

## **Protocol for Webcasting and Audiocasting Council Meetings**

### **Report by John Blair, Director, Resources**

#### **1 Purpose of Report**

The purpose of this report is to seek Council approval for the proposed protocol for webcasting and audiocasting Council meetings (contained in appendix 1).

#### **2 Background**

**2.1** Currently most of the Council meetings are audiocast which acts as a verbatim account of the meeting. At its meeting of 15 December 2015, the Council agreed to introduce webcasting to all meetings of the Council and Cabinet.

**2.2** Following the decision of the Council on 15 December 2015, a protocol has been drafted (appendix 1) to provide clarity in respect of how these systems will operate to support the democratic function of the Council.

**2.3** The Council are recommended to approve the protocol contained in appendix 1.

#### **3 Report Implications**

##### **3.1 Resource Implications**

There are no Resource implications in relation to this report.

##### **3.2 Risk Implications**

By not providing a protocol in relation to the operation of webcasting and audiocasting, the Council may run the risk of being challenged in relation to the use of these systems and the information contained in them.

##### **3.3 Policy Implications**

###### **Strategy**

There are no strategy implications arising from this report.

###### **Consultation**

No consultations have been undertaken in connection with this report.

###### **Equalities**

An equalities impact assessment is not required in connection with this report.

###### **Sustainability**

There are no sustainability implications arising from this report.

#### **4 Recommendations**

The Council is invited to:

- (a) Approve the Protocol for Webcasting and Audiocasting Council Meetings as contained in appendix 1.

#### **Appendices:**

Appendix 1 – Webcasting and Audiocasting Council Meetings in  
Midlothian Council - Protocol

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