

# Notice of Meeting and Agenda



## Audit Committee

**Venue:** Council Chambers,  
Midlothian House, Dalkeith, EH22 1DN

**Date:** Tuesday, 07 March 2023

**Time:** 11:00

### Executive Director : Place

**Contact:**

Clerk Name: Democratic Services  
Clerk Telephone:  
Clerk Email: [democratic.services@midlothian.gov.uk](mailto:democratic.services@midlothian.gov.uk)

### Further Information:

This is a meeting which is open to members of the public.

**Privacy notice: Please note that this meeting may be recorded. The recording may be publicly available following the meeting. If you would like to know how Midlothian Council collects, uses and shares your personal information, please visit our website: [www.midlothian.gov.uk](http://www.midlothian.gov.uk)**

## **1 Welcome, Introductions and Apologies**

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## **2 Order of Business**

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Including notice of new business submitted as urgent for consideration at the end of the meeting.

## **3 Declaration of Interest**

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Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **4 Minute of Previous Meeting**

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|------------|---|--------|
| <b>4.1</b> | Minute of Audit Committee 07 February 2023 Submitted for approval | 3 - 8  |
| <b>4.2</b> | Action log  | 9 - 10 |

## **5 Public Reports**

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|------------|--|---------|
| <b>5.1</b> | Internal Audit Work to February 2023 Report by Chief Internal Auditor            | 11 - 20 |
| <b>5.2</b> | Counter Fraud Annual Plan 2023/24 Report by Chief Internal Auditor               | 21 - 26 |
| <b>5.3</b> | Internal Audit Charter Report by Chief Internal Auditor                          | 27 - 36 |
| <b>5.4</b> | Internal Audit Strategy and Annual Plan 2022/23 Report by Chief Internal Auditor | 37 - 54 |

## **6 Private Reports**

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No items for discussion

## **7 Date of Next Meeting**

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The next meeting will be held on the Tuesday 25 April 2023 at 11am.