

Gorebridge Conservation Area Regeneration Scheme (CARS)

Gorebridge
*Heritage
Regeneration*



Managing the Scheme

1.0 Introduction

This document sets out the management of the Gorebridge CARS in particular the role and composition of the Project Team.

2.0 The Partnership

The organisations involved in the development, management and implementation of the Gorebridge CARS are Midlothian Council, Historic Scotland and the Gorebridge Development Trust.

The Gorebridge CARS will be managed by the Gorebridge CARS Project Manager and the Gorebridge CARS Project Team.

3.0 The Project Team

The Project Team will be responsible for making decisions about grant applications for the third party grants, and education and training initiatives. The Gorebridge CARS Project Team will consist of three members of the Gorebridge Development Trust, the three Members of Midlothian Council for the Midlothian South Ward, an officer of Midlothian Council and the Gorebridge CARS Project Manager.

The CARS Project Manager will carry out an initial evaluation of each grant application in order to ensure that it is compliant. The Project Team will then assess each of the applications.

Accurate records of the assessment will be monitored.

All applicants will be provided with adequate information for them to be able to make a grant application, namely:

- Grant application form
- Grant application guidance note
- Information on eligible works

- Application checklist
- Gorebridge CARS homeowners guide.

The CARS Project Manager will ensure that each application has a unique reference number. In addition, information on the date the application was received, the date that the applicant was informed of the final decision (and whether the application had been accepted or had failed), will be retained on file.

Grant assessment:

Consideration of the grant will include the following conditions:

- that the building and the work applied for is eligible for CARS funding;
- that the works meet the expected conservation standard in terms of quality and technical standards;
- that the cost of the work is reasonable;
- that the contractor and sub contractors working on the project have relevant experience and expertise; and
- that the relevant consents (planning, listed building consent, building warrants) have been applied for.