

Midlothian Integration Joint Board

Midlothian Integration Joint Board
Thursday, 18 April 2024
Item No 4.1



Meeting	Date	Time	Venue
Midlothian Integration Joint Board	Thursday, 8 February 2024	2.00pm	Virtual Meeting held using Microsoft Teams.

Present (voting members):

Connor McManus (Chair)	Val de Souza (Vice Chair NHS)	Councillor Winchester (attended virtually)
Councillor Milligan (attended virtually)	Andrew Fleming (NHS Lothian)	Angus McCann (NHS Lothian) (attended virtually)
Nadin Atka (NHS Lothian) (attended virtually)	Councillor McKenzie (attended virtually) (substitute for Councillor Parry)	

Present (non-voting members):

Morag Barrow (Chief Officer)	David King (Interim Chief Finance Officer)	Joan Tranent (Chief Social Work Officer)
Fiona Stratton (Chief Nurse) (attended virtually)	Rebecca Green (Clinical Director) (attended virtually)	Jordan Miller (Partnership Representative NHS) (attended virtually)
Wanda Fairgrieve (Partnership Representative NHS) (attended virtually)	Marlene Gill (User Representative)	Keith Chapman (User Representative)
Magda Clark (Third Sector Representative) (attended virtually)		

In attendance:

Councillor McEwan (attended virtually)	Gill Main (Integration Manager)	Grace Cowan (Head of Primary Care and Older Peoples Services)
Duncan Stainbank (Chief Internal Auditor) (attended virtually)	Nick Clater (Head of Adult & Social Care)	Jenny Long (Director of Primary Care) (attended virtually)
Gary Leadbetter (Democratic Services Officer)	Hannah Forbes (Assistant Democratic Services Officer)	

Midlothian Integration Joint Board

Thursday 8 February 2024

Apologies:

Councillor Parry		
------------------	--	--

1. Welcome and Introductions

The Chair welcomed everyone to this Meeting of the Midlothian Integration Joint Board (MIJB).

Apologies were received from Councillor Parry with Councillor McKenzie substituting.

2. Order of Business

The order of business was confirmed as outlined in the agenda that had been previously circulated, with the exception of Item 5.8 which was removed from the Agenda prior to the meeting.

3. Declarations of Interest

No declarations of interest were received.

4. Minute of Previous Meetings

4.1 The Minute of the Meeting of the MIJB held on 21 December 2023 was submitted for approval and agreed as a correct record, with the following amendment:

Under Item 5.2, the wording “integration that can be spread across the rest of the team” to be updated to “integration developed by the community respiratory team could be spread across the rest of the health and social care partnership.”

4.2 The Minute of the Meeting of the MIJB – Strategic Planning Group held on 30 November 2023 was submitted for noting.

5. Public Reports

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>5.1 Chair's Update - Presented by Councillor McManus</p> <p>The Chair stated that there is a finance workshop on 29 February 2024 and that the Integration Manager would follow up with more details on this. The Chair encouraged everybody to attend this.</p> <p>The Chair explained that the IJB financial outlook is still being pulled together before any proper and in-depth directions can be formulated. The Chair noted that this might not be until April / May before it can be brought to the Board. The Integration Manager explained that the nature of directions is about issuing these to partners around what the Board should be doing and until the finances are clear this cannot be done.</p>			
<p>5.2 Chief Officer's Report – Presented by Chief Officer</p> <p>The Chief Officer presented their report and highlighted system pressure, pressure on acute hospital beds, high emergency department attendances and because of this a higher need for patients to be transferred out to Midlothian for rehabilitation, primarily in Midlothian hospital. The Chief Officer also noted that financial planning is underway and the adult, support and protection inspection which is due to start in the spring.</p> <p>The Chair thanked the Chief Officer for the report and opened it up for questions.</p> <p>It was asked why the mental health and resilience service is age limited, with the cutoff at age 65. The Chief Officer stated that there is a desire to look beyond the age limit and that this is being investigated for its potential.</p>			

