011/ 12	Q1 2012/ 13			Q2 2012/13		Annua I Target		Value
		Value	Value	Value	Value	Status	Note	Short Trend	2012/ 13		
06. Process	% of invoices paid within 30 days of	83.09	85.47	94.53	94.25		Q2 2012/13 : On		91.45	Number received (cumulative)	35,708
06. Process v invoices i efficiently a	invoice receipt across the Council (cumulative)	%	%		%		Target	₽	%	Number paid within 30 days (cumulative)	33,653
09. Control risk	% of high risks that have been	100%	95.83	100%	100%		Q2 12/13: On Target		100%	Number of high risks reviewed in the last quarter	18
	reviewed in the last quarter		%							Number of high risks	18

01.4 Improving for the Future

Priority	Indicator	2011/ 12	Q2 2011/ 12	Q1 2012/ 13			Q2 2012/13		Annua I Target		Value
		Value	Value	Value	Value	Status	Note	Short Trend	2012/ 13		
11. Fully implement the Competency Framework	% employees assessed as performing as fully effective or excellent (Competency Framework / P&DR Scheme)				89.71 %	?	Q2 12/13: Figures for the first year of the Competency Framework now reported. This will be updated on an annual basis at the end of Q1. 9.4% of employees didn't	?	100%	Number of employees assessed as performing as fully effective or exceptional (Competency Framework / P&DR Scheme)	2,852
	r adit Scheme)						achieve the minimum time period.			total number of employees	3,179
10. Implement	% of internal/external									Number of on tgt/ completed actions	29
improvement plans	audit/BVR actions on target/ completed, of the total.	49.15 %	80.37 %			?		?		Number of outstanding actions	59

Objective 1: Pls Report



Objective 1: Supporting healthy, caring and diverse communities where local needs are met

Codo	Priority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ			Trer	od C	bort					vice	Benchmar
Code	Phonty	PI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d		et 2012 /13			Trer		mart				Sei	vice	k
SPI-22	effective	The % of the road network that should be considered for maintenance treatment (annual)(Formul a)	30.1 %	mea sure	Not mea sure d for Quar ters	Not m	neasur	red for	Quarters	31%	45% 40% 35% 25% 22% 15% 10% 5% 0%	34.7%	2		35.99	32		30.1%	1		2011/12- Orkney- 21.4%

Codo	Driority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ	
Code	Priority	PI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d	Note	et 2012 /13	2
MC.12 13.C- 1d.1e	Strengthen	% of Looked After Children achieving a least 1 SCQF Level 3 qualification	72.7 %	N/A	N/A	N/A	?	?	Q2 12/13: Results for 11/12 school year not yet available.	75%	b 100%
MC.12 13.C- 1d.1c	C-1d. Strengthen services for children & young people	% S5 pupils with 3+ Level 6	23%	22%	N/A	21%		?	Q2 12/13: Off Target. Nearly 2% decrease compared to last year. Secondary attainment group supporting improvement.	23%	30% 27.5% 2009/10: 22.5% 20% 15% 2009/10: 17.5% 15% 22% 19% 23% 21% 10% 15% 10% 25% 25% 0000/10: Scotland 5% 10% 19% 23% 21% Education; Midlothian 0% 10% 10% 10% 25%, Midlothian 20% 25% 10% 10% 10% 20% 20% 00% 00%

	lo Driority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ		Service	Benchmar
Coo	le Priority	PI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d	Note	et 2012 /13		Service	k
MC. ⁻ 13.C 1d.		The percentage of GIRFEC Well-being Indicators being on target	84%	90%	67%	67%	•	-	Q2 12/13: Off Target. Six out of 18 measures have just missed their targets.	80%	50% - 90.3% 84% 84% 84%	Children & Families; Midlothian Council	2010/11 Midlothian was 90.3%
MC. ⁻ 13.C 1d.1	- services for	% S4 pupils with 5+ Level 5 (by end of S4)	32%	31%	N/A	33%	•	?	Q2 12/13: Off Target despite a 2% improvement on last year. Significant work targeted in Secondary schools to improve.	34%	40% -	Education; Midlothian Council	2009/10: Scotland 36%, Midlothian 31%

