

Action Log



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Training for Audit Committee members.	25/06/2022	Comprehensive training to be provided for new and continuing members of the Audit Committee.	Legal and Governance Manager / Monitoring Officer and Continuous Improvement Manager	Ongoing	Completed Initial Induction sessions. Continuing Professional Development ongoing.
2	Internal Audit Annual Assurance Report 2021/22	25/06/2022	Session to be set up with Chief Procurement Officer and audit committee members.	Legal and Governance Manager	21 September, 2022.	Completed. All members Procurement Briefing session held on 21 September, 2022.
3	Future of Audit Committee and Independent Chair and independent Non – Voting member	25/06/2022	Elected Members to take time to consider the future of the audit committee, be that a standalone committee or combined with another committee. The recruitment of an independent chair and independent non-voting member is part of these considerations.	Executive Director: Place	4 October, 2022	Completed. Council agreed to continue with an independent Audit Committee with an elected member chair selected from its membership in accordance to standing orders.