

NOTICE OF MEETING

AUDIT COMMITTEE

Venue: Council Chambers
Midlothian House
Buccleuch Street
Dalkeith

Date: Tuesday 29 October 2013

Time: 11.00 am

John Blair
Director, Resources

Audio Recording Notice: Please note that this meeting will be recorded. The recording will be publicly available following the meeting, including publication via the internet. The Council will also comply with its statutory obligations under the Data Protection Act 1998 and the Freedom of Information (Scotland) Act 2002.

AGENDA

- 1 Apologies.
- 2 Order of Business – including notice of new business submitted as urgent for consideration at the end of the meeting.
- 3 Declarations of Interest.
- 4 Minutes of Meeting of 17 September 2013 - For Approval **(Circulated: Pages 3 - 8)**.
- 5 Corporate Risk Register - Quarterly Update – Report by Head of Finance and Human Resources **(Circulated: Pages 9 - 17)**.
- 6 Code of Corporate Governance – Report by Head of Customer Services **(Circulated: Pages 19 - 53)**.
- 7 Progress Report on Work completed by Internal Audit since April 2013 - Report by Internal Audit Manager **(Circulated: Pages 55 - 60)**.
- 8 Investigation / Consultancy Protocol - Report by Internal Audit Manager **(Circulated: Pages 61 - 64)**.
- 9 Accounts Commission Reports - Report by Internal Audit Manager **(Circulated: Pages 65 - 68)**.
- 10 Treasury Management – Mid Year report 2013/14 – Report by Head of Finance and Human Resources **(Circulated: Pages 69 - 92)**.

THE COMMITTEE IS INVITED (A) TO CONSIDER RESOLVING TO DEAL WITH THE UNDERNOTED BUSINESS IN PRIVATE IN TERMS OF PARAGRAPHS 4,6 AND 14 OF PART 1 OF SCHEDULE 7A TO THE LOCAL GOVERNMENT (SCOTLAND) ACT 1973 - THE RELEVANT REPORTS ARE THEREFORE NOT FOR PUBLICATION; AND (B) TO NOTE THAT NOTWITHSTANDING ANY SUCH RESOLUTION, INFORMATION MAY STILL REQUIRE TO BE RELEASED UNDER THE FREEDOM OF INFORMATION (SCOTLAND) ACT 2002 OR THE ENVIRONMENTAL INFORMATION REGULATIONS 2004

- 11 Investigation of Term Contractors - Report by Internal Audit Manager
(Circulated: Pages 93 - 106).
- 12 Esk Bridge Landslide - Report by Director, Resources
(Circulated: Pages 107 - 110).

22 October 2013