Code	Priority	PI	2011 /12	/12	Q1 2012 /13		-	Chart	112/13	Annu al Targ et	Trend Chart	Service	Benchmar k
			Valu e	Valu e	Valu e	Valu e	Statu s	Tren d	Note	2012 /13			
MC.12 13.C- 1a.3a	affordable housing including increasing homelessne	Number of new build houses delivered as part of the Phase 2 Capital Plan new build programme	N/A	N/A	N/A	N/A	?	?	Q2 12/13: Phase 2 Housing was presented to a Seminar of Council on 25 September and report subsequently submitted to Council. Tender documents and consent to procure construction/desi gn teams is now being programmed. Target to be set in 13/14		0 Annual Target	Midlothian Council; Property & Facilities Manageme nt	

Objective 2: PIs Report



Objective 2: Maximising business opportunities

Oada	Driesitu		2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ	Trend Chart	Quartica	Benchmar
Code	Priority	PI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d		et 2012 /13	Trend Chart	Service	k
MC.12 13.C- 2a.1a		i leciare lake up	0 ha	0 ha	0 ha	0 ha		-	Q2 12/13: Off Target: This reflects current economic conditions. Anticipated improvement throughout 2012/13.	5 ha	50 ha - 95 ha 40 ha - 30 ha -	Midlothian Council; Planning & Developme nt	N/A

Code	Driority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ		Service	Benchmar
Code	Priority	PI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d		et 2012 /13		Service	k
MC.12 13.C- 2a.1d	growth/inwa rd investment and create	Number of New Leaf Adult Guidance and Development Service interventions	N/A	N/A	50	94	②		Q2 12/13: On Target	400	500 - 450 - 400 - 350 - 300 - 250 - 200 - 150 - 100 - 50 - 0 - 	Midlothian Council; Planning & Developme nt	

Objective 3: Pls Report



Objective 3: Maintaining Midlothian as a safe place to live, work and visit

Code	Priority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ	Trenc	d Chart	Service	Benchmar
0000			Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d	Note	et 2012 /13				k
MC.12 13.C- 3a.1a	Reduce levels of drug and alcohol	Percentage of relevant local MELDAP outcome measures on target	93.7 5%	93.7 5%	N/A	N/A	?	?	Q2 12/13: MELDAP measures for 2012/13 currently under review and being developed.	80%	100% 90% - 80% - 60% - 50% - 87.5% 30% - 20% - 10% - 0% - 20% - 20% - 20% - 20% -	93,75%	Adult & Community Care; Midlothian Council	

Codo	Priority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ		т	Frend Char	+	Service	Benchmar
Code	Phoney	FI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d	Note	et 2012 /13		I		t	Service	k
MC.12 13.C- 3d.2a		The number killed or seriously injured on Midlothian's roads	26	mea sure d for Quar	Not mea sure d for Quar ters	Not m	neasur	ed for	Quarters	31	50 45 35 30 25 20 15 10 5 0	31 Telephone Telephone Telephone			Housing & Community Safety; Midlothian Council	
MC.12 13.C- 3c.1a	protect	% of child protection indicators on target	63%	85%	33%	33%			Q2 12/13: Off Target. Three of the four off-target indicators have shown small improvements in the last quarter.	100 %	100% - 90% - 80% - 70% - 50% - 30% - 20% - 10% - 0% -	- - - - - - - - -	Annual Target	63%		Benchmar k 100%