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>There was a query in relation to the pneumococcal vaccine programme and the attendance/uptake rates, as well as a question in relation to the challenges being experienced with the glaucoma service. In relation to the first question, the Head of Primary Care and Older People's Services explained that this is a did not attend rate, and that there are efforts to try to encourage people to attend their appointments. There is also some work going on to look at why this might be. In relation to the second question, the Clinical Director explained that optometrists need to be suitably trained to do the work and require training to be prescribers which takes time to do. The Clinical Director explained that there is work going on around this.</p> <p>It was asked how the pneumococcal vaccine uptake compared to that of the shingles vaccines uptake. A question was also raised in relation to the spring covid vaccine and further on measles. The Head of Primary Care and Older People's Services explained that they were not sure of the percentage rate for shingles, but this could be forwarded on after the meeting. It was also explained that there had been a huge push on the Covid vaccine and flu vaccines over winter, and those who didn't attend will be followed up with. The Chief Nurse explained that children who have not already had the MMR vaccine will be offered this.</p> <p>It was queried whether, in relation to learning disabilities, the full range of neurodevelopmental and neurodiverse presentations was being looked at. The Head of Adult and Social Care explained that neurodiverse issues are managed across both mental health and learning disability.</p> <p>A question was raised in relation to the dentistry contact and the review underway, including its remit, timescales and impact. The Clinical Director explained that they were not sure of the wider Scottish Government review but</p>			

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>could come back with details on this. It was explained that the good news for Midlothian is around the situation looking better. The Clinical Director explained some of the most recent updates to dentistry in Midlothian, such as the online service that people can log on to, to find where a dentist is. There are 3 practices out of 12 in Midlothian that are taken NHS patients. The Director of Primary Care noted that the Scottish Government implemented the first phase of the reform in November 2023, which saw dentists get paid more and instead of 6-monthly checks these are now on a case-by-case assessment.</p> <p>It was asked if the details of the free dental practices could be passed on to Members. The Director of Primary Care stated all this information was available on the NHS Lothian website and agreed this could be shared, explaining that people who are not registered, or cannot register, can go through Chalmers dental service for emergency treatment.</p> <p>A query was raised in relation to whether the risk assessment considered the cost-of-living crisis and healthy living. The Director of Primary Care explained that this is a clinical risk assessment between the dentist and patient, which will look at what the patient requires or needs.</p>			
<p>5.3 Primary Care Capital Prioritisation – Presented by Director of Primary Care</p> <p>The Director of Primary Care shared a presentation and spoke to it.</p> <p>The Chair thanked the Director of Primary Care for the presentation and opened it up for questions.</p>	<p>Explore “plan B” in March Development Session.</p> <p>MIJB to write to Midlothian Council’s Planning Committee on the matter of Shawfair.</p>		

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>It was asked whether there was an outline of “plan B” if it will have to be put into operation. The Director of Primary Care explained that there was ongoing work in terms of maintenance and making sure the premises are fit for purpose. There is no firm plan B right now, and for this support from the MIJB will be required.</p> <p>The Chair asked if this could be explored in the upcoming Development Session in March.</p> <p>It was queried what the plan was in terms of Shawfair, as the health centre that currently serves the area will shortly be overwhelmed. It was further asked if the MIJB should write to Midlothian Council’s planning authority stating that there will be difficulties in finding medical practices to take on the residents coming to this area. The Chief Officer stated that population growth will be an issue around managing primary care in a traditional way, and there will be a need to look at alternative ways to provide primary care. The Chief Officer agreed that we should write to the Planning Committee.</p> <p>The Integration Manager explained that the HSCP has submitted a lengthy document and is working closely with planning colleagues, which includes providing estimations for the next 10-15 years with the already planned development.</p> <p>The Clinical Director provided short-term and medium-term assurances around trying to manage the population growth within Midlothian, noting some of the measures that had been put in place.</p> <p>A question was raised as to whether the online access allows a practice to reach a larger population. The Chief Officer explained that this does reach a</p>	<p>Presentation to be brought to MIJB on patient online access system.</p>		

