

Action Log



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Minute action - prospective crematorium development.	16/11/2021	Scope potential suitable sites for prospective crematorium development.	Chief Officer Place	TBC	Work is progressing in Planning Service.
2	Motion Amendment – Loanhead Football Club	16/11/2021	Update the Sports Needs Assessment from 2016 and report to future council meeting	Head of Adult Social Care/ Sport & Leisure Manager	TBC	Procurement of revised needs assessment in process.
3	Land Supply – Housing	14/12/2021	Provide a report to Council	Executive Director Place	March 2022	Report on March Council agenda
4	Garage Site Report	14/12/2021	Provide a report to Council	Executive Director Place	March 2022	Report on March Council agenda
5	Motion - Infrastructure	14/12/2021	Report to Council Strategic Investment Framework	Executive Director Place	TBC	Work has been commissioned and report shall be presented to Council when available.
6	Minute Action - Standing Orders Working Group	14/12/2021	Briefing on Standing Orders and The Code of Conduct	Monitoring Officer	March 2022	Briefings on the Code of Conduct have been provided to political groups, as requested.

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						A date has still to be agreed for a meeting of the Standing Orders Working Group.
7	Minute Action – Future Hybrid Meetings	14/12/2021	Updated Hybrid Meetings Report – Spring 2022	Chief Officer Corporate Solutions	June 2022	Referred to next Council Administration
8	Minute Action - CCTV	14/12/2021	To Provide a Report outlining an expansion of sites for CCTV	Chief Officer Place	March 2022	Work progressing with Police and report will be provided to next Council.
9	Minute Action –Improving Energy efficiency by tackling Dampness, Condensation and improving ventilation	15/02/2022	Provide a Report to Council	Chief Officer Place	June 2022	Work progressing. Report will be provided to next Council.
10	Minute Action - Environmental Crime Team Council Report	15/02/2022	Provide a report outlining Option B, a dedicated team	Chief Officer Place	March 2022	Complete
11	Minute Action - Extending the Penicuik Project	15/02/2022	Provide a report outlining possible options to extend the Penicuik project	Head of Development	March 2022	Complete