

Minute of Meeting

Performance Review and Scrutiny Committee
Tuesday 29 November 2016
Item No 4.1



Special Performance, Review and Scrutiny Committee

Date	Time	Venue
6 September 2016	11.00am	Council Chambers, Midlothian House, Buccleuch Street, Dalkeith

Present:

Councillor Milligan (Chair)	
Councillor Baxter	Councillor Coventry
Councillor de Vink	Councillor Imrie
Councillor Muirhead	Councillor Pottinger
Councillor Wallace	

Also in Attendance:

Kenneth Lawrie	Chief Executive
John Blair	Director Resources
Grace Vickers	Head of Education
Janet Ritchie	Democratic Services Officer

1 Apologies

Apologies received from Councillors Bennett, Montgomery, Russell and Young

2 Order of Business

The order of Business was as set out on the Agenda

3 Declarations of interest

No declarations of interest were intimated.

4 Minutes of Previous Meetings

The minutes of the following meetings were submitted and approved as a correct record:

- 4.1 Performance, Review and Scrutiny Committee of 26 April 2016
- 4.2 Special Performance, Review and Scrutiny Committee of 8 June 2016 (1)
- 4.3 Special Performance, Review and Scrutiny Committee of 8 June 2016 (2)

5 Public Reports

Agenda No	Title	Submitted by:
5.1	Inspection of Mayfield Nursery	Director Resources

Outline and summary of item

With reference to the Minutes of the Cabinet dated 30 August 2016, there was submitted a report by Director of Education, Communities and Economy dated 29 July 2016 providing members with an outline of the outcomes of the Inspection carried out by the HM Inspectorate of Education and the Care Commission which was communicated in their letter dated 28 June 2016.

The Head of Education presented the Report to the members highlighting the findings of this Inspection and the excellent grades awarded by the Care Inspectorate to Mayfield Nursery school including the 'ICan' Speech, Language and Communication Unit.

HMIE concluded that they were satisfied with the overall quality of provision and were confident that the Nursery's self-evaluation processes are leading to improvements. As a result, HMIE will make no further evaluative visits in connection with this inspection.

Thereafter various Members of the Committee commented on the outstanding Inspection Report and congratulated all involved in this wonderful achievement.

Decision

- To note the content of the Inspection report.
- To congratulate the pupils, parents and staff connected with Mayfield Nursery School on the excellent report.

Action

Head of Education

Agenda No	Title	Submitted by:
5.2	Agency Staff	Director Resources

Outline and summary of item

With reference to the Minutes of the Special Performance Review and Scrutiny Committee dated 8 June 2016, during consideration of the Quarter Four 2015/16 report on Adult and Social Care the Committee requested a report on Agency Staff employed across the Council. The Director of Resources submitted a report dated 29 August 2016 advising the Committee on the Agency Staff utilised by the Council in the provision of services.

The Director of Resources presented the report to the Committee highlighting the main points within the report. Thereafter the Chief Executive and Director Resources answered questions raised by Members.

Decision

- a) to note content of the report
- b) The Director Resources to submit this report along with the comments raised by members to a future meeting of the Low Pay Working group

Action

Director Resources

Agenda No	Title	Submitted by:
5.3	Zero Hours Contract and the Living Wage	Director Resources

Outline and summary of item

With reference to the Minutes of the Special Performance Review and Scrutiny Committee dated 8 June 2016, during consideration of the Quarter Four 2015/16 report on Adult and Social Care the Committee requested a report on Zero Hours Contracts and the Living Wage paid by the Council. The Director of Resources submitted a report dated 29 August 2016 advising the Committee on the use of Zero hours Contracts by the Council in the provision of services.

The Director of Resources presented the Report to the members highlighting the main points within the Report and thereafter answered questions raised by Members.

Decision

- (a) To note the content of the Report

Action

Director Resources

The meeting terminated at 11.40 am