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
different part of the population and that this was live now and there has been relative success around this. The Clinical Director explained that this does not necessarily mean that a practice can take on additional patients. The interest in this is using it to improve patient access and a further 4 practices across Midlothian have been funded to use this online access to evaluate it. It was agreed that it would be helpful to have a presentation or more information on this.			
<p>5.4 IJB Improvement Plan – Presented by Chief Internal Auditor</p> <p>The Chief Internal Auditor presented the report. The purpose of this report is to obtain the formal agreement of the Midlothian Health and Social Care Integration Joint Board (IJB) on the Board Improvement Plan that was created following two IJB Development Workshops held on the 11 May 2023 and the 9th November 2023. It is the intention that this self-improvement plan will then be refreshed on an annual basis going forward following a review of the implementation of the actions.</p> <p>Members are asked to:</p> <ul style="list-style-type: none"> • Approve the IJB Improvement Plan, including formal approval of the Board Action owners and associated timeframes. • Confirm that the IJB Improvement Plan should be reviewed on an annual basis. <p>The Chair thanked the Chief Internal Auditor for the report and opened it up for questions.</p>	Recommendations approved.		

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
There was discussion around commitments to committees, including the need to make sure there was a good spread across the membership of committees. The Integration Manager agreed that this would be picked up.			
<p>5.5 Strategic Plan Proposals – Presented by Integration Manager</p> <p>The Integration Manager presented the report. This report sets out the actions and progress to date in relation to the development of Midlothian Integration Joint Boards new Strategic Commissioning Plan for 2025-40. The Public Bodies (Joint Working) (Scotland) Act, 2014 places a duty on Integration Authorities to plan and direct delegated health and social services through the development of a Strategic Commissioning Plan. Integration Authorities must develop strategic proposals and ask the Strategic Planning Group to consult and develop these in the development of a Strategic Commissioning Plan. Between September and November 2023, a first stage consultation was undertaken to review and feedback on the current Strategic Commissioning Plan 2022-2025 and explore the hopes and ambitions of people and communities, delegated services, partner organisations and Third and Independent Sector partners. Over 150 individuals, services, and organisations took part, and a thematic analysis was completed to highlight key recurring themes. On 18th January 2024, the Midlothian HSPC Planning and Performance Teams led a Midlothian IJB Development Session to establish the strategic proposals for 2025-40.</p> <p>Members are asked to:</p> <ul style="list-style-type: none"> Review the initial proposals generated in the IJB Development Session on 18 January 2024. Provide any feedback or proposed amendments. 	Recommendations approved, with the proposed amendment that under the seventh bullet point under 3.7, palliative and end of life care be added	The Integration Manager	

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<ul style="list-style-type: none"> Formally adopt these proposals and commission the Strategic Planning Group to consult and expand on these proposals to develop the first draft of a new Strategic Commissioning Plan for 2025-40. <p>The Chair thanked the Integration Manager for the report and opened it up for questions.</p> <p>The Vice Chair asked that, under the seventh bullet point under 3.7, palliative and end of life care can be added. The Integration Manager agreed.</p> <p>It was queried if equitable distribution of resources was covered in the seven points outlined. The Integration Manager and the Chief Officer both explained that this was one of the underlying threads that goes through everything.</p> <p>In relation to the citizens panel, it was queried whether there will be a sense of prioritisation amongst people. The Integration Manager explained that there would be and when there is something more tangible, this will allow this piece of work will be able to be undertaken in more detail.</p>			
<p>5.6 IJB Finance Update – Presented by Interim Chief Finance Officer</p> <p>The Interim Chief Finance Officer presented the report. Papers were presented to the Midlothian Integration Joint Board's (IJB) meeting in December 2024, laying out the quarter 2 financial forecast for 2023/24 and an initial financial outline for 24/25 to 28/29. This paper provides an update to both those papers. The quarter 3 financial out-turn review is currently being developed by the IJB's partners, these were not available at the time of writing this paper. However, early indications suggest that it has not improved from the quarter 2 position. The financial forecast presented to the IJB in December for 24/25 was prepared</p>			

