

Action Log

Cabinet
Tuesday 7 June 2022
Item No: 4.2



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Developing an ambitious Midlothian Equally Safe Strategy for preventing and eradicating violence against women and girls	30/11/2021	Chief Social Work Officer to formulate plan on how to evidence impact of strategy.	Chief Officer Children's Services, Partnerships and Communities	Complete	The Integrated Impact Assessment – reports there are no negative impacts therefore only positives with regard to the main protected characteristic this strategy promotes. Given we are only at the proposal state of developing this strategy the public protection committee will report once strategy is written and rolled out and this report will be shared with elected members.
2	Environmental Health Food Safety Enforcement Policy and Revised Food Safety Service Plan	08/03/2022	All licencing application forms to be made available on the council website.	Chief Officer: Place	Complete	The nine most requested application forms have been uploaded onto the website, having made the legally required accessibility changes. Customer Service Platform will include full suite of forms, when implemented.
3	Adult Health and Social Care Q3 Performance Report 2021/22	08/03/2022	Nick Clater to discuss options regarding publicity for the prevention of illicit substance use with public health colleagues and the ADP.	Head of Adult Services	Complete	Midlothian and East Lothian Drug and Alcohol Partnership (MELDAP) uses email, social media (Twitter and Facebook), as well as their

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						<p>website, to promote a wide range of publicity items around substance use from statutory and third sector agencies and organisations. In addition posters, identifying support sources for young people and adults have recently been distributed throughout East Lothian and Midlothian including display within all public conveniences. Police Scotland in Midlothian and East Lothian have also been distributing credit card sized information cards with details of treatment and support agencies and Naloxone messaging to those effected by their or others drug and/or alcohol use.</p>
4	Corporate Solutions Q3 Performance Report 2021/22	08/03/2022	Kevin Anderson to write to Scottish Government and COSLA in relation to the future of COVID self-isolation grants.	Executive Director: Place	TBC	

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5	Place Q3 Performance Report 2021/22	08/03/2022	Kevin Anderson to provide a response in relation to sessional school staff who were unable to realise the local government pay award.	Executive Director: Place	TBC	
6	Midlothian Council Q3 Performance Report 2021/22	08/03/2022	Chief Executive to issue a message to all staff thanking them on behalf of the cabinet for their work during the pandemic period.	Chief Executive	05/05/2022	Complete
7	Irrecoverable Debt Write Off	08/03/2022	To invite the appropriate officers of City of Edinburgh Council to attend a future briefing to provide clarification on the Debt Collection process.	Chief Officer: Corporate Solutions	Ongoing	Liaising with CEC colleagues to finalise the arrangements and scheduling of a date for the briefing