Objective 4: PIs Report



Objective 4: Conserving and improving Midlothian's natural environment

Cada	Driority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20	12/13	Annu al Targ	Trend Chart	Convice	Benchmar
Code	Priority	PI	Valu e	Valu e	Valu e	Valu e Statu s Note 2012 /13					Service	k	
MC.12 13.C- 4a.3	C-4a. Reduce the environment al impact of waste	Carbon emission saving achieved as specified in carbon management plan (Target is 15% reduction over 5 years)	423	- 50.4 7	N/A	N/A	?	?	Q2 12/13: Consumption data indicates an average increase in consumption of 27% on the same period last year. This is primarily due to Lasswade HS increase in gas consumption due to a burst underground hot water pipe and and Penicuik HS which had a 50% increase (being investigated). This combined with the low ambient temperatures in spring/summer	175	1,500	Midlothian Council; Property & Facilities Manageme nt	Benchmar ked internally against target 07/08 18473 tonnes - Q3 10/11 15558 tonnes

Codo	Driority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20	12/13	Annu al Targ	Trend Chart	Service	Benchmar
Code	Priority	FI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d	Note	et 2012 /13	Tend Chart	Service	k
									has had a detrimental effect to our carbon emissions. Identified carbon saving projects and asset review should recover some of the deficit over the year. This PI is to be changed to be reported upon annually				
SPI- 23.1	environment	WM1a: Net cost of refuse collection per premise (annual)	£82. 73	mea sure d for Quar	Not mea sure d for Quar ters	Not m	easur	ed for t	Quarters	£82. 73	E110.00 E90.00 E90.00 E70.00 E70.00 E50.00 E42.76 E93.95 E93.37 E93.65 E94.90 E84.95 E92.73 E93.65 E94.90 E84.95 E92.73 E93.65 E94.90 E84.95 E92.73 E93.65 E94.90 E84.95 E92.73 E93.65 E94.90 E84.95 E92.73 E93.65 E94.90 E84.95 E92.73 E93.65 E94.90 E84.95 E92.73 E93.65 E94.90 E84.95 E92.73	Operations	Dunbarton

Objective 5: PIs Report



Objective 5: Improving Opportunities for People in Midlothian

Codo	Driority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ		Tro	and Chard		Conviso	Benchmar
Code	Priority	PI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d		et 2012 /13		Tre	end Charl	L	Service	k
MC.12 13.C- 5a.1a	achievemen t/attainment for children		N/A	N/A	N/A	N/A	?	?	Q2 12/13: Annual indicator. New programmes are about to start in both operational areas. Statistics are available annually however at this point there are around 350 learners involved in our community based programmes.	125	100 - 90 - 80 - 60 - 50 - 30 - 20 - 10 - 0 -	2.670	- Annual Target	2.535 B ^{BUL}	Communiti es & Support; Midlothian Council	

Codo	Priority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13		-	Q2 20	12/13	Annu al Targ	Trend Chart	Service	Benchmar
Code	Phoney	PI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d	Note	et 2012 /13	Hend Chart	Service	k
MC.12 13.C- 5a.1b	level of achievemen t/attainment for children and adults	Number of adults gaining accreditation through adult learning programmes	N/A	N/A	N/A	N/A	?	?	Q2 12/13: Annual indicator. New enrolments starting in October which will establish initial numbers for this year.	278	250 - 200 - 150 - 253	Communiti es & Support; Midlothian Council	
MC.12 13.C- 5a.2a	Improve the level of achievemen t/attainment for children and adults in lifelong	Number of programmes available to young people eg: Award schemes etc. Identify a curriculum for young people	18	N/A	N/A	N/A	?	?	Q2 12/13: Annual indicator. Broad range of award programmes in place. New planning mechanisms will ensure commitment to key areas of need as identified during the last quarter. Also new Scottish Government Guidance for CLD has been issued and gives a clear focus for delivery of frontline services. Awaiting the implementation framework.	6	100 90 - 80 - 70 - 60 - 50 - 40 - 30 -	Communiti es & Support; Midlothian Council	