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>before the Scottish Government published its 2024/25 budget. Budget briefings have been presented to voting members by their respective bodies, but the impact is that the health financial forecast for 2024/25 has now deteriorated substantially. However, it appears that the budget will not have a further impact on the social care element of the forecast. Both partners are reviewing their 2024/25 financial projections. The IJB has to set a balanced budget at its March 2024 meeting. Clearly this will depend on a series of savings proposals which are being developed by the management teams and the overall position may be impacted further by the Partner's budget offers to the IJB. These proposals will be considered by the IJB at its workshop on 29th February.</p> <p>Members are asked to:</p> <ul style="list-style-type: none"> • Note the update on the 23/24 projected out-turn. • Note the update on the 24/25 financial plan. • Attend the workshop on 29 February 2024. <p>The Chair thanked the Interim Chief Finance Officer for the report and opened it up for questions.</p> <p>The Vice Chair queried what uncertainties are making it challenging to forecast the cost of social care services delivered by third parties. The Interim Chief Finance Officer explained that there are challenges around feeding information back into the system that is used for social care services and this system is not designed to do a financial forecast.</p> <p>It was queried whether there were proposals coming to the MIJB at the workshop on the on 29 February on service reductions, removals, etc. The Interim Chief Finance Officer stated that the HSCP have had three workshops</p>			

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>to look at the challenge and work through this. There will be some solutions, feedback and information built into the presentation.</p> <p>It was asked whether there was scope to slow down any non-discretionary expenditure in this financial year and it was noted that there would need to be communications around difficult decisions. The Interim Chief Finance Officer stated that NHS Lothian are hoping they can breakeven this year and if they do then the MIJB can breakeven. It was explained that there are management actions ongoing in social care to try and understand the forecast and refine it, and that the management team have stopped all discretionary spending. The Chief Officer explained that there had been a discussion on comms at the third financial planning workshop and everybody feels strongly about being open and transparent with staff and the public. The Chief Officer noted that MIJB works with partners in terms of comms and NHS Lothian are having discussions with the Scottish Government about national comms. It was further stated that the allocations need to come out before there can be movement on this.</p>			
<p>5.7 IJB Performance Report – Presented by Performance Manager</p> <p>The Performance Manager presented the report. The purpose of this report is to update the Midlothian Integration Joint Board (IJB) on progress towards the IJB performance goals set for the financial year 2022/23. Due to the processes required to validate these data, the full reporting year is almost complete for all indicators (indicators at 3.11 and 3.12 are outstanding). A report describing progress against each improvement goal is attached in Appendix 1. There is an inbuilt reporting delay (noted above). More recent management data is available for a number of the improvement goals but as they have not been validated, they cannot be published. In order to support the Board's</p>			

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>understanding of the current position regarding progress towards the improvement goals, a brief summary is provided. Following the Midlothian IJB meeting on 13th April 2023, the Performance, Assurance, and Governance Group (PAGG) was commissioned to consider a local improvement goal(s) for the IJB. The group met on 4th May 2023, and collaboratively produced one improvement goal with 8 locally relevant process measures. It was agreed at the December 2023 Board meeting that the non-validated management data are examined in detail by the Performance Assurance and Governance Group each month, and then submitted to IJB as a private paper. PAGG did not meet in December as attendance was significantly reduced.</p> <p>Members are asked to:</p> <ul style="list-style-type: none"> Note the performance against the IJB Improvement Goals for 2023/24. <p>The Chair thanked the Performance Manager for the report and opened it up for questions, of which there were none.</p>			
<p>5.8 Public Health Prevention Update – Presented by Public Health Consultant</p> <p>Removed prior to meeting.</p>			
<p>5.9 Chief Social Work Officer’s Report – Presented by Chief Social Work Officer</p> <p>The Chief Social Work Officer presented the report, explaining that it presents a high-level overview on local governance arrangements, service delivery, resources and workforce.</p>	<p>Presentation on the work around the Promise to be given to the MIJB.</p> <p>Presentation on the justice aspects of the</p>		

