

Police Fire and Rescue Board – Membership, Terms of Reference

Report by Kevin Anderson, Executive Director, Place

1 Recommendations

The Police Fire and Rescue Board is invited to:-

- (a) To consider the appointment of a Chair; and
- (b) To note its Membership and Terms of Reference.

2 Purpose of Report

This report sets out the Membership and Terms of Reference of the Police Fire and Rescue Board.

Date: 24 May 2022

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3 Background/Main Body of Report

3.1 Membership

At the Council meeting on 24 May 2022 it was agreed that the Police Fire and Rescue Board would comprise of 5 Elected Members of the Council: 2 Labour; 2 SNP and 1 Conservative.

3.2 Terms of Reference

This Board will report to Midlothian Council and link in to the wider Midlothian Community Planning arrangements. This governance structure of the Board will comply with the requirements of the Police and Fire Reform (Scotland) Act 2012.

The Board remit includes:

- Scrutiny of Police and Fire Plans
- Performance Reporting and statistical reports of complaints and policing and fire and rescue Midlothian;
- Notification of any Midlothian policing and fire rescue matters subject to independent national review bodies;
- Providing comments/replies on any consultation documents pertaining to policing and fire and rescue services; and
- Recommending improvements in local policing and fire and rescue service.

Meetings:

The Board will meet 4 times per annum.

The Council will decide on the schedule of meetings for the Board, usually on a rolling annual basis which will be published

Quorum:

The quorum for meetings of the Board will be 3 Councillors.

Minutes:

The Minutes of the Board will be recorded by the Officer clerking the meeting and submitted to the next ordinary meeting of the Board for approval. They will also be submitted to the Council both for information and to allow the Council to consider any recommendations contained in them. Meetings of the Police and Fire and Rescue Board will also be recorded subject to the exemptions contained within the Local Government (Scotland) Act 1973.

4 Report Implications (Resource, Digital and Risk)

4.1 Resource

There are no resource implications arising directly from this report.

4.2 Digital

Not applicable.

4.3 Risk

In accordance with the Scheme of Administration the Council is required to appoint Members to the various Committees, etc. Failure to do so could impede the discharge of business.

4.4 Ensuring Equalities (if required a separate IIA must be completed)

An equalities impact assessment has not been required in connection with this report.

4.4 Additional Report Implications (See Appendix A)

See Appendix A

Appendices

Appendix A – Additional Report Implications

APPENDIX A – Report Implications

A.1 Key Priorities within the Single Midlothian Plan

Not applicable

A.2 Key Drivers for Change

Key drivers addressed in this report:

- ☐ Holistic Working
- ☐ Hub and Spoke
- ☐ Modern
- ☐ Sustainable
- ☐ Transformational
- ☐ Preventative
- ☐ Asset-based
- ☐ Continuous Improvement
- ☐ One size fits one
- ☒ None of the above

A.3 Key Delivery Streams

Key delivery streams addressed in this report:

- ☐ One Council Working with you, for you
- ☐ Preventative and Sustainable
- ☐ Efficient and Modern
- ☐ Innovative and Ambitious
- ☒ None of the above

A.4 Delivering Best Value

There are no direct implications related to this report

A.5 Involving Communities and Other Stakeholders

This report does not directly relate to involving communities

A.6 Impact on Performance and Outcomes

Not applicable.

A.7 Adopting a Preventative Approach

Not applicable.

A.8 Supporting Sustainable Development

Not applicable.