Code	Priority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20	12/13	Annu al Targ	Trend Chart	Service	Benchmar
Code	Thority		Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d	Note	et 2012 /13	Trend Ghart	Gervice	k
MC.12 13.C- 5a.2b	t/attainment	Number of young people involved in programmes	N/A	N/A	N/A	N/A	?	?	Q2 12/13: Annual indicator. Currently 111 young people involved in achievement awards. This does not include Duke of Edinburgh's Award scheme as we await confirmed figures.	300	100 90 80 70 60 50 50 248 40 30 20 10 0 0 	Communiti es & Support; Midlothian Council	
MC.12 13.C- 5a.2c	achievemen t/attainment for children	Number of young people successful in these programmes	N/A	N/A	N/A	N/A	?	2	Q2 12/13: Annual indicator. 100 Young people doing the new Saltire award, the replacement for the Millenium award including St David's and Dalkeith H.	248	100 90 80 70 60 50 40 30 20 10 0 	Communiti es & Support; Midlothian Council	

Code	Priority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20	12/13	Annu al Targ	Trend Chart	Sonviso	Benchmar
Code	Phoney	FI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d	Note	et 2012 /13		Service	k
									transitions project.				

Objective 6: Pls Report



Objective 6: Delivering Responsive, Efficient and Effective Services to the People of

Code	Priority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13		1	Q2 20		Annu al Targ			Trend Ch	nart		Service	Benchmar
			Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d	Note	et 2012 /13							k
MC.12 13.C- 6a.1d	improvemen	Annual cost of office space per member of staff		mea sure d for	Not mea sure d for Quar ters	Not m	neasure	ed for (Quarters	£1,4 00.0 0	£2,000.00 £1,900.00 £1,700.00 £1,700.00 £1,600.00 £1,500.00 £1,400.00 £1,300.00 £1,200.00 £1,100.00 £1,100.00	£1,516.00	٤1.386.00 والألب — Annual Targ	£1,646.00	21,799.64	Midlothian Council; Planning & Developme nt	

Cada	Driority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ		Trend C	hart		Service	Benchmar
Code	Priority	PI	Valu e	Valu e	Valu e	Valu e	Statu Tren Note 20			et 2012 /13		Tiena C	nan		Service	k
MC.12 13.C- 6b.2a	C-6b. Put our customers first	% overall satisfaction with Council services	57%	82.5 %	N/A	N/A	?	?	Q2 2012/13: Data not yet available.	70%	100% 90% - 80% - 70% - 60% - 50% - 40% - 20% - 10% - 0%	7196 To ^{gan} th — Annual Tar	66%	57%	Customer Services; Midlothian Council	
MC.12 13.C- 6c.1a	C-6c. Ensure equality of opportunity as an employer and service provider	% of actions within the equality action plan that are due for completion within the year that have been completed	96%	59%	0%	66%			Q2 12/13: 6 Actions - One from 11/12 complete, One from 11/12 Off Target and closed (HR). The remaining four On Target.	95%	100% 90% 80% - 0% - 0% - 91% - 91% - 91% - 91%	969 Designed		66%6	Business Transforma tion; Midlothian Council	

Code	Driority	PI	2011 /12	Q2 2011 /12	Q1 2012 /13			Q2 20)12/13	Annu al Targ		Convice	Benchmar
	PI	Valu e	Valu e	Valu e	Valu e	Statu s	Short Tren d		et 2012 /13		Service	k	
MC.12 13.C- 6d.3a	its corporate improvemen t agenda	already applied learning gained form the			N/A	N/A	?	?	Q2 12/13: Data not available - No Leadership Forum was held this quarter.	85%	100% 90% - 80% - 50% - 40% - 30% - 20% - 10% - 0% - 	Business Transforma tion; Midlothian Council	

12/13 Midlothian Council PI Report



10. Statutory performance Indicators (SPI's)

PI Code	Driority (PI	2011/12	Q2 2011/12	Q2 2012/13			Annual Target	Benchmark	In SOA?
FICOUE			Value	Value	Value	Status	Short Trend	2012/13	Denominark	III 30A?
SPI-01.2	Corporate Management - Sickness absence	The average number of working days per employee lost through sickness absence for all other LG employees	9.97	4.47	4.59	?	₽	9.58	2011/12- Clackmannanshire- 7.9 days	