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>The Chair thanked the Chief Social Work Officer for the report and opened it up for questions.</p> <p>On the change in welfare guardianship waiting list, it was questioned what the thoughts were on the 16. It was also queried how well technology supports the work in Midlothian and what more should be done around digital social care and digital integrated health and social care. The Head of Adult and Social Care explained that the guardianship figures tend to fluctuate, as it is a complex and nuanced area, although there is work ongoing to tighten up delays. It was explained that the Local Authority should only apply for guardianships when nobody else is able to. It was further noted that there are limits on this due to timescales, particularly around court timeframes. In terms of digital solutions, the Head of Adult and Social Care explained that there is a desire to do more around this, however highlighted that there are challenges inherent in this.</p> <p>The Vice Chair queried whether there was anything to do to change the perception of IJBs focus being adult & health, noting that there are also justice elements within it. The Vice Chair noted they would welcome a presentation on the justice elements and to hear more on SDS and would speak to the Chair about this. The Chief Social Work Officer stated that it would be good to widen the agenda and bring relevant data to the MIJB.</p> <p>The Chair left the Chambers temporarily and the Vice Chair took over the role as Chair in the interim.</p> <p>There was a request to hear some of the background in relation to the increase in adult support and protection referrals and a request that a presentation be given on the work around the Promise. The Chief Social Work Officer explained</p>	<p>MIJB to be given to the MIJB.</p>		

Midlothian Integration Joint Board

Thursday 8 February 2024

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
<p>that there has been awareness training on how data is recorded and more of a drive to get a more consistent approach with East Lothian. The Head of Adult and Social Care explained that data is analysed all the time. It was explained that some of the trends being seen around adult support and protection are financial harm, self-neglect, hoarding and drug and alcohol misuse. It was noted that there needed to be robustness on how these things are managed.</p> <p>The Chair returned to the Chambers.</p>			

6. Private Reports

No items for discussion.

7. Any Other Business

The following additional business had been notified to the Chair in advance of the meeting:

7.1 Audit and Risk Committee Terms of Reference – Interim Chief Finance Officer

The Interim Chief Finance Officer explained that membership of the Audit and Risk Committee was discussed at the last meeting of the MIJB, with it being agreed that Val De Souza would be Chair and that Councillor Milligan would join the Committee. The Interim Chief Finance Officer explained that, as per the TORs, the Chair and Vice Chair of the MIJB cannot be the Chair of the Audit and Risk Committee. As such, permission was requested to remove this constraint.

It was agreed that the TORs can be changed to remove the constrain that the Vice Chair of the MIJB cannot be the Chair of the Audit and Risk Committee.

7.2 Chief Finance Officer Position – Chief Officer

Midlothian Integration Joint Board

Thursday 8 February 2024

The Chief Officer explained that Midlothian Council are not able to take on the role of the Chief Finance Officer for the MIJB and, as such, there is a need to look at the interim plan, pending a formal full plan. The Chief Officer stated that they will revise the plan and bring something more solid on this when the position is updated.

8. Date of Next Meeting

The next meetings of the Midlothian Integration Joint Board will be:

- Special MIJB held on Thursday, 21 March 2024 at 2pm.
- MIJB held on Thursday, 18 April 2024 at 2pm.

(Action: All Members to Note)

The meeting terminated at 15:53pm.