

Midlothian Integration Joint Board



Meeting	Date	Time	Venue
Strategic Planning Group	Wednesday 3 August 2022	14.00	Virtual Meeting held using MS Teams.

Present (MIJB members):

Carolyn Hirst (Chair)	Val de Souza	Councillor Colin Cassidy

Present (HSCP):

Gill Main (Integration Manager)	Hannah Cairns (Chief AHP)	Grace Cowan (Head of Primary Care & Older People)
Nick Clater (Head of Adult Services)	Lynn Freeman (Occupational Therapy Team Lead)	Karen Darroch (Interim Service Manager, Mental Health & Substance Misuse Services)
Matthew Curl (Digital Programme Lead)	Elouise Johnstone (Programme Manager)	

In attendance:

Jim Sherval (Consultant, Public Health)	Rebecca Miller (Strategic Programme Manager)	Rebecca Hilton (Strategic Programme Manager, Public Health)
Gillian McCusker (Manager, Housing Services)	Lesley Kelly (Interim Third Sector Rep)	Christine Spurr (Learning & Development)

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Apologies:		
Morag Barrow (Chief Officer)	Roxanne Watson (Executive Business Manager)	Chris King (Finance)
Debbie Crerar (Service Manager)	Joan Tranent (Head of Social Work)	Laura Hill (VOCAL)
Lynne Douglas	Heather Henderson	Sandy Watson (Head of Pharmacy)
Claire Dorrell	Claire Flanagan (Finance)	Wanda Fairgrieve (Partnership Rep)

1. Welcome and introductions

Carolyn Hirst welcomed everyone to the meeting and introduced Val de Souza as the new Chair of the IJB as she will be stepping down from the end of August. Val de Souza provided a brief overview of her experience across Lanarkshire and the Lothians and was welcomed by the group membership.

2. Order of Business

The order of business was as set out in the Agenda.

3. Minutes of Meeting

The Minutes of Meeting of the Strategic Planning Group held on 25 May 2022 were reviewed for accuracy. Nick Clater noted an inaccuracy for change on page 2 by correcting Primrose Hill to Primrose Lodge. Nick Clater provided an update on the decant of Primrose Lodge and confirmed this is now delayed until September due to an outbreak of Legionella.

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4. Public Reports

Report Title/Summary	Decision	Action Owner	Date to be Completed/Comments
4.1 Chairs Update Chair discussed the meeting of the Strategic Planning Group and suggested future review to consider the group becoming a formal Committee rather than a discussion and exchange group.	For incoming Chair to consider	Chair	
4.2 SoapBox Trauma Informed PDW – Christine Spurk Christine Spurk (CS) provided an overview of the Midlothian Trauma Training pilot and confirmed £40k of funding was received for this. CS discussed feedback received from staff who felt there was a gap in trauma training and wanted to be better informed. CS confirmed there are now 3 levels of staff training with 359 staff trained at level 1, 107 at level 2 and 12 members of staff within the Learning and Development team who have received intense trauma training at level 3. Nick Clater (NC) added the plan is to create and develop a Trauma post which is currently with recruitment. Val de Souza (VdS) commented this work must be integrated and trauma training should be a core for all training programmes. UK Prosperity Fund – Lesley Kelly			

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<p>Lesley Kelly (LK) provided an overview of the paper. Lesley confirmed Scottish Government priorities and £3m of funding over 3 years, with £300k for this year, £700k for 2023 and £1.8m for 2024. Details of who can apply for this are still be published and the group will be updated in due course. An information event is planned for 30 August 2022 where third sector organisations can find out more about the proposed grants programme. Please contact Lesley directly to book. LK to share the summary for circulation to the group.</p> <p>Homelessness and Prevention – Rebecca Hilton</p> <p>Rebecca Hilton (RH) discussed the Scottish Government proposal to place a legal duty for services to ask and take action to prevent homelessness. RH is keen to investigate the responsibilities of the Health and Social Care Partnership and lead an oversight group.</p> <p>Gillian McCusker (GMcC) confirmed she is waiting on feedback from Scottish Government and will circulate the housing report to Jac Kinnaird to circulate with the minutes.</p>		<p>LK/JK</p> <p>GMcC/JK</p>	<p>07/07/2022</p> <p>07/07/2022</p>
<p>4.3 Framework Draft of Annual Performance Report 2021-2022 – Gill Main & Elouise Johnstone</p> <p>Gill Main (GM) provided an overview of the draft Annual Performance Report 2021-22. This is the main IJB and HSCP performance report and both a mechanism of</p>	<p>The Group requested additions to include</p> <ul style="list-style-type: none"> • closer links between the vision of the Strategic Commissioning Plan 2019/22 (right care, right place, right time) and the performance data • greater use of lived experience to articulate the difference our service 	<p>GM</p>	<p>14/08/2022</p>

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<p>accountability to Scottish Government and the people and communities of Midlothian. GM discussed the data is provisional as the PHS September data release must be used for reports published after July 2022.</p> <p>Chair invited comment from the group regarding areas for inclusion or other areas of developments.</p>	<p>offers and supports have made in the lives of people and communities</p> <ul style="list-style-type: none"> to include a focus on the performance of our hosted service is e.g., dietetics <p>IJB Board members will be invited to the 14th September SPG meeting to provide an opportunity to review and scrutinise the first full draft of the APR prior to the IJB meeting on 15th September</p>	JC/MB	
<p>4.4 Directions Update – Gill Main</p> <p>GM confirmed that on 30th June, following the June IJB Meeting, 2022-23 Directions were sent to the Chief Executives. No official response has been received.</p> <p>GM reviewed the work to date to bring Directions in line with new statutory guidance and into an auditable format. GM reviewed the process during this transitional year to eliminate duplication and create a more streamlined set of strategic Directions for 2023-24. GM also advised of work to link Directions to the IJB Performance Framework (in development).</p> <p>Gill confirmed meetings are in place throughout August with the HSCP Sponsor of each Direction to ensure performance measures are in place and establish the part year position in terms of progress.</p>			

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4.5 Spotlight Programme Performance Data – Elouise Johnstone Elouise Johnstone discussed each Spotlight Programme and how they need to be aligned with the Directions and the strategic aims.	A full update at the November meeting was requested. Exec Sponsors of each area should bring updates and be accompanied by Services Leads and the new Assistant Strategic Programme Managers (ASPMs) who will be in post.	GC, NC	24/11/2022

6. Any other business

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None.			

7. Date of next meeting

The next meeting of the Strategic Planning Group will be held on 24 November 2022 at 2.00pm.

Actions: All Members please note and progress the actions detailed in this document

The meeting terminated at 4.00pm