

# Notice of meeting and agenda



## Audit Committee

**Venue:** Council Chambers, Midlothian House, Dalkeith, EH22 1DN

**Date:** Tuesday, 20 June 2017

**Time:** 14:00

**John Blair**  
Director, Resources

**Contact:**

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**Further Information:**

This is a meeting which is open to members of the public.

**Audio Recording Notice: Please note that this meeting will be recorded. The recording will be publicly available following the meeting. The Council will comply with its statutory obligations under the Data Protection Act 1998 and the Freedom of Information (Scotland) Act 2002.**

## **1 Welcome, Introductions and Apologies**

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## **2 Order of Business**

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Including notice of new business submitted as urgent for consideration at the end of the meeting.

## **3 Declarations of Interest**

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Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **4 Minutes of Previous Meeting**

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No previous minutes to be considered at this Meeting

## **5 Public Reports**

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<b>5.1</b>	Membership, Terms of Reference and Appointment of Interim Chair - Report by Director Resources	<b>5 - 10</b>
<b>5.2</b>	Internal Audit Plan 201718 - for information	<b>11 - 18</b>
<b>5.3</b>	Internal Audit Annual Assurance Report 201617 - Report by Internal Audit Manager	<b>19 - 38</b>
<b>5.4</b>	Annual Governance Statement - Report by Chief Executive	<b>39 - 50</b>
<b>5.5</b>	Annual Report from the Chair of the Audit Committee for the year ended 31 March 2017 - Report by Peter Smaill	<b>51 - 66</b>
<b>5.6</b>	Audit Scotland Report Local Government in Scotland Performance and Challenges 2017 - Report by Chief Executive	<b>67 - 78</b>
<b>5.7</b>	Risk Management, Update for 1 January 2017 – 31 March 2017 - Report by Risk Manager	<b>79 - 112</b>
<b>5.8</b>	Update of Midlothian's Devolved School Management Scheme (DSM) to reflect the latest Scottish Government Guidance - Report by Director Education, Communities and Economy	<b>113 - 116</b>

THE AUDIT COMMITTEE IS INVITED (A) TO CONSIDER RESOLVING TO DEAL WITH THE UNDERNOTED BUSINESS IN PRIVATE IN TERMS OF PARAGRAPHS 6, 8, 9 AND 10 OF PART 1 OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973 - THE RELEVANT REPORTS ARE THEREFORE NOT FOR PUBLICATION; AND (B) TO NOTE THAT NOTWITHSTANDING ANY SUCH RESOLUTION, INFORMATION MAY STILL REQUIRE TO BE RELEASED UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 OR THE ENVIRONMENTAL INFORMATION REGULATIONS 2004

## **6 Private Reports**

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### **6.1 Internal Audit Report - Review of Utilisation of Assets held under PPP Contracts - Report by Internal Audit Manager**

- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

### **6.2 Internal Audit Report - Arrears, Sundry Debt - Report by Internal Audit Manager**

- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 8. The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.
- 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.
- 10. The identity of the authority (as well as of any other person, by virtue of paragraph 6 above) as the person offering any particular tender for a contract for the supply of goods or services.

### **6.3 Internal Audit Report - Arrears, Rent Council Tax and Overpaid Housing Benefit - Report by Internal Audit Manager**

- 6. Information relating to the financial or business affairs of any particular person (other than the authority).
- 8. The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.
- 9. Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or

services.

- 10. The identity of the authority (as well as of any other person, by virtue of paragraph 6 above) as the person offering any particular tender for a contract for the supply of goods or services.