

# Notice of Meeting and Agenda



## Audit Committee

**Venue:** Virtual Meeting,

**Date:** Tuesday, 04 May 2021

**Time:** 11:00

**Executive Director : Place**

**Contact:**

Clerk Name: Janet Ritchie

Clerk Telephone:

Clerk Email: [janet.ritchie@midlothian.gov.uk](mailto:janet.ritchie@midlothian.gov.uk)

**Further Information:**

This is a meeting which is open to members of the public.

**Privacy notice:** Please note that this meeting may be recorded. The recording may be publicly available following the meeting. If you would like to know how Midlothian Council collects, uses and shares your personal information, please visit our website: [www.midlothian.gov.uk](http://www.midlothian.gov.uk)

## **1 Welcome, Introductions and Apologies**

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## **2 Order of Business**

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Including notice of new business submitted as urgent for consideration at the end of the meeting.

## **3 Declaration of Interest**

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Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **4 Minute of Previous Meeting**

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|------------|---------------------------------------------------------------------------------|---------|
| <b>4.1</b> | Minute of Meeting of the Audit Committee of 9 March 2021 submitted for approval | 3 - 10  |
| <b>4.2</b> | Action Log                                                                      | 11 - 12 |

## **5 Public Reports**

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- |            |                                                                                                |         |
|------------|------------------------------------------------------------------------------------------------|---------|
| <b>5.1</b> | Internal Audit Work to March 2021 - Report by Chief Internal Auditor                           | 13 - 22 |
| <b>5.2</b> | Internal Audit Annual Assurant Report 2020/21 - Report by Chief Internal Auditor               | 23 - 34 |
| <b>5.3</b> | Annual Governance Statement – Improvement Update - Report by Chief Officer Corporate Solutions | 35 - 48 |

## **6 Private Reports**

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No items for discussion

## **7 Date of Next Meeting**

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The next meeting will be held on Tuesday 22 June 2021 at 11 am