

17th June 2021

Interim Appointment of Chief Finance Officer

Item number: 5.3

Agenda number

Executive summary

This report is provided for the IJB on the proposals for the recruitment of the Chief Finance Officer/Section 95 Officer to cover a period of maternity leave

Board members are asked to:

- *Agree to the proposal to recruit interim cover for the maternity leave period of the current Chief Finance Officer/Section 95 Officer*
 - *Delegate authority to the Chief Officer and Chair of the IJB to approve the interim appointment on the IJBs behalf after the recruitment process.*
 - *Note that an update on the outcome of this process will be provided at a future IJB meeting.*
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Interim Appointment of Chief Finance Officer

1 Purpose

- 1.1 This report updates the Midlothian Integration Joint Board (IJB) on the proposals for the recruitment of the Chief Finance Officer/Section 95 Officer to cover a period of maternity leave.

2 Recommendations

- 2.1 The IJB is asked to
- Agree to the proposal to recruit interim cover for the maternity leave period of the current Chief Finance Officer/Section 95 Officer
 - Delegate authority to the Chief Officer and Chair of the IJB to approve the interim appointment on the IJBs behalf after the recruitment process.
 - Note that an update on the outcome of this process will be provided at a future IJB meeting.

3 Background and main report

- 3.1 The regulations on membership of IJBs include the appointment of “the proper officer of the integration joint board appointed under section 95 of the Local Government (Scotland) act 1973(1)”.
- 3.2 The IJB agreed in July 2015 that there should be a shared Chief Finance Officer/Section 95 Officer appointment between East Lothian and Midlothian IJBs and that this would be subject to review. During April 2018 this arrangement was reviewed and the Chief Officers of East Lothian and Midlothian IJBs held discussions with the Deputy Director of Finance for NHS Lothian and the Section 95 Officers from East Lothian and Midlothian Councils. All parties agreed that the current arrangement has worked well. It has allowed the IJBs to benefit from having a single officer covering both. It has also allowed the IJBs to benefit from in-depth financial understanding of the complexities of the NHS budgets and both Councils financial information.
- 3.3 Claire Flanagan was appointed to the post of Chief Finance Officer in August 2018. Claire took up the role from the 1st October 2018 and has supported both IJBs and has held an operational role in NHS Lothian. Claire is due to undertake a period of maternity leave from August 2021 for 9 months.

- 3.4 Only the IJB can appoint its own Chief Finance Officer but the Integration Scheme describes a mechanism whereby the IJB's partners (Midlothian Council and NHS Lothian) can provide the IJB with a suitable candidate.
- 3.5 It is therefore proposed to progress with a recruitment process for fixed term cover of the Chief Finance Officer/Section 95 Officer Post for both IJBs. This arrangement can be on a fixed term or secondment basis for filling the post during this period.
- 3.6 Given the timescales, the process for the selection of an interim candidate to cover the role of Chief Finance Officer/Section 95 Officer for the IJBs, the IJB is asked to support delegating authority to both the IJB Chief Officer and the IJB Chair on behalf of the IJB to approve this interim appointment following the recruitment process.
- 3.7 An update will be provided to the IJB at a future meeting on the outcome of this process

4 Policy Implications

- 4.1 There are no policy implications from this report.
- 4.2 The recommendations in this report implement national legislation and regulations on the establishment of IJBs.

5 Directions

- 5.1 There are no Directions implications arising from this paper

6 Equalities Implications

- 6.1 There are no equalities implications from this report

7 Resource Implications

- 7.1 There are no immediate resource implications from this report. Any resource implications from the outcome of the process will be highlighted in a future report if required.

8 Risk

- 8.1 None

9 Involving people

9.1 The IJB is held in public and its papers publicly available.

10 Background Papers

10.1 None

AUTHOR'S NAME	Morag Barrow
DESIGNATION	Chief Officer
CONTACT INFO	Morag.barrow@nhslothian.scot.nhs.uk
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